



REGULAR MEETING OF CITY COUNCIL

**City of Birchwood Village
Washington County, MN**

June 9th, 2026 at 6:45 pm

MISSION STATEMENT

The Birchwood Village City Council is dedicated to enhancing the quality of life for all residents by fostering a safe, inclusive, and thriving community. We are committed to responsible governance and transparent decision-making. Through collaboration with residents, businesses, and local organizations, we strive to improve public services and infrastructure while preserving the unique character of our city. Our goal is to make Birchwood Village a better place to live and grow for generations to come.

MEMBERS:

Jennifer Arsenault, Mayor
Bridget Sperl, Council
Kathy Weier, Council
Ryan Eisele, Council
Ryan Hankins, Council

*NOTE: Due to Open Meeting Law restrictions, the City Council may be discussing agenda items for the first time.
Your patience and understanding are appreciated during this process.*

CALL TO ORDER

ROLL CALL

PUBLIC FORUM (*members of the public are given 3 minutes to present issues not on the agenda*)

APPROVAL of AGENDA

AGENDA (Amended)

PRESENTATIONS

1. Randy LaFoy and Lisa Rietveld on behalf of the SCC with an update on activities. (pg 1)*
2. Shari Salzman-Hankins and Shelley Dropkin on behalf of the WBLCD with an update on activities. (pgs 2-3)*

CITY BUSINESS (UNFINISHED)

1. Planning and Zoning RFP Discussion (pgs 4-13)*
*The RFP ranking process was quite competitive and the following scores were tallied: Ben Wikstrom-11
Scott Saehr-10
Falls Agency-9
As a reminder: The City currently uses Mr. Wikstrom but there is no contract for this service with him (or anyone) and it would be helpful to direct staff to prepare a contract for whomever you select.*

* Denotes item that supporting documentation will be provided

CITY BUSINESS (NEW)

- 1. First reading of Ordinance 2026-01 repealing section 6605.021 regarding canine permitting***
 - a. Public Hearing on proposed language (pgs 14-16)**
 - b. Vote to Adopt**
- 2. First reading of Ordinance 2026-02 amending fee schedule (pg 17 - 28)***
 - a. Public Hearing on proposed language**
 - b. Vote to Adopt**
- 3. Consideration of Conditional Use Permit for 309 Wildwood (post-Planning Commission) (pgs 29-41, 49-50 ***
- 4. Consideration and Approval of Bid for Street Striping (pgs 51-53)***

CONSENT AGENDA

- 1. Meeting Minutes from May 12, 2026, City Council Meeting (pgs 54-57)***
- 2. Resolution 2026-09 Authorizing Community Club coordination of 4th of July Parade (pg 58)***
- 3. Approve Bid for Pothole/Road Repair (pg 59)***
- 4. Approve Bid for Brush Cutting (pgs 60 - 61)***
- 5. Approve Bid for Tree Cutting (pgs 62 - 64)***
- 6. May Treasurer's Financial Summary (pg 65)**
- 7. May Claims Signature Template (pg 66)***
- 8. May Claims History (pgs 67 - 70)***
- 9. May Financial Statement (pgs 71 - 73)***
- 10. May Disbursements (pgs 74 - 77)***
- 11. May Receipts (pgs 78 - 80)***

ANNOUNCEMENTS

City Quarterly Newsletter (Thank you Genevieve--you are fabulous!)

Washington County Sheriff's Report (pgs 81 - 84)*

Intern Update:

To date: our summer-intern/assistant, Winston (the handsome lad with curly blonde hair with the high-viz vest), has added 71 curb stops to the city's GIS inventory at the direction of City Engineer Marcus Johnson. He is currently working down Wildwood Avenue with Birchwood Avenue being the next through street. So far, he has been successful in finding the vast majority of them; however, there are still a few that have not been able to be found. There are a couple reasons why curb stops aren't found, such as:

- a few are perhaps too deep for the metal detector to trace**

-CONTINUED-

*** Denotes items that have supporting documentation provided**

- curb stop being underneath pavement/paved-over

(Nonetheless if there is a *known* stop, we are putting it in the GIS system and putting a note by it)
He also spent 2 days handing out 200 notices in town and with cleaning and televising happening over the next few weeks and we plan to have him shoot any “found structures” with the GPS while it is exposed.

MS4 Notice (annual) (pg 85)*

Road cleaning and televising information (pgs 86 - 88)*

2027 Municipal Wastewater Charge (Preliminary) (pgs 89 - 90)*

Saint Anthony Village has provided a “hotline” email address for utility (water/sewer) billing questions or changes:

utilitychanges@savmn.com

ADJOURN