



REGULAR MEETING OF CITY COUNCIL

**City of Birchwood Village
Washington County, MN**

October 13th, 2026 at 6:45 pm

MISSION STATEMENT

The Birchwood Village City Council is dedicated to enhancing the quality of life for all residents by fostering a safe, inclusive, and thriving community. We are committed to responsible governance and transparent decision-making. Through collaboration with residents, businesses, and local organizations, we strive to improve public services and infrastructure while preserving the unique character of our city. Our goal is to make Birchwood Village a better place to live and grow for generations to come.

MEMBERS:

Jennifer Arsenault, Mayor
Bridget Sperl, Council
Kathy Weier, Council
Ryan Eisele, Council
Ryan Hankins, Council

*NOTE: Due to Open Meeting Law restrictions, the City Council may be discussing agenda items for the first time.
Your patience and understanding are appreciated during this process.*

CALL TO ORDER

ROLL CALL

PUBLIC FORUM (*members of the public are given 3 minutes to present issues not on the agenda*)

APPROVAL of AGENDA

AGENDA

PRESENTATIONS

1. **Birchwood Dock Association 2027 Proposal*(BDA Rep.) pgs. 1-27**

CITY BUSINESS

1. **Ordinance to Amend Code Section 300.020 adding definitions*(CM Hankins) pg. 33**
2. **Ordinance to Amend Code Section 301.070 and 301.080 regarding permits for land disturbances*(CM Hankins) pgs. 34, 35**
3. **Ordinance to Amend Code Section 302.055 regarding land disturbance activity standards* (CM Hankins) pg. 36**
4. **Ordinance to Amend Code Section 306.030 regarding/adding required information for CUP applications*(CM Hankins) pg. 37**
5. **Ordinance to Amend Code Adding Section 311 regarding the requirement of as-built surveys to the Code*(CM Hankins) pgs. 38, 39**
6. **Ordinance repealing Chapters 611 and 802 and replacing them with a new combined Section 802.* (CM Hankins) pgs 40, 41**

* Denotes item that supporting documentation will be provided

7. Consider Resolution prohibiting parking on the north (Lake) side of Wildwood Avenue.*
(CM Hankins) pgs. 42-45
8. Consider Ordinance regarding outdoor storage of organic materials (woody material)*
(CM Sperl) pgs. 46-49
9. Birchwood Dock Association (Hankins)

CONSENT AGENDA

1. Treasury Report for September* pg. 50
2. Approve City Council Meeting Minutes from September 8, 2026* pgs. 51-54
3. September Treasurer's Financial Summary* pg. 55
4. September Claims Signature Template* pg. 56
5. September Claims History* pgs. 57-60
6. September Financial Statement* pgs. 61-63
7. September Disbursements
8. September Receipts

ANNOUNCEMENTS

1. Clean-up Day for Parks (October 24th) Call for volunteers (CM Weier)
2. Dellwood Easement "bridge" return (CM Weier)
3. LMCIT Dividend for 2026 with Explanation* pg. 64
4. Memo summarizing 2026 Concert in the Park Series* pg. 65, 66
5. Rain Garden Expenses/Results* pg. 67
6. Overlay Results from recent Paving/Roads work* pg. 68
7. Sheriff's Monthly Report* pgs. 69-72

ADJOURN

2027 APPROVAL FORM FOR ASSOCIATION DOCK PLANS

CITY OF BIRCHWOOD VILLAGE

(TO BE SUBMITTED TO CITY CLERK 10 DAYS PRIOR TO OCTOBER COUNCIL MEETING)

Date of entry: September 30, 2026**Dock Association Name:** Birchwood Dock Association**Dock Association Contact Person:** Houstoun Clinch**Dock Association Contact Phone:** 651-785-4643**Dock Association Officers:****President:** Houstoun Clinch **Phone:** 651-785-4643**Vice President:** Emily Kubic **Phone:** 952-836-6331**Secretary:** Paul Drews **Phone:** 651-395-1694**Treasurer:** Trevor Morehead **Phone:** 612-363-2845**Member at Large:** Chris Sorenson **Phone:** 320-420-2207**Member at Large:** Chris Rollinger **Phone:** 651-428-6260**Dock Permit Application Package Checklist: (Packet Contents)**

- ☐ **Association Bylaws, if not previously submitted (not included)**
 - ☐ **Attached** ☒ **No Change**
- ☒ **Current Treasurer's Report - (included in Sept Meeting Minutes)**
- ☒ **Minutes of the Dock Associations meetings(s) for the past year**
 - ☒ **Spring** ☒ **Fall**
- ☒ **Dock Association Officer List**
- ☒ **Complaint contact identified**
- ☒ **Dock Association Membership Dues**
- ☒ **Current Dock Association Members (indicating total boating seasons) and wait list**
- ☐ **Planned repairs or improvements reports**
 - ☐ **Attached** ☒ **No Change**
- ☒ **Scale drawings for each proposed dock and tract neighbors**
- ☒ **Plans for winter storage of Dock Association lifts, docks and other property**
- ☒ **Plans to store lifts, docks and other property on easements as in years past**
- ☒ **Completed WBLCD dock license application and permit fees**

Dock Association September 20, 2026 meeting minutes **DRAFT**

Present: Houstoun Clinch, Trevor Morehead, Ashley Belisle, Chris Sorenson, Chris Rollinger, Casey Muhm Dana Climp, Lori Climp, Claudio Danus, Ryan Hankins, Mark Geseth, Mary Sue Simmons, Alan Mitchel

Mtg called to order by Houstoun at 4:30

Agenda Review: Agenda reviewed with no changes noted.

Approval of Spring Meeting Minutes: Motion made by Chris Sorenson to approve and Chris Rollinger seconded. Motion carried: all in favor.

Old Business:

Parks committee update Alan Mitchell and Mary Sue Simmons:

- New city web page – agendas and minutes listed
- Tighe-Schmidt Park work started as well as Dellwood Beach.
- Barton Winter working on hockey rink any paying for replacement boards and painting
- Benches installed through Lake Links grant
- Elm Beach project being explored, however, Rice Creek Water District identified additional issues. Project being further explored with efforts for grant money
- Looking at Polly's Park for grant money in 2027
- Birch Beach rain garden. – looking to hire someone to do maintenance. About \$1200-\$1400.
- New picnic tables installed at Tighe-Schmidt Park and grill purchased, to be installed
- Working on 2027 projects to submit to City Council
- Comments made on steps down to Ash Beach needing to be fixed. This will be part of action plan for 2027
- Clarity provided on "special revenue fund" established to provide revenue from Docks Association to go to the parks. Currently about \$46k in fund –This fund was established through Ordinance 804 in 2012 Ordinance.
- Parks Committee typically meets 3Rd Tuesday of month. Next meeting day – September 29

Treasures report:

- Only 6 people completed form and paid \$35 to be voting members of Dock Association
- 2027 projected budget revenue of \$27,835 and expenses of \$29,955 with a net negative of \$2120.
- Most docks in good shape and do not anticipate expenses.
- City raised slip fee by \$100 – 2027 fee will be \$1625
- \$9000 total new estimate for dock in/out

New Business:**City Council dock fee increase:**

Motion made by Chris Sorenson and seconded by Trevor Morehead to approve \$100 increase in dock rental fees in 2027 to \$1625.

- Discussion followed to include history of fees.
- Ryan Hankins explained docks fees raised commensurate with other fee's raised and done as a result of service increase costs for city.

Motion carried: all in favor

2027 Projected Budget:

Motion made by Dana Klimp and seconded by Trevor Morehead to approve 2027 projected Budget.

- Budget document reviewed and discussed.
- No questions.

Motion carried: all in favor

City Council candidates for open positions:

- 2 candidates present and offered opportunity to address attendees
- Paul Drews provided a brief background and reasons for running.
- Ashley Belisle provided a brief background and reasons for running.

Dock discussions:

- One slip available on Ash for 2027 – 9 on list have passed on docks that were available.
- Discussion on cleaning up waiting list.
- Per section 617.410 paragraph individuals on the list that have turned down an offer to occupy all 4 of the docks may be removed from the list.
- Very little movement expected on the list over the next few years due to current slip occupants having multiple years left, boat size restrictions and low water limitations.
- Dock out date last year was Oct 18th. This year will be boats out Friday Oct 16th midnight and lifts maximum up position for removal Sat Oct 17th. Multiple Emails will be sent to occupants, well in advance, by Houstoun

Nominations for new board members:

- No nominations for new board member.

Motion made by Chris Sorenson and seconded by Chris Rollinger nominating current board for another year. Motion carried: all in favor.

Chris Sorenson will present 2027 application to City Council at next mtg Sept 13.

Adjourn:

Motion made by Chris Sorenson and seconded by Lori Klimp for adjournment. Motion carried: all in favor.

Respectfully submitted,

Paul Drews

Secretary



**Birchwood Dock Association
Spring Meeting Minutes
April 25, 2026
9:30 AM**

Meeting Called to Order: 9:30 AM by President Houston Clinch

Present: Mark Gressiff, Kevin Albers, Mary S. Alan M, Claudio, Dana K. Lori K, Paul Drews, Laura Mum, Casie, Chris S. Ellen Maas, Heather Liedle, Debbie Mullner, Emily Kubik, Dave Forsyth, Michelle Atakpu, Cesel L, Chris R, Lynn Hanson, Dianne Hanson, Jennifer Arsenault, Sara Nephew, Nick Nephew, Trevor Morehead, Houston Clinch

Agenda Review: Agenda reviewed with no changes noted.

Approval of Fall Meeting Minutes: Motion made by Chris Sorenson to approve Fall meeting minutes. Motion carried; all in favor.

Treasurers Report (Trevor Morehead):

- Current balance: \$19,258.01
- Current dock and slip fee: \$1500
- Potential to lower fees in 2027, due to reduced need for the fund.

Parks Committee Update (Alan Mitchell and Mary Sue Simmons)

- Portion of BDA allocation to the city will support upcoming park projects
- City requested and received a Parks action plan (completed in December)
- Projects that will pursue grant funding:
 - Tighe-Schmidt Park Drainage
 - Project start: June
 - Estimated cost: \$80,000
 - 90% grant-funded
 - Remaining 10% funded through special Parks revenue fund
 - Fund balance: approximately \$31,000
 - Elm Beach Erosion/Restoration

- Reviewed by RCWD and Washington County Conservation District
- Project deemed eligible for grant funding
- Timeline: 2026-27, two phases
 - Beach restoration
 - Upland drainage improvements (significant repair needed)
 - Neighbor involvement will be included throughout planning
- Parks Committee will review all easements for work needed
 - Ash Beach improvements under consideration
 - Removal of dead trees ongoing, including at 20 Birchwood Ave.
- Music in the Park
 - 12 events planned
 - Sundays (excluding the 4th of July weekend)

Dock Capacity (2026)

- 19 total spaces
- Potential to add one additional space at Birch
- No additional spaces planned at Dellwood unless limited to smaller watercraft (jet skis)

Dock Installation Update:

- Dellwood: installed
- Birch: mostly complete
- Elm: partially complete
- Work to continue Monday, April 27

Dock Managers:

Ash: Kevin Albers
 Dellwood: Mark Schaffhausen
 Birch: Mark Greseth
 Elm: Dana Klimp

Board Positions:

- Secretary: Paul Drews nominated and unanimously elected
- Vice President: Emily Kubik nominated and unanimously elected

Thank you to both volunteers!

Boat Size & Dock Limitations

- Asking for approval for larger boats on additional docks remains a concern due to space and neighbor impact
- City and Conservation District approval required for any changes
- Birch is best suited for larger boats due to wider easement

Slip Use & Water Depth

- If a slip becomes too shallow, notify the board immediately
- May qualify for an additional year of use (if occurring in first half of season)
- Subject to ordinance

Allowed Watercraft

- Reminder that all of the following are permitted:
 - Sailboats
 - Motorboats
 - Pontoons
 - Jetskis
 - Rowboats

Motion to adjourn made by Lynn Hanson, seconded, and approved by all.

Birchwood Dock Association Board

President:

Houstoun Clinch
164 Wildwood Ave
651.785.4643
skivet13@gmail.com

Complaint Contact

Vice President:

Emily Kubic
232 Wildwood Ave
952.836.6331
eakubic@gmail.com

Complaint Contact

Secretary:

Paul Drews
263 Cedar St
651.395.1694
prdrews@gmail.com

Treasurer:

Trevor Morehead
4 Five Oaks Lane
612.363.2845
more0195@gmail.com

Member at Large:

Chris Sorenson
5 Oakridge Dr.
320.420.2207
chrisleesorenson@gmail.com

Member at Large:

Chris Rollinger
305 Jay St
651.428.6260
crollinger@gmail.com

Fall Meeting - 2027 Projected Budget
17 Slips Used - 2026 - City Fee \$975

	Annual		2026 Dues		2027 Dues		City
	Non Slip		Dock & Slip Fee		Dock & Slip Fee		
	\$ 35.00		\$ 1,500				Slip/Storage Fee
							\$ 975
							</

City Revenue	
City Dock Fee	
City Slip Fee \$975	\$ (16,575)
City Revenue	\$ (16,575)

Assoc. Expenses	
WBLC - Docks - 25 Boats	\$ (780)
Insurance	\$ (2,400)
Dock & Lifts in / out	\$ (9,000)
Dock Purchase Funding	\$ (1,000)
City Slip/Storage Fee's	\$ (16,575)
Office Supplies - Postage	\$ (100)
Dock Maint. / Misc.	\$ (100)
Assoc. Expenses	\$ (29,955)

Assoc. Revenue	
Dock Only Dues	
Slip Fee's	
Assoc. Revenue	\$ 27,835
Assoc. Expenses	\$ (29,955)
Budget Balance	\$ (2,120)

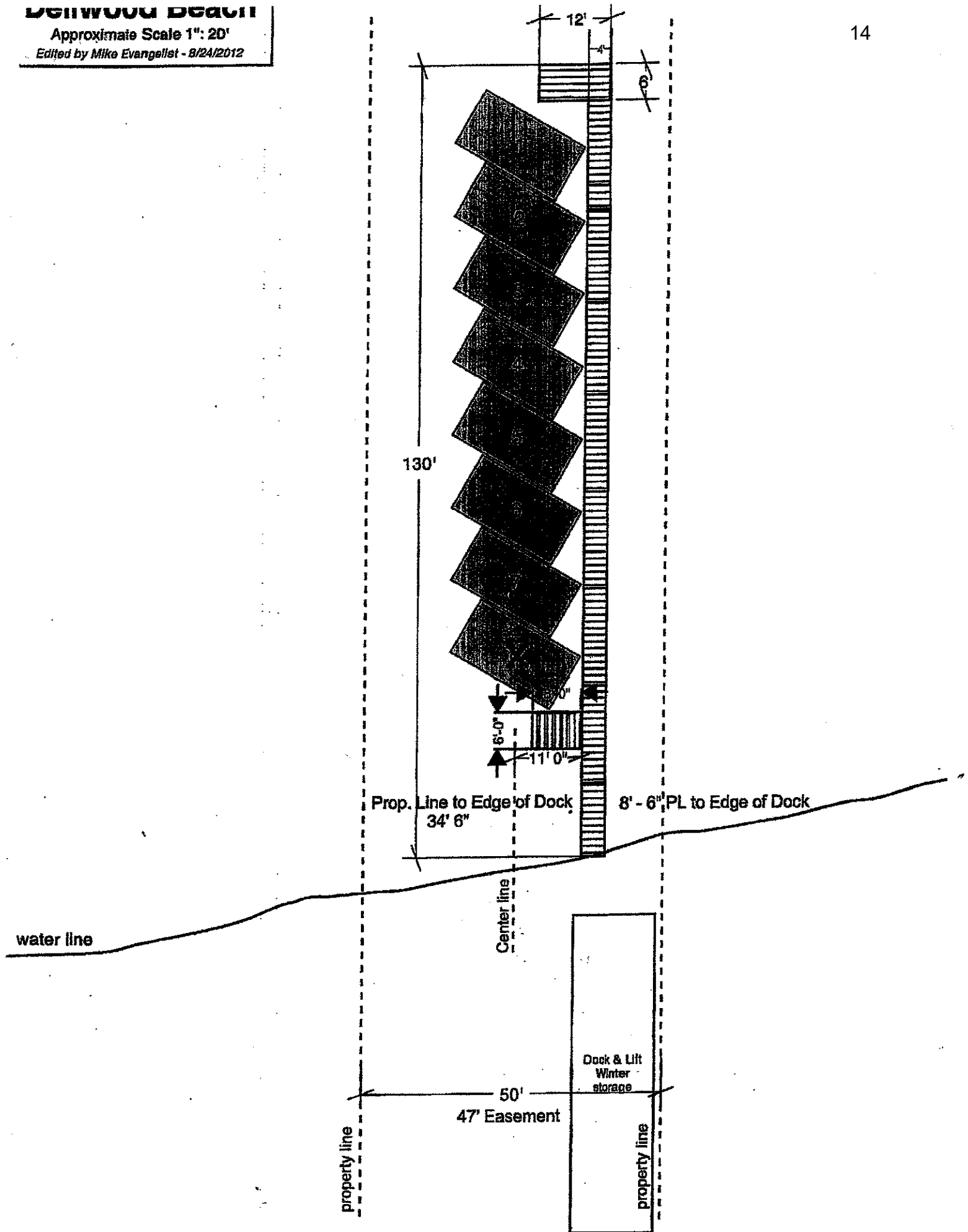
		<i>Slip Assignments - 2026</i>		
	<i>Status</i>	<i>Name</i>	<i>Address</i>	<i>Phone</i>
Ash				
1	assigned	Nick & Sara Nephew		
2	assigned	Chris Sorenson		
3	assigned	Claudio Danus		
4	assigned	Jeremy Karras and Emily Kubic		
5	assigned	Arika and Devon Quick		
6	assigned	Kevin Albers (dock mgr)		
Birch				
1	assigned	David & Carol Forsythe		
2	assigned	Peter & Michelle Atakpu		
3	assigned	Chris & Mary Rollinger		
4	assigned	Trevor Morehead		
5	assigned	Casey & Laura Muhm		
6	assigned	Mark Greseth (dock mgr)		
7	shallow			
8	shallow			
Dellwood				
1	assigned	Bonny Birkeland		
2	assigned	Mark & Mary Jo Schaffhausen (dock mgr)		
3	assigned	Scott Lopez		
4	shallow			
5	shallow			
6	shallow			
7	shallow			
Elm				
1	assigned	Houstoun Clinch		
2	assigned	Dana & Lori Klimp (dock mgr)		
3	shallow			
4	shallow			
17	Total			

