



**AGENDA FOR THE PLANNING
COMMITTEE MEETING**

**CITY OF BIRCHWOOD VILLAGE
WASHINGTON COUNTY, MINNESOTA
August 28th, 2025
7 P.M.**

Planning Committee Members:

**Andy Sorenson, Chair
Ben Wikstrom, City Planner
Casey Muhm, Member
Michael McKenzie, Member
Michelle Maiers, Member
Mike Kramer, Secretary
Ryan Hankins. Council Liaison**

CALL TO ORDER

ROLL CALL

OPEN PUBLIC FORUM - *Matters presented in the Open Forum are limited to five (5) minutes. The Planning Commission will not debate issues but may direct Staff to provide information. Any matter that requires additional time or consideration by the Planning Commission may be tabled until a future meeting.*

APPROVE PRIOR MEETING MINUTES

REGULAR AGENDA

1. Propose Amending City Code, Section Zoning 303.030*
Purpose: Consider amending this code to help in establishing a clear and consistent deadline for the distribution of agendas and supporting materials for Planning Commission members prior to their meeting
2. Discussion Regarding Planning Commission Duties and Responsibilities

Handouts to Consider for Use/Guidance/Learning: *
 - a. League of MN Cities Chapter 13, Comprehensive Planning, Land Use, and City Owned Land Guide
3. Discussion regarding potential ordinance changes. (Ben Wikstrom)

ADJOURN

* Denotes items that have supporting documentation provided