



REGULAR MEETING OF CITY COUNCIL **City of Birchwood Village, Washington County, MN**

April 14th, 2026 at 6:45 pm

MISSION STATEMENT

The Birchwood Village City Council is dedicated to enhancing the quality of life for all residents by fostering a safe, inclusive, and thriving community. We are committed to responsible governance and transparent decision-making. Through collaboration with residents, businesses, and local organizations, we strive to improve public services and infrastructure while preserving the unique character of our city. Our goal is to make Birchwood Village a better place to live and grow for generations to come.

MEMBERS:

Jennifer Arsenault, Mayor
Bridget Sperl, Council
Kathy Weier, Council
Ryan Eisele, Council
Ryan Hankins, Council

*NOTE: Due to Open Meeting Law restrictions, the City Council may be discussing agenda items for the first time.
Your patience and understanding are appreciated during this process.*

CALL TO ORDER Mayor Arsenault called the meeting to order at 6:45 p.m.

ROLL CALL All present

PUBLIC FORUM (members of the public are given 3 minutes to present issues not on the agenda)

1. Letter from Kristin Stolte (700 & 703 Birchwood Ave Drainage Concerns) pg. 1

Mayor Arsenault opened the public forum. Kristin Stolte spoke regarding drainage concerns as presented in her letter referenced in point #1. Mayor Arsenault commented that road construction plans are being finalized and Bolton & Menk will notify residents accordingly, and once 2026 road plans are finalized an informational meeting will be held.

Barton Winter spoke regarding desired Tighe-Schmitz rink improvements.

Therese Bellinger spoke regarding applying for an Arts grant for Birchwood and proposed a plan for a community music group at City Hall. City Council approved music in the hall and Therese Bellinger as organizer/volunteer.

AGENDA

APPROVAL of AGENDA

On a motion made by Councilmember Hankins, seconded by Councilmember Sperl the agenda was approved as amended, including the addition of City Business Item No. 4, which was not previously included on the agenda. All in favor. Motion carried.

* Denotes item that supporting documentation will be provided

CITY BUSINESS

1. City Engineer Report (Marcus Johnson, PE) pgs. 2-19

Presentation on City Infrastructure Televising Project

Discussed benefits of project and future storm and sanitary sewer cleaning.

Discussed drainage issues on Oakridge and possible improvements to solve.

- a) Televising City Infrastructure Bids (Pipe Services and Nelson Sanitation)*

On a motion made by Councilmember Weier and seconded by Councilmember Eisele it was approved to accept the bid from Nelson Sanitation and Rental Inc. not to exceed \$45,000. All in favor. Motion carried.

APPROVED WITH LIMITS

2. Approval of Small Cities Grant for 2050 Comprehensive Plan Planning*(Arsenault) pgs. 20-29

On a motion made by Councilmember Hankins and seconded by Councilmember Eisele Resolution 2026-6 was approved. All in favor. Motion carried.

APPROVED

3. Review Bids for Lawn Care (White Bear Lawn/Snow and Top Green-Auto Renewal Option)*. pgs. 30-38

On a motion made by Councilmember Sperl and seconded by Councilmember Eisele it was approved to accept the bid from White Bear Lawn & Snow. All in favor. Motion carried.

APPROVED

4. (Added during CC Meeting per Councilmember Hankins)

Schedule Interviews for City Planner Candidates

ACTION: Presentations/interviews to be conducted at next CC meeting 5/12/26

CONSENT AGENDA

1. Approval of March Meeting Minutes* pgs. 39-40

2. March Treasurer's and Claims Report* pgs. 41-53 (pulled for discussion)

3. Approval of Events Committee Bylaws* pgs. 54-56

4. Asphalt curbing removal bid (White Bear Lawn & Snow) approval* pg. 57

5. City Street Sweeping bid (McPhillips) approval* pg. 58

6. Debris Removal/Dumpster and Cleanout bid (White Bear Lawn & Snow) approval* pg. 59 (pulled for discussion)

ACTION: Combine with Spring Clean Up on April 25th, ask Jim to attend. Try to set up document shredding service as well.

APPROVED

7. East County Line Watermain Break Road Repair bid (White Bear Lawn & Snow) approval* pg. 60

APPROVED

* Denotes items that have supporting documentation provided

8. Washington County Conservation District Operations and Maintenance Plan* pgs. 61-63
9. Approval of Tighe-Schmitz Field Rental (Soccer) for 2026 season* pgs. 64-66 (pulled for discussion)
ACTION: Notify soccer team of work being done in Tighe-Schmitz Park this summer.

APPROVED

10. Approval of April 7, 2026, Board of Appeal & Equalization Meeting Minutes* pg. 67

APPROVED

On a motion made by Councilmember Eisele and seconded by Councilmember Hankins it was approved to accept the Consent Agenda except for items 2, 6, and 9. All in favor. Motion carried.

On a motion by Councilmember Eisele and seconded by Councilmember Sperl, Consent Agenda items 2, 6, and 9 were approved. All in favor. Motion carried.

ANNOUNCEMENTS

Washington County Sheriff's Report pgs. 68-70

Minnesota Association of Small Cities Legislative Agenda

link: maosc.org/content.aspx?page_id=22&club_id=472859&module_id=416981

MDH Sanitary Survey Report pgs. 71-77 Discussion on fixing deficiencies in report. Councilmember Weier's house is listed but was not visited.

2025 Passed Resolutions Survey/Check-off pgs. 78-84

Companion Animal Control Handout pgs. 85-92

Music in the Park Lineup 2026 Season pgs. 93-94

Previous resident Hall rental request was approved.

City website project progress update, prototype for testing expected in 4-6 weeks.

City Clean Up day April 25th, dumpster to be provided for clean out of City Hall, garage, and general City Clean Up refuse.

Staffing updates

New lock at City Hall, with fingerprint unlock capability.

ADJOURN

Motion to adjourn at 8:16 p.m. by Councilmember Hankins seconded by councilmember Eisele. All in favor. Motion carried.

* Denotes items that have supporting documentation provided