<i>Email</i>	<i>Seasons Completed</i>	<i>Years Remaining</i>	<i>Paid 2026</i>
	5	1 x	
	3	3 x	
	2	4 x	
	1	5 x	
	1	5 x	
	0	6 x	
	3	3 x	
	2	4 x	
	1	5 x	
	4	2 x	
	0	6 x	
	0	6 x	
	1	5 x	
	1	5 x	
	1	5 x	
	4	2 x	
	3	3 x	

2026 Boat slip waitlist

<u>Updated</u>	<u>10/1/2026</u>					
<u>Position</u>	<u>Name</u>	<u>Address</u>	<u>Date Added</u>	<u>Phone</u>	<u>Email</u>	<u>Type of Boat</u>
1	Ross & Donna Cardozo		5/4/2020			
2	Rosemary Wallace		4/14/2022			no boat
3	Jeremy & Gina Loosbrock		7/18/2022			
4	Joe & Whitney Nasvik		8/29/2022			
5	Aaron Will & Tara Fernholz		5/5/2023			No boat 1/28/26
6	Kevin & Jamie Heisdorffer		9/18/2023			2/2/2026
7	Seth Carlton		5/8/2024			No Boat
8	Jason Gray		2/13/2025			20 ft Bennington
9	Brandon Comiskey		7/20/2025			No Boat 8/12/25
10	Jennifer Aalderks		8/6/2025			
11	Trey and Anna Anderson		9/8/2025			
12	Max Kirschbaum		10/30/2025			
13	Troy Morehead		11/1/2025			
14	Paul Drews		1/11/2026			
15	Debra Mullner		4/12/2026			22ft Manitou Pontoon
16	Gabrielle Lombard(Gabby)		4/25/2026			No Boat
17	Joseph Wormwood		6/13/2026			No Boat

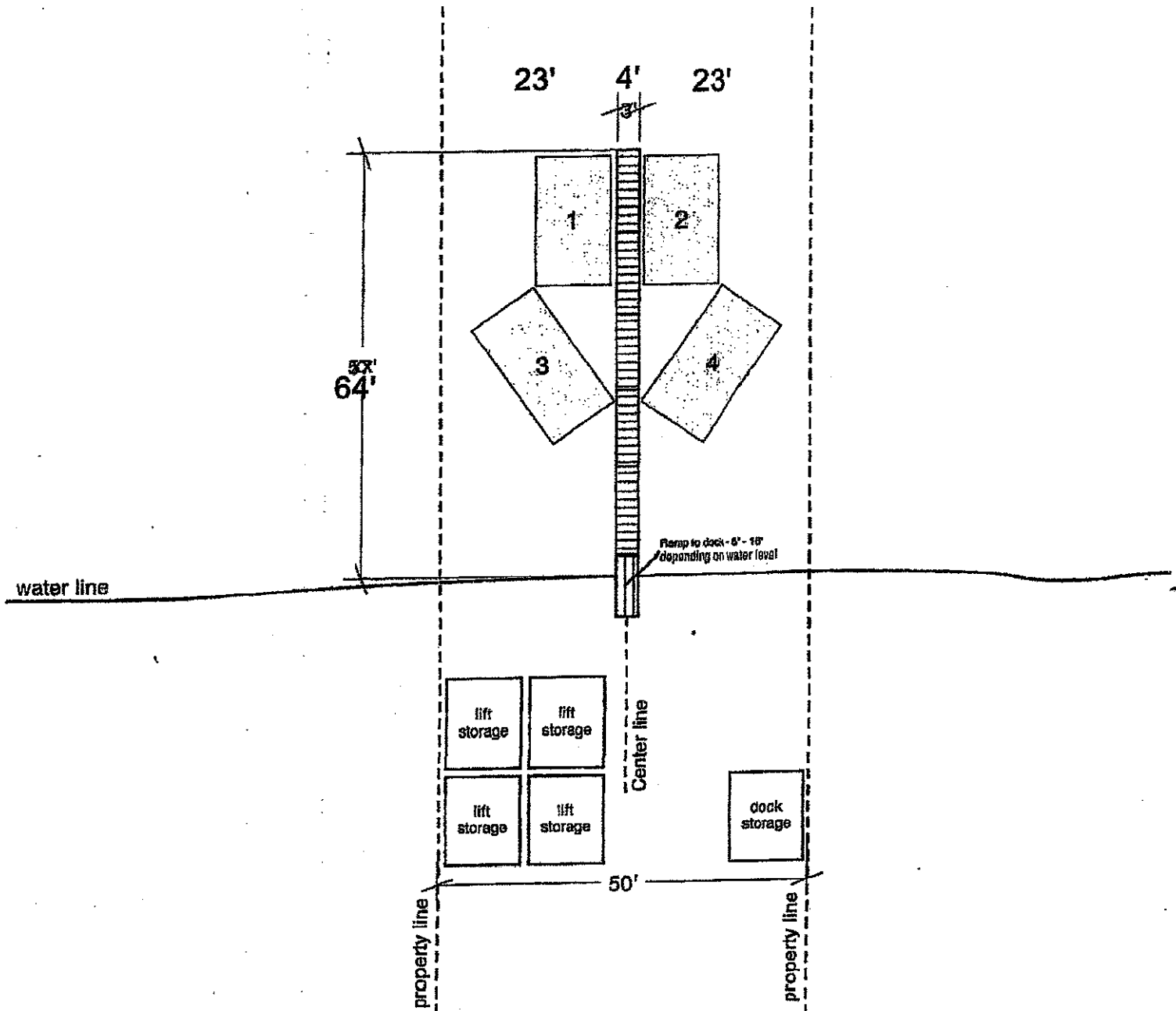
<u>Easement Desired</u>	<u>Notes</u>
Ash	Passed on all docks 1/11/26
Birch or Any	
Dellwood	Passed on all docks 2/10/26
Birch	Passed on all docks 2/11/26
Birch	
Dellwood	
Dellwood	Passed on Ash 2/3/26
	passed on Ash 2/3/26
Birch	Passed on Ash 2/5/26
Birch Only	Passed on all docks 2/12/26
	Birch



Elm Beach

Approximate Scale 1" = 20'
Edited by Mike Evangelist - 10/1/2012

15

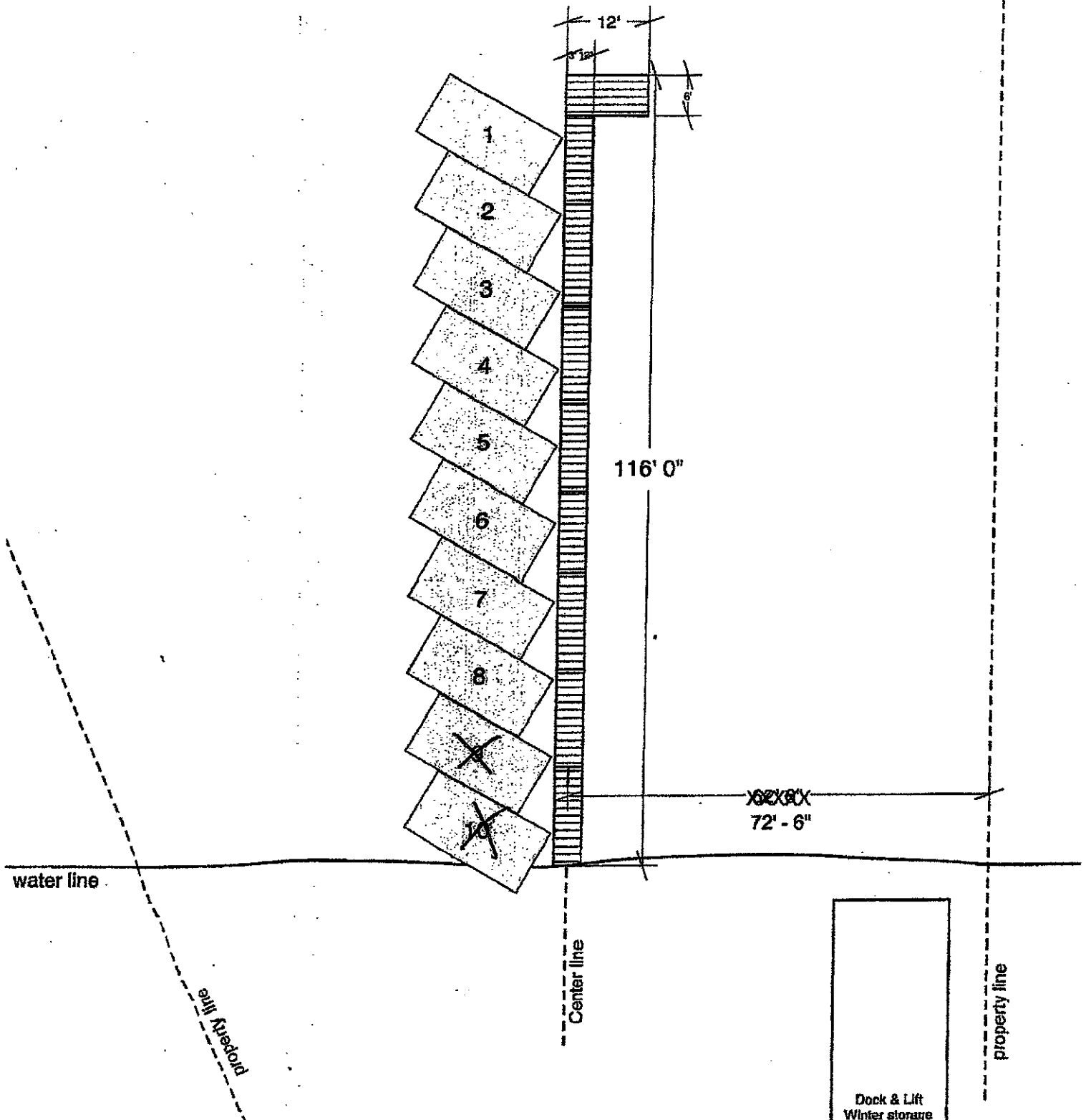


Birch Beach

Approximate Scale 1" = 20'

Edited by Mike Evangelist - 8/25/2012

16



Approximate Scale 1":20'
Edited by Mike Evangelist - 10/1/2012

Property Viewer (arcgis.com)

Updated 9-21-2026

Birchwood Lake Tract Neighbors

<u>First Name</u>	<u>Last Name</u>	<u>Address</u>	<u>City</u>	<u>Zip</u>	<u>Public Lake Tract</u>
1		131 Wildwood Ave.	Birchwood	MN 55110	Ash - Neighbor West
2		135 Wildwood Ave.	Birchwood	MN 55110	Ash - Neighbor West
3		139 Wildwood Ave.	Birchwood	MN 55110	Ash - Neighbor West
4		143 Wildwood Ave.	Birchwood	MN 55110	Ash - Neighbor West
5		145 Wildwood Ave.	Birchwood	MN 55110	Ash - Neighbor East
6		153 Wildwood Ave.	Birchwood	MN 55110	Ash - Neighbor East
7		159 Wildwood Ave.	Birchwood	MN 55110	Ash - Neighbor East
8		161 Wildwood Ave.	Birchwood	MN 55110	Ash - Neighbor East
1		191 Wildwood Ave.	Birchwood	MN 55110	Birch - Neighbor West
2		195 Wildwood Ave.	Birchwood	MN 55110	Birch - Neighbor West
3		199 Wildwood Ave.	Birchwood	MN 55110	Birch - Neighbor West
4		201 Wildwood Ave.	Birchwood	MN 55110	Birch - Neighbor East
5		205 Wildwood Ave.	Birchwood	MN 55110	Birch - Neighbor East
6		217 Wildwood Ave.	Birchwood	MN 55110	Birch - Neighbor East
7		221 Wildwood Ave.	Birchwood	MN 55110	Birch - Neighbor East
1		243 Wildwood Ave.	Birchwood	MN 55110	Elm - Neighbor West
2		5583 Park Place Dr	Shoreview	MN 55126	Elm - Neighbor West
3		259 Wildwood Ave.	Birchwood	MN 55110	Elm - Neighbor West
4		267 Wildwood Ave.	Birchwood	MN 55110	Elm - Neighbor West
5		301 Wildwood Ave.	Birchwood	MN 55110	Elm - Neighbor East
6		309 Wildwood Ave.	Birchwood	MN 55110	Elm - Neighbor East
7		700 4TH ST S # 2516	Mpls	MN 55415	Elm - Neighbor East
8		321 Wildwood Ave.	Birchwood	MN 55110	Elm - Neighbor East
1		363 Lakewood Lane	Birchwood	MN 55110	Dellwood -Neighbor West
2		365 Lakewood Lane	Birchwood	MN 55110	Dellwood -Neighbor West
3		407 Lake Ave.	Birchwood	MN 55110	Dellwood -Neighbor West
4		409 Lake Ave.	Birchwood	MN 55110	Dellwood -Neighbor East
5		413 Lake Ave.	Birchwood	MN 55110	Dellwood -Neighbor East
6		425 Lake Ave.	Birchwood	MN 55110	Dellwood -Neighbor East



2027 Noncommercial¹⁹ Permit Application

Permit application for single- or multiple-user dock, ramp, mooring, and/or permanent structures for non-businesses (as required by WBLCD Ordinance 5)

Application Process:

1. Complete and submit application, supporting documents, application fee of \$60 (non-refundable) and unit fees by *Oct. 15, 2026. (Print form or complete online and save to your device.) An incomplete application or diagram will cause a delay in processing.
*A \$60 late fee is due with the application if submitted after the deadline.
2. Submit the following up-to-date documents, or information:
 - A. Accurate dock/structure diagram
 - B. Permit information - DNR, other
 - C. Insurance Information
3. Applications are considered at WBLCD Board meetings, held the third Tuesday of each month (except December).

OFFICE USE ONLY

Date received: _____

Attachments/Information Received:

Amount paid: \$ _____

☐ Detailed diagram

Check #: _____

☐ Permits: DNR, other

Approval date: _____

☐ Insurance Information

Permit Conditions: ☐ No ☐ Yes (details): _____

Lake Elevation (at time of approval): _____

1. STATUS: ☐ New ☒ Renewal (identical to last year)
☒ Renewal (revised from LAST year) ☐ Renewal (revised from THIS year)

2. CONTACT INFORMATION:

Applicant: Birchwood Dock Association Title: (owner, assn. rep., etc.) Houston Clinch BDA President

Address: 164 Wildwood Ave Birchwood MN 55110

Phone: 657 785 4643 Email: skivet13@gmail.com

Owner of Site (if different from applicant): City of Birchwood Village

Address: 207 Birchwood Ave Birchwood MN 55110

Phone: 651 426 7747 Email: info@cityofbirchwood.com

Site location (If different from applicant or owner information):

Address: _____

[The above site information describes property which is riparian to White Bear Lake; and applies pursuant to the White Bear Lake Conservation District's Ordinance #5 for a new, renewed or revised Single and Multiple User Dock, Ramp or Mooring Permit, in accordance with all data and other information submitted herewith and made a part hereof.]

C. CERTIFICATE OF INSURANCE (COI) (Check one, if applicable):

☐ We/I have public liability insurance and have attached a certificate of Insurance (COI), naming the WBLCD as **Additional Insured**. (Preferred) **OR**

☒ We/I have current coverage with a homeowner's insurance policy and have attached a copy. Complete the information below:

Company Name: Ehblad Pardee Benwell Inc

Amount of coverage \$ 2,000,000 Date Expires: March 1 2027

☐ Each individual dock user has coverage with a homeowner's insurance policy.

