



REGULAR MEETING FOR BIRCHWOOD CITY COUNCIL

City of Birchwood Village, Washington County

November 14th, 2025, 6:45 P.M.

Note: Due to Open Meeting Law restrictions, the City Council may be discussing agenda items for the first time. Your patience and understanding are appreciated during this process.

MISSION STATEMENT

The Birchwood Village City Council is dedicated to enhancing the quality of life for all residents by fostering a safe, inclusive, and thriving community. We are committed to responsible governance and transparent decision-making. Through collaboration with residents, businesses, and local organizations, we strive to improve public services and infrastructure while preserving the unique character of our city. Our goal is to make Birchwood Village a better place to live and grow for generations to come.

MEMBERS

Jennifer Arsenault, Mayor
Bridget Sperl, City Council
Kathy Weier, City Council
Ryan Eisele, City Council
Ryan Hankins, City Council

CALL TO ORDER

ROLL CALL

APPROVAL OF CITY COUNCIL AGENDA

(*denotes item with backup/materials)

OPEN PUBLIC FORUM-

PRESENTATIONS-

- Bud and Ruth Jensen will present on Hall's Marsh.

CONSENT AGENDA-

- A. Approve Council Meeting Minutes from October 14, 2025* pp. 4-6
- B. Approve City Council Special Meeting from October 28, 2025* p.7
- C. Resolution Authorizing Water and Sewer Rates for 2026* pp.8-13
- D. Resolution authorizing Interim City Administrator*p.14
- E. Resolution authorizing Grant with State of Minnesota for Lake Links*pp.15-63
- F. Resolution authorizing replacement of lighting in City Council Chambers (time and materials using City Staff) *pp.64-65
- G. Acceptance of bid from Woodchuck and approval of payment in the amount of \$19,800.00 for tree removal in Polly's Park. The quote from Birch is also included for reference.* pp.66-68

- H. Authorize Website Management by Cris Stoltzman* p. 69
- I. Authorize final payment to Hentges & Sons, Inc. for lift station replacement.* p.70
- J. Acceptance of Sheriff's Report.* p. 70a-70c
- K. Acceptance of Recycling Quarterly Report * p. 70d
- L. Approval of Paid Leave premiums and Resolution * pp. 70e-i
- M. Approval of Balance Sheet, Statement and Register of Receipts and Disbursements, and Claims History. * pp. 70j-70x

STAFF REPORTS-

- 1. Engineer's Report on a Crack-Seal project using Washington County Public Works (also an action item below).*p.71
- 2. Engineer's report on drainage improvements in Polly's Park (also an action item below) *p.72

CITY BUSINESS-ACTION ITEMS

- 1. Discussion and Approval of Crack-Seal Project* p. 71
- 2. Discussion and Approval authorizing City Engineer to prepare grant-request for storm water management project with RCWD* p.72-74
- 3. Discussion of Parks Committee request to amend City Code* pp. 75-79
- 4. Discussion and possible authorization for Seasonal Road Management/Snow Management- original quote and 2" trigger quote included. * pp.80-87
- 5. Discussion and possible approval for process to allow limited access to public property by licensure and update of City Parking Code*pp.88-100
- 6. Discussion/possible adoption of updated fee-schedule/ordinance * pp.101-117
- 7. Discussion/possible approval of the Operations and Maintenance Agreement for the Priebe Lake Outfall Project* pp.118-125
- 8. Discussion of possible Council Workshop on December 2, 2025 to discuss the City's Road-Plan for the coming year.

ANNOUNCEMENTS/FYI/UPCOMING EVENTS-

- 1. December 9th City Council Meeting will feature the Truth-in-Taxation Hearing as well as a Public Hearing regarding Delinquent Utility Bills/Certifications
- 2. The City may have a short special meeting to approve the hire of another administrative support person prior to December's meeting and discuss the future of road projects in the City
- 3. Items for the newsletter need to be submitted by November 19th.
- 4. Residents on Birchwood Lane and Wildwood from East Co Line to Owl Street will be without power on 11/20 beginning at 9 am. A large tree will be removed requiring a crane. The road will also be blocked at 139 Wildwood.
- 5. City Staff Evaluations are anticipated to be completed within the next month
- 6. City Hall will be closed November 26-December 1 for the Thanksgiving Holiday.

ADJOURNMENT