6. DOCK OR STRUCTURE INFORMATION:

- The diagram submitted with this application should contain detailed and accurate information.
- The Authorized Dock Use Area (ADUA) means that area in the Lake which may be used for docks, moorings, boat storage, swimming floats, ski jump storage, diving towers, and other such equipment. The ADUA is further defined as that area extending into the Lake, as measured from the OHWL, (1) a distance of 200 feet, or (2) in situations where, at a distance of 200 feet, the Lake is less than four feet deep, then either that distance at which the Lake is four feet deep, or a distance of 300 feet, whichever is less. *Ash Beach - City will allow 8 applying for 6*

7. APPLICATION AND UNIT FEES

Application Fee - \$60

\$ 60 -

Late Application Fee (if applicable) - \$60

\$

Unit Fees - \$60 (per each registered *watercraft within the defined ADUA):

TOTAL Number of Units in ADUA = 6

minus - 4

(First 4 units are free)

TOTAL payable Units = 2 **x \$60 =** \$ 120 -

Permit Deposit (if applicable) - \$60

\$

TOTAL FEES DUE WITH APPLICATION: \$ 180 -

*Watercraft means any vessel or structure used or designed for navigation on water.

INFORMATION ONLY - FOR LAKE USE STUDY

Please include the following information:

Number of watercraft on storage racks:

Number of watercraft stored on land:

8. PERMANENT DOCK OR STRUCTURE ON THE LAKE:

☐ New permanent dock/structure fee - \$5,000.00

\$

☐ Annual Renewal dock/structure fee - \$1,000.00

\$

C. CERTIFICATE OF INSURANCE (COI) (Check one, if applicable):

☐ We/I have public liability insurance and have attached a certificate of Insurance (COI), naming the WBLCD as **Additional Insured**. (Preferred) **OR**

☒ We/I have current coverage with a homeowner's insurance policy and have attached a copy. Complete the information below:

Company Name: Ehlsed Pardee Bernal Inc

Amount of coverage \$ 2,000,000 Date Expires: March 1 2027

☐ Each individual dock user has coverage with a homeowner's insurance policy.

6. DOCK OR STRUCTURE INFORMATION:

- The diagram submitted with this application should contain detailed and accurate information.
- The Authorized Dock Use Area (ADUA) means that area in the Lake which may be used for docks, moorings, boat storage, swimming floats, ski jump storage, diving towers, and other such equipment. The ADUA is further defined as that area extending into the Lake, as measured from the OHWL, (1) a distance of 200 feet, or (2) in situations where, at a distance of 200 feet, the Lake is less than four feet deep, then either that distance at which the Lake is four feet deep, or a distance of 300 feet, whichever is less. *Birch Beach City allows 10*

Applying for 8

7. APPLICATION AND UNIT FEES

Application Fee - \$60

\$ 60 -

Late Application Fee (if applicable) - \$60

\$

Unit Fees - \$60 (per each registered *watercraft within the defined ADUA):

TOTAL Number of Units in ADUA = 8

minus - 4
(First 4 units are free)

TOTAL payable Units = 4 **x \$60 =** \$ 240 -

Permit Deposit (if applicable) - \$60

\$

TOTAL FEES DUE WITH APPLICATION: \$ 300 -

*Watercraft means any vessel or structure used or designed for navigation on water.

INFORMATION ONLY - FOR LAKE USE STUDY

Please include the following information:

Number of watercraft on storage racks:

Number of watercraft stored on land:

8. PERMANENT DOCK OR STRUCTURE ON THE LAKE:

☐ New permanent dock/structure fee - \$5,000.00

\$

☐ Annual Renewal dock/structure fee - \$1,000.00

\$

C. CERTIFICATE OF INSURANCE (COI) (Check one, if applicable):

☐ We/I have public liability insurance and have attached a certificate of Insurance (COI), naming the WBLCD as **Additional Insured**. (Preferred) **OR**

☒ We/I have current coverage with a homeowner's insurance policy and have attached a copy. Complete the information below:

Company Name: Ehlsed Pardee Binnell Inc

Amount of coverage \$ 2,000,000 Date Expires: March 1 2027

☐ Each individual dock user has coverage with a homeowner's insurance policy.

6. DOCK OR STRUCTURE INFORMATION:

- The diagram submitted with this application should contain detailed and accurate information.
- The Authorized Dock Use Area (ADUA) means that area in the Lake which may be used for docks, moorings, boat storage, swimming floats, ski jump storage, diving towers, and other such equipment. The ADUA is further defined as that area extending into the Lake, as measured from the OHWL, (1) a distance of 200 feet, or (2) in situations where, at a distance of 200 feet, the Lake is less than four feet deep, then either that distance at which the Lake is four feet deep, or a distance of 300 feet, whichever is less. Elm Beach

7. APPLICATION AND UNIT FEES

Application Fee - \$60

\$ 60 -

Late Application Fee (if applicable) - \$60

\$

Unit Fees - \$60 (per each registered *watercraft within the defined ADUA):

TOTAL Number of Units in ADUA = 4

minus - 4
(First 4 units are free)

TOTAL payable Units = 0 **x \$60 =** \$ 0 -

Permit Deposit (if applicable) - \$60

\$

TOTAL FEES DUE WITH APPLICATION: \$ 60 -

*Watercraft means any vessel or structure used or designed for navigation on water.

INFORMATION ONLY - FOR LAKE USE STUDY

Please include the following information:

Number of watercraft on storage racks:

Number of watercraft stored on land:

8. PERMANENT DOCK OR STRUCTURE ON THE LAKE:

☐ New permanent dock/structure fee - \$5,000.00

\$

☐ Annual Renewal dock/structure fee - \$1,000.00

\$

C. CERTIFICATE OF INSURANCE (COI) (Check one, if applicable):

☐ We/I have public liability insurance and have attached a certificate of Insurance (COI), naming the WBLCD as **Additional Insured**. (Preferred) **OR**

☒ We/I have current coverage with a homeowner's insurance policy and have attached a copy. Complete the information below:

Company Name: Ehblad Pardee Benell Inc
 Amount of coverage \$ 2,000,000 Date Expires: March 1 2027

☐ Each individual dock user has coverage with a homeowner's insurance policy.

6. DOCK OR STRUCTURE INFORMATION:

- The diagram submitted with this application should contain detailed and accurate information.
- The Authorized Dock Use Area (ADUA) means that area in the Lake which may be used for docks, moorings, boat storage, swimming floats, ski jump storage, diving towers, and other such equipment. The ADUA is further defined as that area extending into the Lake, as measured from the OHWL, (1) a distance of 200 feet, or (2) in situations where, at a distance of 200 feet, the Lake is less than four feet deep, then either that distance at which the Lake is four feet deep, or a distance of 300 feet, whichever is less. *Dellwood Beach city allows 8 applying for 7*

7. APPLICATION AND UNIT FEES

Application Fee - \$60

\$ 60 -

Late Application Fee (if applicable) - \$60

\$

Unit Fees - \$60 (per each registered *watercraft within the defined ADUA):

TOTAL Number of Units in ADUA = 7

minus - 4
 (First 4 units are free)

TOTAL payable Units = 3 **x \$60 =** \$ 180 -

Permit Deposit (if applicable) - \$60

\$

TOTAL FEES DUE WITH APPLICATION: \$ 240 -

*Watercraft means any vessel or structure used or designed for navigation on water.

INFORMATION ONLY - FOR LAKE USE STUDY

Please include the following information:

Number of watercraft on storage racks:

Number of watercraft stored on land:

8. PERMANENT DOCK OR STRUCTURE ON THE LAKE:

☐ New permanent dock/structure fee - \$5,000.00

\$

☐ Annual Renewal dock/structure fee - \$1,000.00

\$

9. ADJOINING PROPERTY OWNERS - Includes all lakeshore owners within 200 feet either side of the property line.

North or West Owner(s):

Name Full list Attached

Address: _____

Name _____

Address: _____

Name _____

Address: _____

South or East Owner(s):

Name Full list Attached

Address: _____

Name _____

Address: _____

Name _____

Address: _____

Any other affected parties:

Name _____

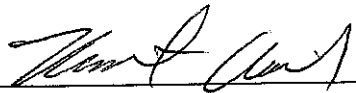
Address: _____

Name _____

Address: _____

CERTIFICATION PAGE

I certify that the information provided herein and the attachments hereto are true and correct statements. I understand that any Permit issued may be revoked by the District for violation of any WBLCD Ordinance. I agree to reimburse the District for any legal, surveying, engineering, inspection, maintenance or other expenses incurred by the district. I, also, understand that the District may require a deposit to cover these expenses. I consent to permitting officers and agents of the District to enter the premises at all reasonable times to investigate and to determine whether or not there is compliance with the Codes of the District.

Signature of Applicant:  Date: 9/18/26
 Print Name: Houston Clinch
 Relationship to Site: BDT President

Submit application, documents and fee:

- by mail or in-person: White Bear Lake Conservation District, 4701 Highway 61 N., White Bear Lake, MN 55110 (Located in lower level of White Bear Lake City Hall)
- by *email: wblcd@msn.com - *If submitting application by email, mail or drop off permit fees to the WBLCD office
- Make check payable to WBLCD

If you have any questions, please contact the WBLCD Administrator.

- Phone #: (651) 429-8520
- Email: wblcd@msn.com

Completed applications will be reviewed at both the WBLCD Board and Lake Utilization Committee (LUC) meetings. The LUC meets at 6 pm and the Board at 7 pm in the White Bear Lake City Hall Council Chambers. The Board does not meet in December

**For office hours, Ordinances, and more information on the WBLCD,
visit our webpage at www.wblcd.org.**

Birchwood Dock Association
2027 Boating Season
WBLCD Application Fees

Lake Tract- Boats	Dock	Additional boats	Shore Ramps	Total
Ash - 6	\$60	\$120	0	\$180
Birch - 8	\$60	\$240	0	\$300
Elm - 4	\$60	0	0	\$60
Dellwood - 7	\$60	\$180	0	\$240
WBLCD FEE				\$780

To: City Council.

From: Ryan Hankins (and Alan Kantrud for the capital fund change).

The PC didn't comment much on the following ordinances. The goal is to resolve the issue that surfaced with the DeYoung's conditional use permit, where the requirements for a conditional permit were burdensome with little land disturbance. Note that there are several ordinances that compose this update.

There is also an ordinance to adopt an as-built survey, which was recommended by Scott Saeher and Marcus.

Finally, there is an ordinance resolving the dueling "Capital Fund" ordinance situation. Thank you Alan for working on this with me.

MEETING MINUTES (Final)

Birchwood Planning Commission Regular Meeting

City Hall - 7:00 PM Regular Meeting 8/28/2025

Submitted by Michael Kraemer – secretary

COMMISSIONERS PRESENT: – Andy Sorenson, Michael Kraemer, Casey Muhm, , Michelle Maiers-Atakpu, Michael McKenzie

COMMISSIONERS ABSENT: None

OTHERS PRESENT: City Planner - Ben Wikstrom,

1. CALL TO ORDER: Chairman - Sorenson called meeting to order at 7:02 PM.
2. PUBLIC FORUM
 - a. None
3. APPROVE MINUTES – Minutes from March 6, 2025 special meeting. Motion by Maiers-Atakpu, 2nd by Muhm to approve the minutes with edit that Michael Kraemer was absent. Vote: Yes – 5, No – 0 Motion to approve passed.
4. APPROVE MINUTES – Minutes from regular meeting April 4, 2025. Motion by Maiers-Atakpu 2nd by Muhm. Vote: Yes – 5, No – 0. Motion to approve passed.
5. APPROVE AGENDA
 - a. Motion by Muhm, 2nd by Maiers-Atakpu to approve agenda. Vote: Yes -5, No – 0. Motion passed.
6. REGULAR AGENDA
 - a. Item A – Propose Amending City Code, Section Zoning 303.030 to establish clear and consistent deadlines for the distribution of agenda and supporting materials for Planning Commission members prior to their meeting.
 - i. The amendment proposes that all materials concerning agenda items will be distributed a minimum of 7 calendar days before the Planning Commission meeting. This includes staff reports connected to meeting issues.
 - ii. Motion by Muhm, 2nd by Maiers-Atakpu to recommend approve the amendments to Section Zoning 303.030 as good procedural practices. Vote: Yes- 5, No 0. Motion to amend the section was approved.
 - b. Item B – Discussion regarding Planning Commission Duties and Responsibilities.
 - i. General discussion ensued on Planning Commission duties and responsibilities. No formal action taken.
 - c. Item C – Discussion regarding potential ordinance changes. – Ben Wikstrom – City Planner.

- i. City Planner introduced several ordinance related issues for future Planning Commission consideration. These topics included the following:
 - 1. Concept of creating “resolutions” from the Planning Commission on finding of facts and actions for consideration by the Council.
 - 2. Update “set-back code” to include terminology such as patios.
 - 3. Update the Fence Ordinance.
 - 4. Update the “Impervious Surface Ordinance” to clarify roles of City Engineer and City Planner.
 - 5. Consider adding the concept of non-binding “sketch plan” review by the Planning Commission before formal application is made and fees imposed.

ADJOURN 8:28 PM

- d. Motion by McKenzie , 2nd by Maiers-Atakpu to adjourn meeting. Vote: Yes - 5, No – 0. Motion passed.

MEETING MINUTES (Draft)

Birchwood Planning Commission Regular Meeting

City Hall - 7:00 PM Regular Meeting 9/24/2026

Submitted by Michael Kraemer – secretary

COMMISSIONERS PRESENT: – Andy Sorenson - Chairman, Michael Kraemer, Casey Muhm,

COMMISSIONERS ABSENT: Michelle Maiers-Atakpu, Michael McKenzie – resigned effective 9.24.2026

OTHERS PRESENT: City Council Candidates – Paul Dreus & Ashley Belisle, Ryan Hankins – Council Member

1. CALL TO ORDER: Chairman - Sorenson call meeting to order at 7:05 PM.
2. PUBLIC FORUM
 - a. None
3. Approve Minutes from 8/27/2026 Planning Commission meeting.
 - a. Motion by Muhm to approve minutes, Kraemer 2nd. Yes – 3, No – 0. Motion to approve passed.
4. REGULAR AGENDA
 - a. Item 1.- Introduction of Scott Saehr of Scott Saehr Consulting
 1. Scott Saehr was on the phone and gave a brief overview of his experience.
 2. He plans on beginning service starting October 1, 2026
 - b.** Item 2. – Review and Consider Revisions for Zoning Codes (300.020,301.070,301.080,302.055,306.030)
 1. Draft Ordinance Amending Sections 300.020,301.070,301.080,302.055,306.030 prepared by Council Member Ryan Hankins was presented by Counciler Hankins and discussed.
 2. The intent of the series of amendments are as follows.
 - a. Brin the code into consistency with the DNR Model Shoreland Ordinance.
 - b. Add several definitions.
 - c. Add an as-build survey requirement. Both the City planner and City engineer recommend such a requirement.
 - d. Reduce the requirement for conditional use permits for landscaping work.
 - e. Bring zoning permit requirements I particular into line with the DNR Model Shoreland Ordinance

- ii.* Planning Commission Discussion
 - 1. Planning Commission had a general discussion around the language and were in support of the proposed language. No amendments were proposed nor additional action taken.
- c.* Item 3 - Review and Consider Additional Height Clarification for Height Code. 302.045
 - i.* Draft revisions to Code 302.045 specifically prescribe the technique used to calculate the Grade Plane Calculations and building height measurements process.
 - ii.* Planning Commission Discussion
 - 1. Planning Commission had a general discussion around the language and were in support of the proposed language. No amendments were proposed nor additional action taken.

ADJOURN 7:32 PM

- d.* Motion by Muhm, 2nd by Kraemer to adjourn meeting. Vote: Yes - 3, No – 0. Motion passed.

**CITY OF BIRCHWOOD VILLAGE
WASHINGTON COUNTY, MINNESOTA
ORDINANCE NO. _____**

**AN ORDINANCE AMENDING SECTION 300.020 OF THE BIRCHWOOD VILLAGE
CITY CODE TO ADD DEFINITIONS RELATED TO LAND DISTURBANCE AND
SHORELAND REGULATIONS**

The City Council of the City of Birchwood Village, Minnesota, ordains:

Section 1. Amendment. Section 300.020 (DEFINITIONS) of the Birchwood Village City Code is hereby amended to add the following definitions in their appropriate alphabetical order. The City Administrator-Clerk is authorized to renumber the existing subdivisions of this section accordingly to accommodate these additions.

Bluff. A topographic feature such as a hill, cliff, or embankment having all of the following characteristics:

- a. Part or all of the feature is located in a shoreland area;**
- b. The slope rises at least 25 feet above the ordinary high water level of the waterbody;**
- c. The grade of the slope from the toe of the bluff to a point 25 feet or more above the ordinary high water level averages 30 percent or greater; and**
- d. The slope must drain toward the waterbody.**

An area with an average slope of less than 18 percent over a distance for 50 feet or more shall not be considered part of the bluff.

Bluff Impact Zone. A bluff and land located within 20 feet from the top of a bluff.

Retaining Wall. A structure constructed of rock, wood, block, concrete, or other materials, designed to resist the lateral pressure of soil and to retain or prevent the sliding, shifting, or erosion of earth, rock, or other materials. For the purposes of this code, any structural slope or shoreline stabilization measure that exceeds the definition, size, or slope limitations of natural riprap shall be considered a retaining wall.

Shore Impact Zone. Land located between the ordinary high water level of a public water and a line parallel to it at a setback of 50 percent of the required structure setback.

Steep Slope. Land where development is either not recommended or described as poorly suited due to slope steepness and the site's soil characteristics, as mapped and described in available county soil surveys or other technical reports, unless appropriate design and construction techniques are used in accordance with the provisions of this ordinance. Where specific information is not available, steep slopes are lands having average slopes

**CITY OF BIRCHWOOD VILLAGE
WASHINGTON COUNTY, MINNESOTA
ORDINANCE NO. _____**

**AN ORDINANCE AMENDING SECTIONS 301.070 AND 301.080 OF THE
BIRCHWOOD VILLAGE CITY CODE REGARDING CONDITIONAL USE PERMITS
AND ZONING PERMITS FOR LAND DISTURBANCE ACTIVITIES**

The City Council of the City of Birchwood Village, Minnesota, ordains:

Section 1. Amendment. Section 301.070, Subdivision 1 of the Birchwood Village City Code is hereby amended to read as follows:

301.070. CONDITIONAL USES.

1. A Conditional Use Permit shall be required for the following projects:
 - a. Any land disturbance activity ~~where the slope is toward a lake, pond, wetland, or watercourse leading to such waters, and the alteration is closer to such waters than the structure setback requirement.~~ that involves the movement of more than ten (10) cubic yards of material on steep slopes or within the shore impact zone.
 - b. ~~Any land disturbance activity where such work involves an area greater than four hundred (400) square feet and/or more than fifty (50) cubic yards in volume.~~

Section 2. Amendment. Section 301.080, Subdivision 1 of the Birchwood Village City Code is hereby amended to read as follows:

301.080. ZONING PERMIT.

1. A Zoning Permit shall be required for the following projects:
 - [...]
 - f. Land Disturbance Activities ~~greater than one hundred (100) square feet or~~ greater than ten (10) cubic yards.

Passed by the City Council of the City of Birchwood Village, Minnesota this ____ day of _____, 2026.

Mayor

Attested:

City Administrator-Clerk

over twelve (12) percent, as measured over horizontal distances of fifty (50) feet or more, that are not bluffs.

Toe of the Bluff. The lower point of a 50-foot segment with an average slope exceeding 18 percent.

Top of the Bluff. The higher point of a 50-foot segment with an average slope exceeding 18 percent.

Passed by the City Council of the City of Birchwood Village, Minnesota this ____ day of _____, 2026.

Mayor

Attested:

City Administrator-Clerk

**CITY OF BIRCHWOOD VILLAGE
WASHINGTON COUNTY, MINNESOTA
ORDINANCE NO. _____**

**AN ORDINANCE AMENDING SECTION 302.055 OF THE BIRCHWOOD VILLAGE
CITY CODE REGARDING LAND DISTURBANCE ACTIVITY STANDARDS**

The City Council of the City of Birchwood Village, Minnesota, ordains:

Section 1. Amendment. Section 302.055, Subdivision 2(c) of the Birchwood Village City Code is hereby amended to read as follows:

302.055. LAND DISTURBANCE ACTIVITY STANDARDS.

2. The following are Specific Standards:

c. Requirements and Standards During Construction

[...]

3. ~~Temporary ground cover, (mulch) shall be used within 2 weeks of finish and permanent vegetative cover, sod and plantings shall be provided as soon as possible but not exceeding 1 year after the completion of finish grading.~~ Alterations must be designed and conducted in a manner that ensures only the smallest amount of bare ground is exposed for the shortest time possible. Temporary ground cover (such as mulch) shall be applied within seven (7) days of any significant pause in grading. Permanent vegetative cover, sod, and plantings shall be established as soon as possible, but in no case later than fourteen (14) days after the completion of finish grading.

Passed by the City Council of the City of Birchwood Village, Minnesota this _____ day of _____, 2026.

Mayor

Attested:

City Administrator-Clerk

**CITY OF BIRCHWOOD VILLAGE
WASHINGTON COUNTY, MINNESOTA
ORDINANCE NO. _____**

**AN ORDINANCE AMENDING SECTION 306.030 OF THE BIRCHWOOD VILLAGE
CITY CODE REGARDING REQUIRED INFORMATION FOR LAND DISTURBANCE
ACTIVITY CONDITIONAL USE PERMIT APPLICATIONS**

The City Council of the City of Birchwood Village, Minnesota, ordains:

Section 1. Amendment. Section 306.030, Subdivision 3(a) of the Birchwood Village City Code is hereby amended to read as follows:

306.030. CONDITIONAL USE PERMIT FOR LAND DISTURBANCE ACTIVITY.

3. Required Information in Application for Land Disturbance Activity

a. Plans: Existing, Construction, and Final Site Plans must include detail on how the applicant intends to control and minimize erosion and storm water runoff and to follow Section 302.050 IMPERVIOUS SURFACES and Section 302.055 LAND DISTURBANCE ACTIVITY STANDARDS.

Existing Site Plan: A map of existing site conditions showing the site and immediately adjacent areas, including:

[...]

3. Existing topography with a contour interval appropriate to the topography of the land, but in no case having a contour interval greater than two (2) feet. Include designation of areas that have the potential for serious erosion problems, e.g. slope of greater than twelve (12) percent and the exact boundaries of any steep slopes, bluffs, bluff impact zones, and the shore impact zone.

Passed by the City Council of the City of Birchwood Village, Minnesota this ____ day of _____, 2026.

Mayor

Attested:

City Administrator-Clerk

**CITY OF BIRCHWOOD VILLAGE
WASHINGTON COUNTY, MINNESOTA**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 300 OF THE BIRCHWOOD VILLAGE
CITY CODE BY ADDING SECTION 311 REGARDING AS-BUILT SURVEY
REQUIREMENTS**

The City Council of the City of Birchwood Village, Minnesota, ordains:

Section 1. Amendment. Chapter 300 of the Birchwood Village City Code is hereby amended by adding Section 311 to read as follows:

311. AS-BUILT SURVEY REQUIREMENTS

311.100 DEFINITIONS. For the purposes of this section, the following term shall have the meanings ascribed to them:

As-Built Survey: A survey prepared and certified by a state-licensed qualified person conducted after construction is complete. The survey shall show the actual, final horizontal and vertical locations, dimensions, and elevations of all newly constructed or altered improvements for which a building permit was issued. This includes, but is not limited to, building footprints, decks, patios, driveways, retaining walls, and accessory structures.

311.110 CRITERIA FOR REQUIRING AN AS-BUILT SURVEY.

An As-Built Survey shall not be required for the issuance of a Certificate of Occupancy or final project approval *unless* one or more of the following conditions exist.

1. **Proximity to Setbacks:** When any portion of a new permanent structure or horizontal addition is constructed within two feet (2') of a required minimum property line setback.
2. **Impervious Surface Limits:** When the approved project plans indicate that the total impervious surface coverage on the lot will be within five percent (5%) of the maximum coverage allowed by the zoning district. For example, if the maximum allowed coverage is 30%, a survey may be required if the project brings the total coverage to between 25% and 30%.
3. **Complex Site Conditions:** For projects on lots with characteristics that increase the risk of encroachment or non-compliance, including:
 - Lots with irregular or unusual shapes.
 - Significant changes in topography or the construction of substantial retaining walls near a property line.

- The location of new structures in or adjacent to a public utility easement, drainage easement, or environmentally sensitive area (e.g., wetland buffer).
- 4. **Observed Field Discrepancies:** When a visual inspection by City staff during or after construction reveals a potential or apparent deviation from the approved site plan that could result in a zoning violation.
- 5. **Projects with Variances or Special Conditions:** When a project was approved through a variance, conditional use permit, or other special approval.
- 6. **History of Property Line Disputes:** When there is a known or documented history of a property line dispute or uncertainty concerning the property lines of the subject parcel or an adjacent parcel.

311.120 SUBMISSION AND REVIEW.

If an As-Built Survey is required under the criteria in Section 2, it must be submitted to the City for review and approval prior to the final inspection and issuance of a Certificate of Occupancy or the refund of any deposit. The City shall withhold the Certificate of Occupancy until a compliant survey is submitted and approved.

311.130 SEVERABILITY.

If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected.

311.140 EFFECTIVE DATE.

This Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law.

Passed by the City Council of the City of Birchwood Village, Minnesota this ____ day of _____, 2026.

Mayor

Attested:

City Administrator-Clerk

**CITY OF BIRCHWOOD VILLAGE
WASHINGTON COUNTY, MINNESOTA
ORDINANCE NO. _____**

**AN ORDINANCE REPEALING CHAPTERS 611 AND 802 OF THE CITY CODE AND
ADOPTING A NEW CHAPTER 802 TO RESTATE AND CONTINUE THE PUBLIC
WORKS RESERVE FUND**

THE CITY COUNCIL OF BIRCHWOOD VILLAGE ORDAINS:

SECTION 1. REPEAL. Chapters 611 and 802 of the Birchwood Village City Code are hereby repealed in their entirety.

SECTION 2. ADOPTION. A new Chapter 802 is hereby adopted to read as follows:

CHAPTER 802: PUBLIC WORKS RESERVE FUND

802.010. CONTINUATION OF FUND. Pursuant to M.S.A. 471.57, the City of Birchwood Village hereby continues and maintains the "Public Works Reserve Fund," previously established for the purpose of holding designated funds to be used for capital improvements in the city.

802.020. SEPARATION OF MONIES. The City shall segregate designated monies and non-designated monies into their respective proper accounts. Designated monies shall be held in the Public Works Reserve Fund and the non-designated monies shall be held in the Capital Projects Fund.

802.030. FUNDING OF PUBLIC WORKS RESERVE FUND. There shall be accumulated in the Public Works Reserve Fund the following monies:

- The proceeds of any taxes levied for its support.
- Fund earnings.
- Such other revenues as may be directed by the City Council to be placed in the Fund and are not required by statute to be paid into some other fund.
- Any funds that are required to be legally restricted for specific purposes.
- **802.040. USES OF THE FUND.** Monies in the Public Works Reserve Fund shall be used only for capital improvements, specifically those designated by the establishing ordinance or those for which the City of Birchwood Village is authorized to issue bonds. The City Council may designate current revenue for use on a specific project, which has the same effect as establishing a separate public works reserve fund for that purpose. The City Council may submit to voters the question of diverting these designated monies for some other approved purpose.
- **802.050. CAPITAL IMPROVEMENT DEFINED.** A capital improvement is any

purchase, repair, maintenance, or replacement of equipment, land, or facilities having a value of \$5,000 or more and a projected useful life of five years or more. Operating expenses shall not be considered a capital improvement.

802.060. INVESTMENT OF MONIES. The City Council shall provide for the temporary investment of all monies in the Public Works Reserve Fund in obligations in which investment of municipal funds is authorized by M.S.A. 475.66 and approved by the City Council.

802.070. HALL AVENUE/CEDAR STREET RESERVE FUND. The Hall Avenue/Cedar Street Reserve Fund, previously created, is hereby continued and shall remain a part of the Public Works Reserve Fund. The following provisions apply to the Hall Avenue/Cedar Street Reserve Fund:

802.071. In 1996 the City Council deposited into the Public Works Reserve Fund the sum of \$31,800 for the purpose of funding the first major repairs to Hall Avenue/Cedar Street. These monies were received from Washington County after the turn-back of the jurisdiction of County State Aid Highway 29 to the City.

802.072. As the City has in place a Public Improvement Financing and Assessment Ordinance (chapter 805), the City could finance all or a part of the costs of the Hall Avenue/Cedar Street improvements through an assessment. The City may use the money within the Public Works Reserve Fund to finance the cost of those improvements until the assessments have been paid off.

802.073. It is the intention of the City that money paid back to the City by way of assessments or other means are no longer considered designated funds and may either be re-designated and placed back into the Public Works Reserve Fund, or may be left non-designated and placed into the Capital Projects Fund or such other fund as the City Council deems necessary and proper.

SECTION 3. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval, and publication, as required by law.

Passed by the City Council of the City of Birchwood Village, Minnesota this ____ day of _____, 2026.

Mayor

Attested:

City Administrator-Clerk

**CITY OF BIRCHWOOD VILLAGE
WASHINGTON COUNTY, MINNESOTA
RESOLUTION NO. 2026-XX**

**A RESOLUTION PERMANENTLY PROHIBITING PARKING ON THE ODD-NUMBERED
(NORTH) SIDE OF WILDWOOD AVE FROM HIGHWAY 120 TO CEDAR AVE, WITH
EXCEPTIONS, TO ENSURE PUBLIC SAFETY AND EMERGENCY VEHICLE ACCESS**

WHEREAS, the City Council of Birchwood Village, Washington County, Minnesota, is responsible for regulating traffic and parking on local roadways to protect the health, safety, and welfare of its residents; and

WHEREAS, Wildwood Ave is an inherently narrow roadway, and numerous residential properties along the street feature unusually short driveways, leading to an increased reliance on on-street parking and frequently resulting in vehicles overhanging or extending directly into the public right-of-way; and

WHEREAS, recent residential development on the north side of Wildwood Ave has further reduced the availability of safe on-street parking on that side of the street, while the south side of the roadway offers significantly more available frontage and capacity to safely accommodate on-street parking; and

WHEREAS, the segment of Wildwood Ave spanning from Highway 120 to Cedar Ave lacks any intersecting side-streets, meaning there are virtually no alternative routes for traffic to flow or detour when the main roadway becomes impassable; and

WHEREAS, during holidays, particularly throughout the summer months, the heavy volume of parked vehicles on both sides of the street has historically caused Wildwood Ave to become entirely blocked to through-traffic; and

WHEREAS, recent and ongoing construction projects in the vicinity have also frequently resulted in full-block closures or severely limited access, highlighting the vulnerability of this single-access corridor; and

WHEREAS, the narrowness of the street, combined with this compounding vehicle congestion, creates severe operational concerns for the Fire Department, EMS, and law enforcement by restricting the necessary clearance for emergency apparatus to quickly and safely access the area during a crisis; and

WHEREAS, the narrow roadway and the presence of protruding vehicles severely compromise sightlines and visibility, creating an unsafe environment for children, pedestrians, and bicyclists navigating the neighborhood; and

WHEREAS, the routing of the Lake Links Trail through Birchwood Village along Wildwood Ave will further necessitate safe, shared roadway access for both motor vehicles and bicycles, and

restricting parking to only one side of the street ensures sufficient lane width for a vehicle to safely navigate around a slower-moving bicycle; and

WHEREAS, because the Lake Links Trail along the south shore is situated on the south and right-hand side, bicyclists naturally tend to travel in a clockwise direction around the lake, and restricting parking exclusively to the south side of Wildwood Ave provides these bicyclists with a clear, predictable path of travel that prevents the need to weave around parked cars and eliminates dangerous blind spots; and

WHEREAS, unobstructed roadways are essential for the safe and efficient delivery of routine municipal services, including snow plowing, street sweeping, and solid waste collection; and

WHEREAS, Wildwood Ave physically splits into separate eastbound and westbound lanes around Wildwood Park, situated between Highway 120 and Cedar Ave, and the City Council recognizes that this uniquely divided section of the roadway can safely accommodate the retention of its current parallel parking configuration without presenting the same congestion and life-safety hazards found on the undivided portions of the street; and

WHEREAS, the City Council considered alternative parking configurations, including restricting parking entirely to the north side of the street, but concluded this would be impractical due to the significantly lower parking availability on that side; and

WHEREAS, the City Council also evaluated implementing an alternating side parking schedule, but determined such a system would be unnecessarily confusing to residents and visitors, require significantly more signage, create a heavier administrative and enforcement burden on law enforcement, and negatively affect the consistent availability of parking; and

WHEREAS, after reviewing the traffic conditions, safety hazards, and available alternatives, the City Council has determined that permanently restricting parking solely to the south side of the street—outside of the Wildwood Park split—is the most practical, necessary, and proportionate measure to alleviate congestion, maintain traffic flow, and eliminate life-safety hazards.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Birchwood Village, Washington County, Minnesota, as follows:

1. **Permanent Parking Prohibition and Exception:** Parking of motor vehicles, trailers, or equipment of any kind is hereby permanently prohibited at all times on the odd-numbered (north) side of Wildwood Ave, from Highway 120 to Cedar Ave. **Exception:** This prohibition shall not apply to the specific section where Wildwood Ave splits into separate east and west lanes around Wildwood Park. The divided roadway surrounding Wildwood Park shall retain its current parallel parking configuration.
2. **Installation of Signage:** City staff and the Department of Public Works are hereby authorized and directed to procure and install appropriate "No Parking" signs along the odd-numbered (north) side of the designated roadway area on Wildwood Ave, taking care to clearly demarcate the permitted parking areas around Wildwood Park. All

signage shall be installed in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).

3. **Enforcement:** This parking prohibition shall be in full force and effect immediately upon the installation of the official signage. Law enforcement officers are hereby authorized to enforce this restriction, which may include the issuance of citations and the towing of violating vehicles at the registered owner's expense.
4. **Review and Evaluation:** While the parking restriction established by this resolution is implemented as a permanent change, the City Administrator is hereby directed to monitor and evaluate the impact of this restriction on traffic flow, public safety, and neighborhood parking availability. The City Administrator shall review the matter with the City Council twelve (12) months from the date of adoption of this resolution to allow the Council to re-evaluate the effectiveness of the change.

ADOPTED by the City Council of the City of Birchwood Village, Washington County, Minnesota, this 13th day of October, 2026.

Jennifer Arsenault, Mayor

ATTEST:

Alan Kantrud, City Administrator

Council Members,

I would like us to consider an amendment to Section 615 of the City Code regarding the outdoor storage of deadwood, logs, branches and brush.

Our current code exempts “stacked firewood piles” from exterior storage requirements without clearly distinguishing usable firewood from accumulations of dead trees, logs, limbs or brush. I would like us to clarify that distinction and provide a clear process for enforcing the ordinance and requiring removal of accumulations of dead trees, logs, limbs or brush.

I suggest we ask the City Attorney to prepare an amendment that:

- Allows firewood for personal use when it is cut or split, prepared for use, and maintained in neat, secure stacks.
- Requires logs awaiting processing to be prepared and stacked as firewood or removed within 30 days.
- Prohibits long-term accumulations of dead trees, limbs, branches, brush and other woody debris, with a reasonable allowance for routine maintenance and storm cleanup.
- Explicitly authorizes the City to enforce these requirements by issuing written notice and ordering removal of prohibited material by a specified deadline.
- Establishes the steps the City may take if an owner fails to comply, including City-arranged removal and recovery of costs where legally authorized, subject to applicable notice and hearing requirements.

The intent is to preserve residents’ ability to keep usable firewood while making clear that prohibited accumulations must be removed. The amendment should give the City both an objective standard and an enforceable cleanup process.

I would like the Council to discuss this and, if there is agreement, direct the City Attorney to prepare amendment language and an enforcement procedure for consideration at a future meeting. Below please find what our neighboring cities do.

Bridget

-CONTINUED-

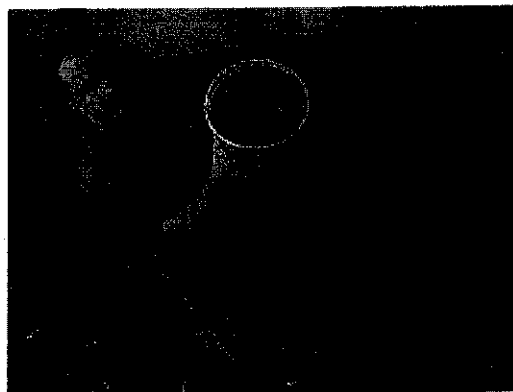
Comparison of neighboring codes



Community	Relevant provision	
City of White Bear Lake City Hall	No. 1302.030, Subd. 15; Code Enforcement	Firewood is permitted only when neatly stacked and free from vermin, and only in rear/side yards. The City's enforcement materials separately identify “brush piles” as a common code violation. White Bear Lake
Mahtomedi City Offices	Property maintenance/code enforcement; Chs. 9 & 12	Mahtomedi uses code enforcement for property-maintenance and nuisance issues and contracts with White Bear Lake for enforcement. Its published materials identify property maintenance/nuisances as enforceable concerns. Mahtomedi
White Bear Township Administration Office	Nuisance Ordinance No. 16, No 3, 4 & 15 Outdoor Wood Storage	“Refuse” includes tree trimmings. More importantly, §15 says that, except for firewood and construction material, no wood or wood products may be stored outdoors at a residence. Firewood must be ≤30 inches, cut/split, in a neat secure stack, not deteriorating, ≤6 feet high, free of vermin/insects and limited to 2 cords. Logs awaiting processing into firewood may remain only 30 days. White Bear Township
Willernie City Hall	No.602 Property/Nuisance provisions; Title 1100	Willernie's code has detailed property-maintenance/nuisance standards and separately defines legitimate recreational firewood as natural untreated wood of specified dimensions. It also prohibits burning yard waste. Willernie
City of Dellwood	No. 92.02–92.04; shade-tree provisions	Dellwood declares accumulations of refuse or other debris to be nuisances affecting health. It also regulates diseased wood specifically: dead trees, logs, firewood, limbs and branches can constitute regulated shade-tree-pest material and require disposal/treatment. Dellwood


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Backyard Composting



Benefits of Composting

- Increases infiltration and permeability of heavy soils, thus reducing erosion and runoff.
- Improves water holding capacity, thus reducing water loss and leaching in sandy soils.
- Supplies a variety of macro and micronutrients.
- May control or suppress certain soil-borne plant pathogens.
- Supplies significant quantities of organic matter.
- Improves cation exchange capacity (CEC) of soils and growing media, thus improving their ability to hold nutrients for plant use.
- Supplies beneficial microorganisms to soils and growing media.
- Improves and stabilizes soil pH.
- Can bind and degrade specific pollutants

Full Backyard Compost Videos

[Starting or Restarting Your Bin](#)



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4/14/2026 TREASURY REPORT FOR REGULAR CITY COUNCIL MEETING

UPDATES OR EXPLANATIONS FOR MARCH FINANCIALS

NOTICES FOR CONSIDERATION

- 1. Engineering Hourly Rate Increase: Marcus Johnsons hourly rate has increased to \$171 per hour. Consider increasing the billable rate on the fee schedule?**



CITY COUNCIL MINUTES
City of Birchwood Village
Washington County, MN

September 8th, 2026 at 6:45 pm

CALL TO ORDER

The regular meeting of the Birchwood Village City Council was called to order by Mayor Arsenault at 6:45 p.m.

ROLL CALL

Present: Mayor Jennifer Arsenault; Council Members Bridget Sperl, Kathy Weier, Ryan Eisele, and Ryan Hankins.

PUBLIC FORUM

Jessica Myran and Dave Forsythe spoke regarding ongoing issues with barking dogs in the neighborhood. Residents reported frequent and prolonged barking, previous contacts with the Washington County Sheriff's Office, and concerns regarding the interactions with the dogs' owner.

APPROVAL OF AGENDA

On a motion by CM Weier and seconded by CM Sperl, it was approved to amend the agenda to add **Barking Dogs** as City Business Item 6 and **Additional Claims** as Item 9 under the Consent Agenda. All Aye.

CITY BUSINESS

1. Auditor Presentation

John Statchel of Abdo presented the results of the City's 2025 financial audit. The City received a **clean audit opinion, and no issues with legal compliance were identified**. One miscoding will be corrected by a transfer from the General Fund to the Capital Projects Fund. The audit also identified one standard internal control finding related to the City's reliance on the auditors to assist with preparation of the financial statements.
ACTION: City Administrator to work on publishing audit results/executive summary for residents.

2. Variance Requests – 135 Wildwood Avenue

Bradley and Mary Hapka, 135 Wildwood Avenue, presented requests related to the proposed expansion of their existing 22 foot by 22 foot garage to 30 feet by 26 feet and its proposed effect on pervious vs impervious surfaces at the property. The Council discussed the property's topography, retaining walls, setbacks, impervious surface, parking, and the Planning Commission's recommendations.

* Denotes item that supporting documentation will be provided

The Council determined that the requested impervious surface variance was not necessary because the applicants indicated they could comply with the City's impervious surface requirements.

On a motion by CM Hankins and seconded by CM Eisele, **the requested impervious surface variance was denied.** All Aye.

The Council then considered the requested setback variances. Council discussed the unique characteristics of the property, including its narrow lot, topography, retaining walls, and the relationship of the proposed garage to the City right-of-way and neighboring property.

On a motion by CM Sperl and seconded by CM Eisele, **it was approved to grant the requested setback variance for construction of the garage, subject to the garage being moved an additional three feet toward the house from the location shown in the submitted plan.** The applicants will also work with the neighboring property owner regarding the property-line use agreement. All Aye.

On a motion by CM Hankins and seconded by CM Eisele **it was approved to grant a variance to the front setback section of the city code to allow the construction of a garage at 135 Wildwood Avenue,** on conditions that the garage will not extend beyond any area proposed in the in the plan, with the exception that it be moved three additional feet back toward the house, and the garage shall have no appurtenances that extend outside of the applicant's lot.

3. Variance Request – 315 Wildwood Avenue

The Council considered a variance request for 315 Wildwood Avenue to allow a building height of approximately 39 feet where the City's maximum height is 35 feet. The Council noted the property's slope and the proposed construction into the hillside, which would cause the structure to appear substantially lower from the street. The Planning Commission had recommended approval.

The Council reviewed the required findings of fact and determined that the variance was consistent with the intent of the ordinance and the City's Comprehensive Plan, that the proposed single-family home was a reasonable use of the property, and that the circumstances of the property supported the variance.

On a motion by CM Weier and seconded by CM Hankins, **it was approved to grant the height variance for 315 Wildwood Avenue,** on the condition that application for any subsequent variance will void this variance. All Aye.

4. Preliminary 2027 Budget

The Council continued discussion of the preliminary 2027 budget, including capital expenditures, reserves, parks, City Hall maintenance, water resources, lawn maintenance, garage repairs, and community engagement. The Council also discussed issues at Hall's Marsh related to a non-functioning pipe that is allowing dirt and sediment to enter the marsh.

On a motion by CM Hankins and seconded by CM Eisele, it was approved to adopt the preliminary 2027 budget with the preliminary levy amount at **\$781,946**, representing a **9.70% increase**. All aye.

5. Second Open House – Road Televising Results

The Council discussed holding a second open house for residents to review the City's road televising results, particularly residents who were unable to attend the summer event. The Council discussed holding a shorter, approximately one-hour event and improving the labels on the photographs.

The date of the open house will be **September 22, 2026**.

6. Barking Dogs

The Council continued discussion regarding the barking dog complaints raised during Public Forum. Council noted that the City has an existing barking dog ordinance and public nuisance provisions under Section 66 of the City Code. The Council discussed previous Sheriff's Office contacts and citations and the possibility of pursuing the matter as a misdemeanor under the City's nuisance ordinance.

ACTION: Staff will follow up with the City Attorney and Washington County Sheriff's Office regarding available enforcement options. Residents were also advised to submit a formal complaint to the City. The possibility of contacting the Animal Humane Society regarding concerns about the dogs' welfare was discussed.

CONSENT AGENDA

On a motion by CM Eisele and seconded by CM Hankins, it was approved to adopt the Consent Agenda with Items 1, 2, 3, and 9 pulled for separate consideration. All Aye.

1. August 12, 2026 City Council Meeting Minutes

On a motion by CM Hankins and seconded by CM Eisele, it was approved to adopt the City Council meeting minutes from August 12, 2026. All Aye.

2. Temporary Worker – Danny Werra

On a motion by CM Hankins and seconded by CM Eisele, **it was approved to hire Danny Werra for temporary worker status**, subject to successful completion of the background check, at a pay rate not to exceed \$30 per hour. All Aye.

3. Transfer to Capital Improvement Fund

The Council reviewed the proposed transfer to the Capital Improvement Fund. The amount in the agenda materials was corrected from \$124,721.00 to **\$196,856.92** to reflect the full transfer amount.

On a motion by CM Weier and seconded by CM Eisele, it was approved to transfer **\$196,856.92 from the General Fund to the Capital Improvement Fund**, revising the amount stated in Resolution 2026-14. All Aye.

4. July Carryover Financials

The July carryover financials were approved.

5. August Treasurer's Financial Summary

The August Treasurer's Financial Summary was approved.

6. August Claims Signature Template

The August Claims Signature Template was approved.

7. August Claims History

The August Claims History was approved.

8. August Financial Statement

The August Financial Statement was approved.

9. Additional Claims

The Council considered a reimbursement to Barton Winter for paint purchased for testing a proposed treatment intended to address ice-melt issues at the hockey rink. The Parks Committee had requested that the City make an exception to its previous reimbursement policy because the paint had already been purchased and could not be returned.

On a motion by CM Eisele and seconded by CM Hankins, it was approved to reimburse Barton Winter for the paint purchase as a one-time exception. All Aye.

ANNOUNCEMENTS

City Administrator noted the Sheriff's monthly report and a Lawn to Meadow informative webinar, as well as the recurring E-bike safety issues in Birchwood. City Administrator suggested pursuing an ordinance restricting their use in public spaces.

It was noted that the Ramsey County Beach is open after closure last week.

ADJOURNMENT

There being no further business, the meeting was adjourned.

Monthly Treasurer's Financial Summary

City of Birchwood Village

Month Ending: September 2026

Overall Financial Position

The City's financial position through September 30, 2026 remains sound with a total fund balance of \$833,058. Total receipts for all funds through September totaled \$797,766, while total disbursements were \$1,016,140. The resulting decrease in all fund balances reflects expenditures exceeding receipts during the YTD period and should continue to be monitored.

Revenue Activity

General Fund revenue collections through September totaled \$462,979, compared with a year-to-date budget of \$473,516, or \$10,536 below budget. Property Taxes remain the City's largest revenue source coming in \$9,485 over the budgeted amount of \$346,397. Other notable General Fund revenue activity includes Building Permits and Kayak/Canoe Permits.

Year-to-date the City has collected \$797,766 in receipts. The Capital Fund recorded \$60,000 in receipts, the Parks - Docks Association Fund recorded \$14,875, and Sewer and Water totaled \$259,912 in receipts.

Expenditure Activity

General Fund disbursements through September 30, 2026 totaled \$769,614, compared with a year-to-date budget of \$648,214, resulting in a unfavorable variance of \$121,400. Several individual expenditure categories should continue to be monitored because they are over their year-to-date budgets. These include General Fund Engineering, Road Expenses, Fire, City Insurance, Tree Removal, and IT expenditures. Coding has been assessed for errors.

Year-to-date expenditures totaled \$1,016,140. The remaining is comprised of the following: \$32,999 Special Revenue Fund, \$5,876 in the Parks-Docks Association Fund, and \$207,650 in the Water & Sewer Funds. Almost half of the Lake Links Project has been spent through September. The City has not received any grant money as of September 30th.

Items of Note

Administrative updates for the month include:

- * Checks dated for October that appear on the Claims report will be reflected in the October financial statements.
- * You may notice that the beginning balance of the General fund has changed. This is due to the 3rd quarter 2025 fire payment to the City of White Bear Lake being lost in the mail. The check was voided and reissued last month. The voiding caused the beginning balance to increase by the amount of the voided check.
- * The cash audit performed for 2025 cost the City \$12,750. This is lower than a typical audit due to our size and due to the fact that the cash basis of accounting was used for reporting.

City of Birchwood Village
October 13, 2026 City Council Meeting

CLAIMS LIST APPROVAL SHEET

10/7/2026

Claims Total \$ 202,084.55

Number of Checks	63	
Check Voids	1	Check #34273

Signature Approvals

_____ Jennifer Arsenault, Mayor	_____ Date
------------------------------------	---------------

_____ Ryan Eisele, City Council	_____ Date
------------------------------------	---------------

_____ Ryan Hankins, City Council	_____ Date
-------------------------------------	---------------

_____ Bridget Sperl, City Council	_____ Date
--------------------------------------	---------------

_____ Katherine Weier, City Council	_____ Date
--	---------------

Date Range : 9/8/2026 To 10/7/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Check #</u>	<u>Approved</u>	<u>Total</u>	<u>Account #</u>	<u>Detail</u>
09/08/2026	Abdo	Audit Service	58594*	34233	Yes	\$12,750.00	100-41530-314	\$12,750.00
09/08/2026	Barton Winters	Reimbursement for Acrylic Resurfacer for Hockey Rink Base	58592*	34231	Yes	\$93.51	409-45210-220	\$93.51
09/08/2026	BOLTON & MENK, INC.	Driveway Permit site visit review 700 Birchwood	58584*	34223	Yes	\$173.00	100-41925-300	\$173.00
09/08/2026	BOLTON & MENK, INC.	203 View Rd Project Engineering	58585*	34224	Yes	\$86.50	100-41925-300	\$86.50
09/08/2026	BOLTON & MENK, INC.	361 Wildwood site visit for permit completion	58586*	34225	Yes	\$86.50	100-41925-300	\$86.50
09/08/2026	BOLTON & MENK, INC.	2026 Street Maintenance Design July	58587*	34226	Yes	\$5,806.50	100-41925-300	\$5,806.50
09/08/2026	BOLTON & MENK, INC.	Xcel ROW Permit A26-0063	58588*	34227	Yes	\$86.50	100-41925-300	\$86.50
09/08/2026	BOLTON & MENK, INC.	General Engineering Services July	58589*	34228	Yes	\$2,107.00	100-41925-300	\$2,107.00
09/08/2026	BOLTON & MENK, INC.	Road Improvement Plan Roadbotics Street Collection Planning	58590*	34229	Yes	\$160.00	100-41925-300	\$160.00
09/08/2026	City of St. Anthony Village	3rd Q 2026 Utility Billing	58593*	34232	Yes	\$4,464.84	601-41501-314	\$4,464.84
09/08/2026	Darren DeYoung	Escrow refund	58583*	34222	Yes	\$1,248.00	100-49250-810	\$1,248.00
09/08/2026	Merrick Inc.	Fall Newsletter	58591*	34230	Yes	\$197.08	100-49435-300	\$197.08
09/08/2026	PERA	Pera Office Payroll 8/9-8/22, tb,gb,ak,jr	58600*	Pera--9/9/2026	Yes	\$734.03	100-41401-121	\$664.52
							100-45207-121	\$69.51
09/08/2026	Press Publications	863652 ordinance, 864668 proposed variance	58597*	34236	Yes	\$66.75	100-41130-351	\$66.75
09/08/2026	Stejskal, David	Refund for overcharge on permit payment # 26-0066	58599*	34238	Yes	\$255.34	100-41991-810	\$255.34
09/08/2026	Tennis Sanitation, LLC	Recycling Serv: Jul-Aug 2026	58596*	34235	Yes	\$3,680.00	100-43300-314	\$3,680.00
09/08/2026	Therese Bellinger	test for techie dudes	58603*	test	Yes	\$10.00	100-41955-200	\$10.00
09/08/2026	TraffiCalm	Speed Sign	58595*	34234	Yes	\$1,427.82	210-45209-315	\$1,427.82
09/08/2026	TSE, INC. WORK ACCOUNT	8/20-Janitorial services	58598*	34237	Yes	\$35.65	100-41940-314	\$35.65
09/09/2026	IRS - US TREASURY	Federal Taxes - Q2 2026 - August Payment	58601	IRS0926	Yes	\$2,329.78	100-41401-100	\$1,474.02
							100-41401-100	\$344.70

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Check #</u>	<u>Approved</u>	<u>Total</u>	<u>Account #</u>	<u>Detail</u>
							100-41401-100	\$511.06
09/09/2026	MN DEPARTMENT OF REVENUE	MN State Tax eFiling - 2026 Q2-August Payment	58602	MNDOR0926	Yes	\$387.66	100-41401-115	\$355.75
							100-41401-115	\$16.62
							100-41401-115	\$15.29
09/11/2026	Xcel 4094-1	Gas Service 7/16-8/14/26 200 Wildwood Lift Station	58613*	X58613	Yes	\$30.59	605-49465-380	\$30.59
09/11/2026	Xcel 9369-0	Gas 407 Lake Lift Station 7/16-8/14/26	58612*	X58612	Yes	\$26.73	605-49465-380	\$26.73
09/15/2026	Nelson Sanitation	Storm Sewer Jetting/Cleaning	58604*	34245	Yes	\$20,960.00	605-49465-314	\$20,960.00
09/15/2026	Nelson Sanitation	Storm Sewer Televising	58605*	34246	Yes	\$15,234.50	605-49465-314	\$15,234.50
09/16/2026	Xcel 2335-4	Water Tower Electric 7/20-8/18/26	58611*	X58611	Yes	\$11.04	601-49415-380	\$11.04
09/22/2026	Bayport Printing House	Fall Newsletter	58616*	34252	Yes	\$77.00	100-49435-350	\$77.00
09/22/2026	BOLTON & MENK, INC.	Tighe-Schmitz Improvements Construction Engineering	58621*	34257	Yes	\$1,983.00	409-45210-300	\$1,983.00
09/22/2026	BOLTON & MENK, INC.	135 Wildwood Engineering Services	58622*	34258	Yes	\$346.00	100-41925-300	\$346.00
09/22/2026	BOLTON & MENK, INC.	2026 Street Maintenance Engineering	58623*	34259	Yes	\$755.50	100-41925-300	\$755.50
09/22/2026	BOLTON & MENK, INC.	City Council Meeting and General Engineering	58624*	34260	Yes	\$3,762.50	100-41925-300	\$3,762.50
09/22/2026	BOLTON & MENK, INC.	Permit Review Xcel ROW 26-0057, 26-0058	58625*	34261	Yes	\$173.00	100-41925-300	\$173.00
09/22/2026	BOLTON & MENK, INC.	Permit Review 705 Hall Avenue	58626*	34262	Yes	\$259.50	100-41925-300	\$259.50
09/22/2026	CITY OF WHITE BEAR LAKE FIRE	2026 4th Quarter Fire Service Charge	58608*	34248	Yes	\$16,071.25	100-42201-314	\$16,071.25
09/22/2026	Evolv	***VOID\$49.00***Fee charged Aug	58614*	34251	Yes	\$0.00	100-41501-437	\$49.00
09/22/2026	Evolv	Fee charged Aug	58630*	E58630	Yes	\$49.00	100-41501-437	\$49.00
09/22/2026	H.A. KANTRUD, P.A.	City Attorney Monthly Retainer Nov	58609*	34249	Yes	\$2,500.00	100-41601-300	\$2,500.00
09/22/2026	Kamstrup Water Metering LLC	READy Software License 9/20/26-9/19/27	58619*	34255	Yes	\$2,715.32	601-49415-314	\$2,715.32
09/22/2026	KODIAK POWER SOLUTIONS	Generator Annual Service, Lake Ave Lift	58620*	34256	Yes	\$469.15	605-49415-314	\$469.15
09/22/2026	LRS PORTABLES, LLC	***VOID\$174.00***Sept Balance Due for Portable Potty	58628*	34263	Yes	\$0.00	100-45207-314	\$174.00

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Check #</u>	<u>Approved</u>	<u>Total</u>	<u>Account #</u>	<u>Detail</u>
09/22/2026	LRS PORTABLES, LLC	Sept Balance Due for Portable Potty	58629*	34264	Yes	\$174.00	100-45207-314	\$174.00
09/22/2026	STOLTZMAN, CRIS	Videography - Council Mtg--9/8/26 4 hours	58607*	34247	Yes	\$110.24	100-41950-314	\$110.24
09/22/2026	Therese Bellinger	Adobe Reimbursement	58617*	34253	Yes	\$31.15	100-41955-200	\$31.15
09/22/2026	TOSHIBA AMERICA BUSINESS SOLUTIONS	Sept Monthly Usage Allowance	58610*	34250	Yes	\$10.62	100-41911-314	\$10.62
09/22/2026	TSE, INC. WORK ACCOUNT	9/03-Janitorial services	58618*	34254	Yes	\$35.65	100-41940-314	\$35.65
09/23/2026	PERA	Pera Office Payroll 8/23 - 9/5, tb,gb,ak,jr	58631*	Pera 9/23/26	Yes	\$742.34	100-41401-121	\$30.80
							100-45207-121	\$711.54
09/24/2026	PERA	Pera Office Payroll 9/6 - 9/19, tb,gb,ak,mo, jr	58632*	PERA0924	Yes	\$912.15	100-41401-121	\$838.55
							100-45207-121	\$73.60
09/29/2026	US Bank	Credit Card Pmt- Stamps, Office Supplies, AT&T, Quantum fiber	58634*	34271	Yes	\$487.45	100-49495-322	\$300.00
							100-41911-200	\$83.00
							100-41955-321	\$104.45
09/29/2026	USS MINNESOTA ONE MT LLC	Solar Energy - Aug	58633*	34270	Yes	\$752.30	605-49465-380	\$427.78
							100-41940-380	\$88.51
							605-49465-380	\$236.01
09/30/2026	Bituminous Roadways	Mill Overlay for Birchwood Ave & Ct, and new curb	58638*	34274	Yes	\$82,620.40	100-43101-314	\$82,620.40
09/30/2026	COMPANION ANIMAL CONTROL LLC	Animal Control Services - Sept	58636*	34272	Yes	\$145.00	100-41916-314	\$145.00
09/30/2026	Dan Werra	Reimbursement for signs & post Wildwood pump station; paver base, gravel Grotto path;gas	58639*	34275	Yes	\$580.51	100-45207-220	\$41.61
							100-41940-220	\$538.90
09/30/2026	Dan Werra	Reimbursement for trailer repair; bucket lift rental;chain saw;gas	58640*	34276	Yes	\$428.97	100-41940-220	\$428.97
09/30/2026	Gopher State One Call	Sept 29 Tickets	58645*	34281	Yes	\$37.80	605-49455-314	\$37.80

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Check #</u>	<u>Approved</u>	<u>Total</u>	<u>Account #</u>	<u>Detail</u>
09/30/2026	H.A. KANTRUD, P.A.	City Attorney Monthly Retainer Dec	58643*	34279	Yes	\$2,500.00	100-41601-300	\$2,500.00
09/30/2026	METROPOLITAN COUNCIL - ENV. SERVICE	Nov Waste Water Services	58644*	34280	Yes	\$5,169.16	605-49465-217	\$5,169.16
09/30/2026	Minnesota Native Landscapes	Tighe Schmitz Rain Garden	58637*	34273	Yes	\$76,206.75	210-45210-314	\$76,206.75
09/30/2026	Saehr Consulting	September Planning Services	58647*	34283	Yes	\$453.75	100-41910-300	\$453.75
09/30/2026	TSE, INC. WORK ACCOUNT	9/17-Janitorial services	58646*	34282	Yes	\$35.70	100-41940-314	\$35.70
09/30/2026	White Bear Lawn and Snow, LLC	Sept Mowing and trimming, City maintenace fallen tree removal	58641*	34277	Yes	\$2,147.55	100-45207-314	\$832.55
							100-45210-314	\$790.00
							100-43135-314	\$525.00
09/30/2026	WHITE BEAR TOWNSHIP	Lift station maintenance	58642*	34278	Yes	\$584.76	605-49465-314	\$584.76
10/01/2026	Techie Dudes	Monthly Service Charges-Cloud Storage, Backup, MS Email	58635*	TD58635	Yes	\$597.98	100-41955-314	\$597.98
10/01/2026	Xcel 2307-8	Street Lighting 8/3-9/2	58615*	X58615	Yes	\$1,439.85	100-43160-380	\$1,439.85
10/05/2026	Delta Dental of Minnesota	ee dental and vision insurance oct	58627*	D58627	Yes	\$253.68	100-41912-130	\$222.92
							100-41912-130	\$30.76
Total For Selected Claims								\$278,291.30

City of Birchwood Village
Statement of Receipts and Disbursements - GENERAL FUND
As of September 30, 2026

OPERATING FUNDS:

	Monthly Budget	Monthly Actual	Variance Favorable (Unfavorable)	YTD Budget	YTD Actual	Variance Favorable (Unfavorable)	Annual Budget	2025 Actual
GENERAL FUND RECEIPTS								
General Property Taxes	\$ -	\$ -	\$ -	\$ 346,397.00	\$ 355,882.17	\$ 9,485.17	\$ 692,794.00	\$ 618,106.92
Licenses & Permits	\$ 41.67	\$ -	\$ (41.67)	\$ 375.00	\$ -	\$ (375.00)	\$ 500.00	\$ -
Building Permits	\$ 5,416.67	\$ 4,808.28	\$ (608.39)	\$ 48,750.00	\$ 53,046.80	\$ 4,296.80	\$ 65,000.00	\$ 35,401.32
Kayak/Canoe Permits	\$ 158.33	\$ -	\$ (158.33)	\$ 1,425.00	\$ 2,315.00	\$ 890.00	\$ 1,900.00	\$ 2,095.00
Zoning Permits	\$ 25.00	\$ 120.00	\$ 95.00	\$ 225.00	\$ 120.00	\$ (105.00)	\$ 300.00	\$ -
Animal Licenses	\$ 8.33	\$ -	\$ (8.33)	\$ 75.00	\$ 75.00	\$ -	\$ 100.00	\$ 1,935.00
Small City Aid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,579.00
Federal Grants & Aids	\$ 266.00	\$ -	\$ (266.00)	\$ 2,394.00	\$ -	\$ (2,394.00)	\$ 3,192.00	\$ -
State Grants & Aids	\$ -	\$ -	\$ -	\$ -	\$ 6,497.00	\$ 6,497.00	\$ -	\$ -
City/Town Hall Rent	\$ 20.83	\$ 75.00	\$ 54.17	\$ 187.50	\$ 750.00	\$ 562.50	\$ 250.00	\$ 670.00
Court Fines	\$ 83.33	\$ 189.99	\$ 106.66	\$ 750.00	\$ 1,204.88	\$ 454.88	\$ 1,000.00	\$ 2,066.41
Park Fees	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 5,000.00
Miscellaneous	\$ -	\$ 250.00	\$ 250.00	\$ -	\$ 1,143.89	\$ 1,143.89	\$ -	\$ 431.00
Interest Earning	\$ 3,875.00	\$ 3,105.63	\$ (769.37)	\$ 34,875.00	\$ 29,306.75	\$ (5,568.25)	\$ 46,500.00	\$ 44,292.94
Community Engagement Contributions	\$ -	\$ -	\$ -	\$ -	\$ 38.00	\$ 38.00	\$ -	\$ -
Contributions of Donations from Private Sources	\$ 20.83	\$ -	\$ (20.83)	\$ 187.50	\$ 199.00	\$ 11.50	\$ 250.00	\$ 720.00
Refund-Reimbursement-Dividend	\$ 666.67	\$ -	\$ (666.67)	\$ 6,000.00	\$ 6,900.83	\$ 900.83	\$ 8,000.00	\$ 7,091.31
Escrows Deposits	\$ 3,541.67	\$ -	\$ (3,541.67)	\$ 31,875.00	\$ 3,500.00	\$ (28,375.00)	\$ 42,500.00	\$ 12,850.00
Transfers from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL GENERAL FUND RECEIPTS	\$ 14,124.33	\$ 8,548.90	\$ (5,575.43)	\$ 473,516.00	\$ 462,979.32	\$ (10,536.68)	\$ 862,286.00	\$ 742,238.90
GENERAL FUND DISBURSEMENTS								
Ordinances & Proceedings	\$ 166.67	\$ 66.75	\$ 99.92	\$ 1,500.00	\$ 936.51	\$ 563.49	\$ 2,000.00	\$ 984.04
Mayor - Council	\$ 765.00	\$ -	\$ 765.00	\$ 6,885.00	\$ 1,397.94	\$ 5,487.06	\$ 9,180.00	\$ 4,072.65
Clerk - Treasurer	\$ 14,257.13	\$ 12,768.14	\$ 1,488.99	\$ 128,314.13	\$ 115,776.00	\$ 12,538.13	\$ 171,085.50	\$ 109,279.09
Elections	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 9,000.00	\$ 1,620.00	\$ 7,380.00	\$ 12,000.00	\$ -
Assessing	\$ 579.17	\$ -	\$ 579.17	\$ 5,212.50	\$ 6,750.46	\$ (1,537.96)	\$ 6,950.00	\$ 7,578.54
Legal Services	\$ 2,925.00	\$ 5,000.00	\$ (2,075.00)	\$ 26,325.00	\$ 30,000.00	\$ (3,675.00)	\$ 35,100.00	\$ 34,500.00
Accounting Audits	\$ -	\$ 12,750.00	\$ (12,750.00)	\$ -	\$ 12,750.00	\$ (12,750.00)	\$ -	\$ -
Grants	\$ 175.00	\$ -	\$ 175.00	\$ 1,575.00	\$ -	\$ 1,575.00	\$ 2,100.00	\$ 2,125.77
Planning & Zoning	\$ 1,931.25	\$ 453.75	\$ 1,477.50	\$ 17,381.25	\$ 11,653.75	\$ 5,727.50	\$ 23,175.00	\$ 12,900.00
Office Operations Supplies	\$ 458.33	\$ 393.62	\$ 64.71	\$ 4,125.00	\$ 2,804.39	\$ 1,320.61	\$ 5,500.00	\$ 7,341.82
City Training & Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,330.00
Insurance - Employee	\$ 283.33	\$ 253.68	\$ 29.65	\$ 2,550.00	\$ 1,839.18	\$ 710.82	\$ 3,400.00	\$ 19,165.00
Animal Control	\$ 108.33	\$ 145.00	\$ (36.67)	\$ 975.00	\$ 1,305.00	\$ (330.00)	\$ 1,300.00	\$ 2,078.00
Software Expense	\$ 175.00	\$ -	\$ 175.00	\$ 1,575.00	\$ -	\$ 1,575.00	\$ 2,100.00	\$ 3,197.41
General Fund Engineering Expense	\$ 2,403.33	\$ 14,021.53	\$ (11,618.20)	\$ 21,630.00	\$ 71,881.10	\$ (50,251.10)	\$ 28,840.00	\$ 33,990.50
General Government Buildings & Plant	\$ 1,250.00	\$ 1,163.38	\$ 86.62	\$ 11,250.00	\$ 9,452.05	\$ 1,797.95	\$ 15,000.00	\$ 6,416.50
City Insurance	\$ 1,458.33	\$ -	\$ 1,458.33	\$ 13,125.00	\$ 12,129.00	\$ 996.00	\$ 17,500.00	\$ 13,511.00
Cable Equipment & Service	\$ 100.00	\$ 110.24	\$ (10.24)	\$ 900.00	\$ 895.70	\$ 4.30	\$ 1,200.00	\$ 3,334.75
Phone/IT	\$ 300.00	\$ 659.02	\$ (359.02)	\$ 2,700.00	\$ 20,715.80	\$ (18,015.80)	\$ 3,600.00	\$ 6,854.38
Police	\$ 8,258.38	\$ -	\$ 8,258.38	\$ 74,325.38	\$ 49,550.27	\$ 24,775.11	\$ 99,100.50	\$ 97,087.17
Fire	\$ 5,357.08	\$ 16,071.25	\$ (10,714.17)	\$ 48,213.75	\$ 79,280.75	\$ (31,067.00)	\$ 64,285.00	\$ 44,987.25
Building Inspections Administration	\$ 3,791.67	\$ -	\$ 3,791.67	\$ 34,125.00	\$ 24,656.15	\$ 9,468.85	\$ 45,500.00	\$ 21,548.11
Other Protection	\$ 5.83	\$ -	\$ 5.83	\$ 52.50	\$ -	\$ 52.50	\$ 70.00	\$ 68.38
Tree Care	\$ 416.67	\$ -	\$ 416.67	\$ 3,750.00	\$ -	\$ 3,750.00	\$ 5,000.00	\$ 1,020.00
Tree Removal	\$ 1,250.00	\$ 525.00	\$ 725.00	\$ 11,250.00	\$ 47,425.00	\$ (36,175.00)	\$ 15,000.00	\$ -
Recycle	\$ 1,700.00	\$ 3,680.00	\$ (1,980.00)	\$ 15,300.00	\$ 14,755.00	\$ 545.00	\$ 20,400.00	\$ 19,872.00
Parks	\$ 5,166.67	\$ 3,121.01	\$ 2,045.66	\$ 46,500.00	\$ 29,254.22	\$ 17,245.78	\$ 62,000.00	\$ 34,676.58
Parks - Tighe Schmidt	\$ -	\$ 790.00	\$ (790.00)	\$ -	\$ 4,827.50	\$ (4,827.50)	\$ -	\$ -
Lawn Care - Maintenance	\$ 687.50	\$ -	\$ 687.50	\$ 6,187.50	\$ 11,901.15	\$ (5,713.65)	\$ 8,250.00	\$ 8,000.00
Community Engagement Expenses	\$ -	\$ -	\$ -	\$ -	\$ 483.34	\$ (483.34)	\$ -	\$ -
Water Resources	\$ 95.83	\$ -	\$ 95.83	\$ 862.50	\$ 1,163.54	\$ (301.04)	\$ 1,150.00	\$ 1,148.28
Miscellaneous	\$ -	\$ 255.34	\$ (255.34)	\$ -	\$ 563.34	\$ (563.34)	\$ -	\$ 1,651.86
Unallocated Expenditures	\$ 41.67	\$ -	\$ 41.67	\$ 375.00	\$ -	\$ 375.00	\$ 500.00	\$ 98.00
Escrow Refunds	\$ 2,500.00	\$ 1,248.00	\$ 1,252.00	\$ 22,500.00	\$ 8,248.00	\$ 14,252.00	\$ 30,000.00	\$ 33,141.67
Transfer to Enterprise Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ 668.97	\$ (668.97)	\$ -	\$ -
Newsletter	\$ -	\$ 274.08	\$ (274.08)	\$ -	\$ 633.74	\$ (633.74)	\$ -	\$ 883.00
Roads - Streets & Road Maintenance	\$ 12,500.00	\$ 82,620.40	\$ (70,120.40)	\$ 75,000.00	\$ 123,637.81	\$ (48,637.81)	\$ 100,000.00	\$ 198,526.89
Roads - Street Sweeping	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 3,500.00	\$ (1,500.00)	\$ 4,000.00	\$ 9,000.00
Roads - Ice & Snow Removal	\$ -	\$ -	\$ -	\$ 40,000.00	\$ 51,154.00	\$ (11,154.00)	\$ 50,000.00	\$ 69,914.15
Roads - Street Lighting	\$ 1,416.67	\$ -	\$ 1,416.67	\$ 12,750.00	\$ 16,005.17	\$ (3,255.17)	\$ 17,000.00	\$ 14,964.61
TOTAL GENERAL FUND DISBURSEMENTS	\$ 71,523.83	\$ 156,370.19	\$ (84,846.36)	\$ 648,214.50	\$ 769,614.83	\$ (121,400.33)	\$ 862,286.00	\$ 825,247.40

	YTD BUDGET	YTD ACTUAL	VARIANCE
TOTAL OPERATING FUNDS NET INCOME ACTUALS VERSUS BUDGET	\$ (174,698.50)	\$ (306,635.51)	\$ (131,937.01)

City of Birchwood Village
Statement of Receipts and Disbursements - SPECIAL REVENUE PROJECTS FUND
As of September 30, 2026

DEDICATED FUNDS:

	Monthly Budget	Monthly Actual	Variance Favorable (Unfavorable)	YTD Budget	YTD Actual	Variance Favorable (Unfavorable)	Annual Budget	2025 Actual
SPECIAL REVENUE FUND RECEIPTS								
State Grants & Aid - Lake Links Grant	\$ 11,666.67	\$ -	\$ (11,666.67)	\$ 70,000.00	\$ -	\$ (70,000.00)	\$ 70,000.00	\$ -
TOTAL SPECIAL REVENUE FUND RECEIPTS	\$ 11,666.67	\$ -	\$ (11,666.67)	\$ 70,000.00	\$ -	\$ (70,000.00)	\$ 70,000.00	\$ -
SPECIAL REVENUE FUND DISBURSEMENTS								
Lake Links Project	\$ 11,666.67	\$ 1,427.82	\$ 10,238.85	\$ 70,000.00	\$ 32,999.02	\$ 37,000.98	\$ 70,000.00	\$ -
TOTAL SPECIAL REVENUE FUND DISBURSEMENTS	\$ 11,666.67	\$ 1,427.82	\$ 10,238.85	\$ 70,000.00	\$ 32,999.02	\$ 37,000.98	\$ 70,000.00	\$ -

City of Birchwood Village
Statement of Receipts and Disbursements -CAPITAL PROJECTS FUND
As of September 30, 2026

	Monthly Budget	Monthly Actual	Variance Favorable (Unfavorable)	YTD Budget	YTD Actual	Variance Favorable (Unfavorable)	Annual Budget	2025 Actual
CAPITAL PROJECT RECEIPTS								
General Property Taxes	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 20,000.00	\$ -
EPA Grant - Liftstation Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 458,669.18
RCWD Grant - Liftstation Replacement	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 50,000.00
TOTAL CAPITAL PROJECT FUND RECEIPTS	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 60,000.00	\$ 50,000.00	\$ 20,000.00	\$ 508,669.18
CAPITAL PROJECT FUND DISBURSEMENTS								
Capital Project Engineering Expense - Liftstation Replac	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 487,062.55
TOTAL CAPITAL PROJECT FUND DISBURSEMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 487,062.55

City of Birchwood Village
Statement of Receipts and Disbursements -PARKS - DOCK ASSOCIATION FUND
As of September 30, 2026

	Monthly Budget	Monthly Actual	Variance Favorable (Unfavorable)	YTD Budget	YTD Actual	Variance Favorable (Unfavorable)	Annual Budget	2025 Actual
PARKS - DOCK ASSOCIATION REVENUE								
Dock/Lift Permit Fee	\$ -	\$ -	\$ -	\$ 14,500.00	\$ 14,875.00	\$ 375.00	\$ 14,500.00	\$ 14,000.00
TOTAL PARKS - DOCK ASSOCIATION REVENUE	\$ -	\$ -	\$ -	\$ 14,500.00	\$ 14,875.00	\$ 375.00	\$ 14,500.00	\$ 14,000.00
PARKS - DOCK ASSOCIATION DISBURSEMENTS								
Music In the Park / Fireworks Donation	\$ 800.00	\$ 2,076.51	\$ (1,276.51)	\$ 4,000.00	\$ 5,876.51	\$ (1,876.51)	\$ 4,000.00	\$ 3,200.00
TOTAL PARKS - DOCK ASSOCIATION DISBURSEMENTS	\$ 800.00	\$ 2,076.51	\$ (1,276.51)	\$ 4,000.00	\$ 5,876.51	\$ (1,876.51)	\$ 4,000.00	\$ 3,200.00

City of Birchwood Village
Statement of Receipts and Disbursements -WATER FUND
As of September 30, 2026

	Monthly Budget	Monthly Actual	Variance Favorable (Unfavorable)	YTD Budget	YTD Actual	Variance Favorable (Unfavorable)	Annual Budget	2025 Actual
WATER FUND RECEIPTS								
Water Consumption	\$ -	\$ 15,762.21	\$ (15,762.21)	\$ -	\$ 77,156.39	\$ (77,156.39)	\$ -	\$ 90,185.75
Water Utility User Fee	\$ -	\$ 6,554.72	\$ (6,554.72)	\$ -	\$ 62,292.40	\$ (62,292.40)	\$ -	\$ 65,072.77
Water Main-Break Surcharge	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33.90
Special Water Charges	\$ -	\$ -	\$ -	\$ -	\$ 30.82	\$ (30.82)	\$ -	\$ 1,598.17
State Surcharge	\$ -	\$ 391.75	\$ (391.75)	\$ -	\$ 3,525.89	\$ (3,525.89)	\$ -	\$ 3,278.95
Administrative Fee Move/Out	\$ -	\$ 29.88	\$ (29.88)	\$ -	\$ 734.78	\$ (734.78)	\$ -	\$ 157.09
Lift Station Replacement	\$ -	\$ 2,612.26	\$ (2,612.26)	\$ -	\$ 25,613.49	\$ (25,613.49)	\$ -	\$ 24,159.28
Delinquent Water Fees	\$ -	\$ -	\$ -	\$ -	\$ 186.76	\$ (186.76)	\$ -	\$ -
Penalties & Forfeited Discounts	\$ -	\$ 55.40	\$ (55.40)	\$ -	\$ 644.31	\$ (644.31)	\$ -	\$ 1,145.98
Sewer Consumption	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (62.78)
Sewer Minimum Charge	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (46.46)
TOTAL WATER FUND RECEIPTS	\$ -	\$ 25,406.22	\$ (25,406.22)	\$ -	\$ 170,184.84	\$ (170,184.84)	\$ -	\$ 185,522.65
WATER FUND DISBURSEMENTS								
Financial Administration	\$ -	\$ 4,464.84	\$ (4,464.84)	\$ -	\$ 13,394.52	\$ (13,394.52)	\$ -	\$ 17,236.47
Utility Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95.36
Water Utility	\$ -	\$ 2,726.36	\$ (2,726.36)	\$ -	\$ 59,596.59	\$ (59,596.59)	\$ -	\$ 105,983.42
Water/Sewer Emergency	\$ -	\$ -	\$ -	\$ -	\$ 25,611.18	\$ (25,611.18)	\$ -	\$ 24,396.70
Newsletter	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 740.88
TOTAL WATER FUND DISBURSEMENTS	\$ -	\$ 7,191.20	\$ (7,191.20)	\$ -	\$ 98,602.29	\$ (98,602.29)	\$ -	\$ 148,452.83

City of Birchwood Village
Statement of Receipts and Disbursements -SEWER FUND
As of September 30, 2026

	Monthly Budget	Monthly Actual	Variance Favorable (Unfavorable)	YTD Budget	YTD Actual	Variance Favorable (Unfavorable)	Annual Budget	2025 Actual
SEWER FUND RECEIPTS								
Sewer Consumption	\$ -	\$ 4,993.16	\$ (4,993.16)	\$ -	\$ 49,206.10	\$ (49,206.10)	\$ -	\$ 63,561.94
Sewer Minimum Charge	\$ -	\$ 4,510.50	\$ (4,510.50)	\$ -	\$ 40,041.93	\$ (40,041.93)	\$ -	\$ 53,607.06
Sewer Only	\$ -	\$ -	\$ -	\$ -	\$ 88.25	\$ (88.25)	\$ -	\$ -
Penalties & Forfeited Discounts	\$ -	\$ 66.03	\$ (66.03)	\$ -	\$ 391.45	\$ (391.45)	\$ -	\$ 825.70
TOTAL SEWER FUND RECEIPTS	\$ -	\$ 9,569.69	\$ (9,569.69)	\$ -	\$ 89,727.73	\$ (89,727.73)	\$ -	\$ 117,994.70
SEWER FUND DISBURSEMENTS								
Office Operations Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140.52
Storm Drainage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400.00
Water Utility	\$ -	\$ 469.15	\$ (469.15)	\$ -	\$ 3,125.34	\$ (3,125.34)	\$ -	\$ 2,320.50
Water/Sewer Emergency	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	\$ (3,000.00)	\$ -	\$ -
Utility Locates	\$ -	\$ 37.80	\$ (37.80)	\$ -	\$ 287.60	\$ (287.60)	\$ -	\$ 353.75
Sewer Utility	\$ -	\$ 42,669.53	\$ (42,669.53)	\$ -	\$ 100,594.65	\$ (100,594.65)	\$ -	\$ 98,643.82
Sewer Engineering Expense	\$ -	\$ -	\$ -	\$ -	\$ 2,040.50	\$ (2,040.50)	\$ -	\$ 62,599.50
TOTAL SEWER FUND DISBURSEMENTS	\$ -	\$ 43,176.48	\$ (43,176.48)	\$ -	\$ 109,048.09	\$ (109,048.09)	\$ -	\$ 164,458.09

City of Birchwood Village
Statement of Receipts and Disbursements and Balances
As of September 30, 2026

Fund	Beginning Balance	Actual Receipts	Actual Disbursements	Transfers In / (Out)	Ending Balance
Operating Funds:					
General Fund	\$ 892,460.06	\$ 462,979.32	\$ 769,614.83	\$ -	\$ 585,824.55
Operating Funds Total	\$ 892,460.06	\$ 462,979.32	\$ 769,614.83	\$ -	\$ 585,824.55
Dedicated Funds:					
Special Revenue Projects Fund	\$ -	\$ -	\$ 32,999.02	\$ -	\$ (32,999.02)
Capital Projects Fund	\$ 12,135.20	\$ 60,000.00	\$ -	\$ -	\$ 72,135.20
Parks - Dock Association Fund	\$ 31,823.05	\$ 14,875.00	\$ 5,876.51	\$ -	\$ 40,821.54
Water Fund	\$ 119,543.77	\$ 170,184.84	\$ 98,602.29	\$ -	\$ 191,126.32
Sewer Fund	\$ (4,529.39)	\$ 89,727.73	\$ 109,048.09	\$ -	\$ (23,849.75)
Dedicated Funds Total	\$ 158,972.63	\$ 334,787.57	\$ 246,525.91	\$ -	\$ 247,234.29
Total	\$ 1,051,432.69	\$ 797,766.89	\$ 1,016,140.74	\$ -	\$ 833,058.84

LEAGUE OF MINNESOTA CITIES INSURANCE TRUST

WORKERS' COMPENSATION PROGRAM

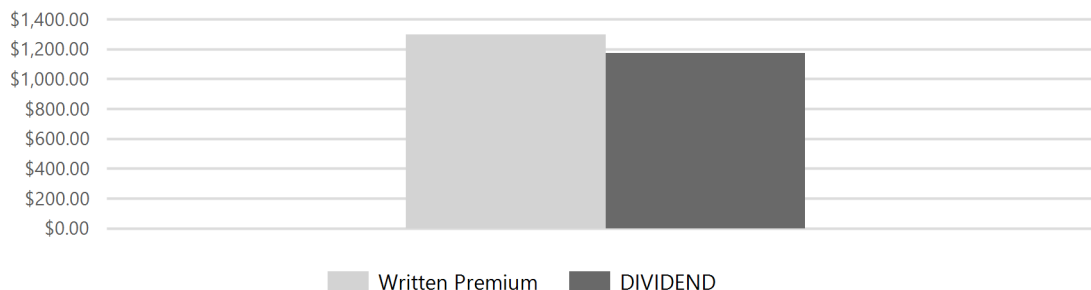
2026 DIVIDEND CALCULATION

AT SEPTEMBER 01, 2026

BIRCHWOOD VILLAGE, CITY	GROSS EARNED PREMIUM	\$34,243
OF	ADJUSTED LOSSES	\$0
	DIVIDEND RATIO	0.00005876000
	DIVIDEND AMOUNT	\$1,175

BIRCHWOOD VILLAGE, CITY OF

2026 Written Premium and Dividend



Category	Dollars
Gross Earned Premium	\$34,243.00
Net Losses	\$0.00
Adjusted Losses	\$0.00
Net Gain / Loss	\$34,243.00
Dividend Ratio	0.00006
Previous Dividends	\$1,249

The "gross earned premium" figure is the member's total earned premiums as of September 01, 2026 for the past 20 years. This is the premium figure that's used in the dividend calculation.

The "2026 written premium" figure is the member's total premium for the member's most recent renewal prior to September 01, 2026 (for most members, only a portion of that 2026 written premium would be earned as of September 01, 2026).

TO: Mayor Jennifer Arsenault
Councilmember Kathy Weier
Councilmember Ryan Hankins
Councilmember Bridget Sperl
Councilmember Ryan Eiserle

FROM: Alan Mitchell

DATE: September 23, 2026

SUBJECT: Music in the Park

On September 13, Birchwood finished another summer of Sunday evening concerts held in the hockey rink in Tighe-Schmitz Park. In addition to all ten groups from 2025 that we invited back, we expanded to twelve Sundays this year and scheduled two new groups - the Capri Big Band, with over twenty musicians, and a group called Swing Souffle, a four-piece group playing lively jazz bistros of Swing-era Paris. Unfortunately, on the Sunday in July that the Capri Big Band was scheduled to play, we had to cancel the concert because of the heat and humidity, and we were unable to reschedule.

We published notice of our concerts each week in the White Bear Press and on the City webpage, although we rely to a large extent on word of mouth. We usually attract an audience of 50 to 100 people, and a couple concerts drew a crowd of more than 150.

The concerts are funded by the City. There is a continuing Resolution that the City Council passed on February 14, 2023 - Resolution 2023-08 - authorizing a yearly budget of \$3700 for Music in the Park, payable from the Special Revenue Fund. The City pays each artist or group \$300 for performing. Also, the musicians put out a tip jar and our audiences have generously provided additional compensation for these local artists. For twelve concerts this year, the City paid \$3600 for the musicians. In addition, the City paid \$720 for city staff to open up the rink and set up power for the sound equipment and put everything back after each concert. The Council also approved this funding for Music in the Park when it accepted the Parks Committee's Annual Plan and Budget for 2026.

Unless the Council were to provide otherwise, there will be a concert series again in 2027, per Resolution 2023-17, with a budget of \$3700. I would like to suggest that going forward the Council consider the appropriate amount of funding and the number of concerts to be held in 2027. The Parks Committee will likely include a recommendation in its Action Plan for 2027 regarding funding and plans for next year's concerts.

I'm willing to assist again next year with arranging the concerts with the musicians, but I am open to passing the torch to other volunteers. I suspect that we will invite many of our regular performers back again next year, but it would also be nice to bring in some new artists, even though that would mean we would not have enough Sundays to include some of our regular groups. Birchwood has become a fun venue for these musicians and while we may disappoint some long-

term performers, there are a number of other musicians who have inquired about how to book a gig in Birchwood.

I want to thank the city staff for their help with arranging and setting up the concerts - Jim Rydeen for being available every Sunday to help with the setup and Genevieve Bijold and Therese Bellinger for helping with signs and posters and various administrative tasks. Also, I want to thank Cyril and Sue Kapsner for assisting with publicity and setting up over the summer. I did notify the White Bear Press that Birchwood appreciates their publishing a notice of the Sunday concert each week.

And thanks to our audiences who come on Sundays to enjoy the music and express their appreciation to the artists and to Birchwood residents and the City Council for supporting the Music in the Park summer concert series.

Results of Rain Garden Charges by Charlie Sawdy Co.

Tighe-Schmitz Park - Stormwater Retrofits - Birchwood Village, MN

Item	Description	Unit	Quantity	Unit Price	Extended Price	Pay Application Qty	Pay Application 1 Total	Remaining Qty.	Remaining Value	Notes
1	Mobilization	LS	1	\$3,900.00	\$3,900.00	1	\$3,900.00	0.00	\$0.00	
2	Clearing and Grubbing	SF	7000	\$0.15	\$1,050.00	7000	\$1,050.00	0.00	\$0.00	
3	Sod removal of Native Landscape Area (Meadow Seed)	SF	10000	\$0.22	\$2,200.00	10000	\$2,200.00	0.00	\$0.00	
4	Permanent Seeding	SF	20000	\$0.08	\$1,600.00	20000	\$1,600.00	0.00	\$0.00	
5	Excavation, Disposal and Grading	CY	75	\$70.15	\$5,261.25	75	\$5,261.25	0.00	\$0.00	
6	Subgrade Preparation	SF	1205	\$1.00	\$1,205.00	1205	\$1,205.00	0.00	\$0.00	
7	Concrete Curb and Gutter	LF	20	\$190.00	\$3,800.00	73.25	\$13,917.50	-53.25	-\$10,117.50	Curb and gutter from drive area to turret, then turret to rink entry.
8	Speed Bump	LF	50	\$30.00	\$1,500.00	33.5	\$1,005.00	16.50	\$495.00	Bump over parking drive area
9	Rain Guardian Pre-Treatment Chamber	LS	1	\$4,415.00	\$4,415.00	1	\$4,415.00	0.00	\$0.00	
10	Underdrains Including All Connections and Fittings	LS	1	\$4,200.00	\$4,200.00	1	\$4,200.00	0.00	\$0.00	
11	Basin Trenches and Associated Materials	LS	1	\$3,510.00	\$3,510.00	1	\$3,510.00	0.00	\$0.00	
12	Engineered Media	CY	40	\$120.00	\$4,800.00	20	\$2,400.00	20.00	\$2,400.00	
13	3-6" River Rock	CY	5	\$200.00	\$1,000.00	5	\$1,000.00	0.00	\$0.00	
14	Area C Pipe Beneath Trail	LF	30	\$42.00	\$1,260.00	0	\$0.00	30.00	\$1,260.00	
15	Area D Stormsack Filter	LS	1	\$720.00	\$720.00	0	\$0.00	1.00	\$720.00	
16	Seating Area (Bench and Pavers)	LS	1	\$2,900.00	\$2,900.00	0.5	\$1,450.00	0.50	\$1,450.00	
17	Landscape Edging	LF	250	\$14.00	\$3,500.00	250	\$3,500.00	0.00	\$0.00	
18	Landscape Rock - Fieldstone Boulders 18"-30"	Ton	2	\$620.00	\$1,240.00	2	\$1,240.00	0.00	\$0.00	
19	Rolled Erosion Control Blanket	SY	50	\$4.60	\$230.00	50	\$230.00	0.00	\$0.00	
20	Cor Log and Stakes	LF	20	\$53.00	\$1,060.00	20	\$1,060.00	0.00	\$0.00	
21	Double Shredded Hardwood Mulch @ 2" Depth	CY	20	\$95.00	\$1,900.00	20	\$1,900.00	0.00	\$0.00	
22	Weed Free Straw	Bales	5	\$103.00	\$515.00	5	\$515.00	0.00	\$0.00	
23	Seed Mix - MnDOT Lakeshore	LB	8	\$256.00	\$2,048.00	8	\$2,048.00	0.00	\$0.00	
24	Seed Mix - MnDOT Wet Meadow	LB	2	\$27.00	\$54.00	2	\$54.00	0.00	\$0.00	
25	Seed Mix - MnDOT Woodland	LB	8	\$15.00	\$120.00	8	\$120.00	0.00	\$0.00	
26	Seed Mix - Turf Restoration	LB	25	\$10.00	\$250.00	25	\$250.00	0.00	\$0.00	
27	Trees (#10)	Ea	1	\$460.00	\$460.00	1	\$460.00	0.00	\$0.00	
28	Shrubs (#2)	Ea	29	\$1,305.00	\$37,845.00	29	\$37,845.00	0.00	\$0.00	
29	Shrubs (#1)	Ea	37	\$1,628.00	\$60,236.00	37	\$60,236.00	0.00	\$0.00	
30	Plants (#1)	Ea	100	\$4,300.00	\$430,000.00	100	\$430,000.00	0.00	\$0.00	
31	Plants (Plugs)	Ea	1050	\$5.50	\$5,775.00	1050	\$5,775.00	0.00	\$0.00	
32	Temp Herbivore Protection Fencing	LS	1	\$2,000.00	\$2,000.00	1	\$2,000.00	0.00	\$0.00	
33	Temp Irrigation	LS	1	\$1,500.00	\$1,500.00	1	\$1,500.00	0.00	\$0.00	
34	Construction Contingency	Unit	1	\$5,000.00	\$5,000.00	0.5	\$2,500.00	0.50	\$2,500.00	Culvert plug and backfill/seed as directed by engineer. Partial overage of concrete work.
35	Traffic Control	LS	1	\$500.00	\$500.00	1	\$500.00	0.00	\$0.00	
Total							\$76,206.75			

Over by 1792.50

Application and Certificate For Payment -- page 2

To Owner: CITY OF BIRCHWOOD VILLAGE
 From (Contractor): BITUMINOUS ROADWAYS, INC.
 Project: BIRCHWOOD VILLAGE 2026

Application No: 1 Date: 09/30/26 Period To: 09/30/26
 Contractor's Job Number: 2612171
 Architect's Project No:

Item Number	Description	Unit	Price	Contract Quantity	UM	Scheduled Value	Work Completed Previous Application		Work Completed This Period		Completed and Stored To Date		Retention	Memo
							Quantity	Amount	Quantity	Amount	Quantity	Amount	%	
0001	MOBILIZATION		5,000.0000	1,000 LS		5,000.00	0.00 %	0.00	100.00 %	5,000.00	100.00 %	5,000.00	100.0	0.00
0002	TRAFFIC CONTROL		100.0000	4,000 LS		400.00	0.00 %	0.00	100.00 %	400.00	100.00 %	400.00	100.0	0.00
0003	1" MILL BIT PAVING		6.0000	2,500,000 SY		15,500.00	.000	0.00	2,500,000	15,500.00	2,500,000	15,500.00	100.0	0.00
0004	BITUMINOUS PATCHING		65.0000	50,000 SY		3,250.00	.000	0.00	50,000	3,250.00	50,000	3,250.00	100.0	0.00
0005	REMOVE BIT PAVEMENT		50.0000	56,000 SY		2,800.00	.000	0.00	56,000	2,800.00	56,000	2,800.00	100.0	0.00
0006	SAWCUT PAVEMENT		4.0000	100,000 LF		400.00	.000	0.00	100,000	400.00	100,000	400.00	100.0	0.00
0007	ADJUST GATE VALVE		800.0000	1,000 EAC		800.00	.000	0.00	.000	0.00	.000	0.00	0.0	0.00
0008	ADJ MANHOLE CASTING		1,200.0000	6,000 EAC		9,600.00	.000	0.00	6,000	7,200.00	6,000	7,200.00	75.0	0.00
0009	SURMOUNTABLE CURB		60.0000	100,000 LF		6,000.00	.000	0.00	100,000	6,000.00	100,000	6,000.00	100.0	0.00
0010	9.5 WEARING COURSE		130.0000	160,000 TON		20,800.00	.000	0.00	204,880	26,634.40	204,880	26,634.40	128.1	0.00
0011	TACK		0.0100	208,000 GAL		2.08	.000	0.00	100,000	1.00	100,000	1.00	48.1	0.00
0012	SITE RESTORATION		1,500.0000	1,000 LS		1,500.00	0.00 %	0.00	100.00 %	1,500.00	100.00 %	1,500.00	100.0	0.00
0013	RIP RAP (6-12")		300.0000	10,000 CY		3,000.00	.000	0.00	10,000	3,000.00	10,000	3,000.00	100.0	0.00
0014	PARKING LOT STRIPING		700.0000	1,000 LS		700.00	0.00 %	0.00	0.00 %	0.00	0.00 %	0.00	0.0	0.00
0201	EDGE MILL PAVEMENT		20.0000	90,000 SY		1,800.00	.000	0.00	90,000	1,800.00	90,000	1,800.00	100.0	0.00
0202	9.5 WEARING COURSE		137.0000	40,000 TON		5,480.00	.000	0.00	55,000	7,535.00	55,000	7,535.00	137.5	0.00
0203	TACK		6.0000	51,000 GAL		306.00	.000	0.00	50,000	300.00	50,000	300.00	98.0	0.00
0204	SITE RESTORATION		1,200.0000	1,000 LS		1,200.00	0.00 %	0.00	100.00 %	1,200.00	100.00 %	1,200.00	100.0	0.00
0205	RAISE CURB STOP		370.0000	1,000 EAC		370.00	.000	0.00	.000	0.00	.000	0.00	0.0	0.00
Application Total						79,008.08		0.00		82,620.40		82,620.40		0.00

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BIRCHWOOD

MONTHLY NEWSLETTER | SEPTEMBER-OCTOBER 2026



CHALLENGES OF THE SEASON

This year, Halloween and the fall time change collide, with trick-or-treaters out on Saturday, Oct. 31, and clocks being set back an hour overnight on Sunday, Nov. 1. Drivers, pedestrians and cyclists alike need to adjust to the challenges the season presents, from fewer hours of daylight to disrupted sleep patterns – both of which can affect safety.

On Halloween, the best strategies to keep trick-or-treaters safe include sticking to well-lit streets and making costumes easy to see, and for drivers to slow down behind the wheel, especially in neighborhoods with lots of children. Early trick-or-treating is best, as most crashes involving pedestrians occur between 6 and 9pm, according to [StaySafe.org](https://www.staysafe.org).

As we return to standard daylight time, sunsets will come earlier. Studies show there is a 6 percent rise in fatal crashes in the week after the time change, and pedestrians are three times more likely to be hit by a car during this period. This is attributed to disrupted sleep and reduced visibility, so health and safety app [YOUFactors.com](https://youfactors.com) suggests wearing high-visibility gear if you're outside in the dark; using flashlights or headlamps and installing motion-activated lights on paths or walkways at home; taking your time and moving with caution in dark areas; recognizing signs of fatigue before walking outside or driving. Motorists should drive defensively: Make sure vehicle lights are working, increase following distance and stay vigilant for walkers, runners and cyclists. Click on the websites for more tips to be prepared this season!

NUMBER OF
INCIDENTS

14

LOCAL AREA
CHECKS

1

CITATIONS

1



WC26045314 THEFT

3XX BIRCHWOOD AVENUE

At 5:08pm on Sept. 4, a deputy arrived at a home where a caller had reported his boat and trailer had been stolen from his driveway. The caller said they had been parked on the west side of his property, half on the driveway and half in the grass, with a pile of logs in the grass next to the trailer. The caller said a neighbor had come home the night before around 10 and saw the boat parked there; in the morning, the same neighbor noticed some of the logs were in the road and then saw that the boat and trailer were gone. The caller showed the deputy where the boat had been. The deputy noted a tire track in the grass from where it looked like the trailer had been backed into the logs, then scrape marks in the road from a log that had been stuck on the trailer as it was being pulled. Based on the marks, it looked like the boat and trailer had been pulled out to the west on Wildwood Avenue. The caller provided the deputy with descriptions, serial numbers and registration information for the boat and trailer. The deputy asked neighbors if they had cameras that might have recorded the incident but none did. The caller reached out to another neighbor about possible security video, but as of this report the deputy had not received any footage and no suspects have been identified.

MESSAGE FROM THE SHERIFF

October is already upon us, and that means it's time for two important fundraising efforts by the Washington County Sheriff's Office. First, on Oct. 8, I'll be participating in the 2nd annual Sheriff's Clay Shoot at Game Unlimited Hunting Club in Hudson to benefit United Way Washington County-East and United Way of St. Croix and Red River Valleys. The inaugural event last year raised just under \$20,000, and the top 5 shooters were all current or former WCSO employees. This year's event, which is open to law enforcement and citizens, will host 24 teams of 5 shooters with the aim of doubling the amount raised.



And all through October, we will once again be supporting and participating in the Pink Patch Project, a nationwide law enforcement campaign to raise donations for cancer research and a fight for a cure. Our deputies and correctional officers will be wearing pink patches to honor fighters and survivors, remember those we've lost, raise awareness, and start conversations. The Washington County Sheriff's Office will also sell two pink patch designs and a challenge coin, cash only, at the Law Enforcement Center records unit window. Proceeds will be go to the American Cancer Society to be used for advocacy, research, and support in the fight against cancer. Over the past three years, WCSO has donated \$7,653. Last year, law enforcement agencies statewide donated more than \$18,500! My thanks to Sheriff's Executive Assistant Courtney Schroeder, Deputy Donovan Bump and Deputy Zachary Nelson for spearheading this worthy cause on behalf of the Sheriff's Office.

These are just two of many efforts that WCSO participates in throughout the year to stay connected with and to support those in need who live in our communities. I'm proud to lead an agency that cares so deeply.



In service,

Dan Starry
Sheriff Dan Starry

Incident Date	Case#	Address	Event Description
9/1/2026 5:20:02 AM	WC26044568	HALL AVE / JAY ST BIRCHWOOD	DIRECTED PATROL
9/1/2026 6:15:34 PM	WC26044694	1XXX CEDAR ST BIRCHWOOD	SUSPICIOUS PERSON/ACTIVITY
9/2/2026 12:35:21 PM	WC26044863	OAKRIDGE DR / CEDAR ST BIRCHWOOD	WELFARE CHECK
9/2/2026 7:36:36 PM	WC26044931	Unknown BIRCHWOOD	CITIZEN/PUBLIC ASSIST
9/4/2026 5:08:31 PM	WC26045314	3XXX WILDWOOD AVE BIRCHWOOD	THEFT OF WATERCRAFT
9/5/2026 11:52:00 AM	WC26045450	Unknown BIRCHWOOD	FOLLOW UP
9/6/2026 8:44:58 PM	WC26045696	2XXX OAKHILL CT BIRCHWOOD	INCIDENT
9/7/2026 5:42:08 PM	WC26045840	3XXX EAST COUNTY LINE RD BIRCHWOOD	OFFICER INFORMATION
9/10/2026 2:11:42 PM	WC26046404	Unknown BIRCHWOOD	OFFICER INFORMATION
9/13/2026 6:04:45 PM	WC26046943	6XXX BIRCHWOOD AVE BIRCHWOOD	ORDINANCE VIOLATION
9/15/2026 6:18:16 PM	WC26047294	5XXX WILDWOOD AVE BIRCHWOOD	FRAUD/SCAM
9/23/2026 1:31:15 PM	WC26048743	1XXX BIRCHWOOD AVE BIRCHWOOD	SUSPICIOUS PERSON/ACTIVITY
9/23/2026 3:53:56 PM	WC26048773	4XXX LAKE AVE BIRCHWOOD	SUSPICIOUS PERSON/ACTIVITY
9/25/2026 1:23:28 AM	WC26049022	9XXX OAKRIDGE DR BIRCHWOOD	MEDICAL

WASHINGTON COUNTY SHERIFFS OFFICE

15015 62nd St N Stillwater, MN 55082Tel: 651-430-7600

Results (1 unique records)

Number	Case Number	Officer	Street Address	Cross Street	City	Violation	Type	Created On	Officer Involvement
820020263460	WC26044351	Brindley, Lauryn WC16211	654 BIRCHWOOD AVE	Not Found/JAY ST	BIRCHW OOD	605.05 BW - Animal noise violation	NON-MOVING VIOLATION	Sep 1, 2026, 12:40:30 PM	REPORT