



**AGENDA OF THE REGULAR MEETING OF
THE CITY COUNCIL**

**CITY OF BIRCHWOOD VILLAGE
WASHINGTON COUNTY, MINNESOTA
April 8th, 2025
6:45 P.M.**

*NOTE: Due to Open Meeting Law restrictions, the City Council
may be discussing agenda items for the first time. Your patience
and understanding is appreciated during this process.*

**Jennifer Arsenault, Mayor
Bridget Sperl, City Council
Kathy Weier, City Council
Ryan Eisele, City Council
Ryan Hankins. City Council**

PLEDGE OF ALLEGIANCE

APPROVE CITY COUNCIL AGENDA

OPEN PUBLIC FORUM

ANNOUNCEMENTS

- A. DATE CHANGE-Board of Appeal and Equalization Meeting will now be held on April 21st, from 6 pm to 6:30 pm.
- B. New 20 mph speed limit effective May 1, 2025

CITY COUNCIL UPDATES

CITY BUSINESS-Old

- A. Approve RESOLUTION 2025-27, Correcting 131 Wildwood Ave Variance Grant. * (Ryan Hankins)
- B. Amend Animal Fees and Animal Code Section 605. * (Ryan Hankins)
- C. Amendment of Ordinance 310 Administrative Appeals. * (Ryan Hankins)
 - a. Amend Ordinances 2024-014-02 and 2025-01-01
 - b. Approve RESOLUTION 2025-28, Accept Code Changes for Administrative Appeals

CITY BUSINESS-New

- A. Interview New Applicants for Parks and Natural Resource Committee*
 - a. Margaret Ford
 - b. Barton Winters

* Denotes items that have supporting documentation provided

- B. Review Quote for Additional Rail Fencing on Ash Path. * (Kathy Weier)
- C. Review Street Sweeping Estimates. * (Jennifer Arsenault)
 - a. Nugent
 - b. McPhillips
- D. Review Estimate for 2025 Top Green Lawn Service. * (Jennifer Arsenault)
- E. Consider a New Water Line Locator for Water Superintendent. * (Jennifer Arsenault)
- F. Present Candidate Scott Hillebrand as New City Administrator. * (Jennifer Arsenault)
Note: Pending Birchwood's standard background checks and approval requirements
- G. Approve Funding and 2025 Music in the Park Schedule. * (Alan Mitchell)
- H. Approve Hockey Net Donation and \$1,000 Net Budget. * (Kathy Weier)
 - a. Approve RESOLUTION 2025-29, Allow Donation by Barton Winters
 - b. Approve RESOLUTION 2025-30, \$1,000 Budget Cap

CITY BUSINESS – Consent Agenda

- A. Approve March 11th Treasurer's Report *
- B. Approve March 11th CC Meeting Minutes*
- C. Approve March 31st City Council Work Session and Meeting Minutes*
- D. RESOLUTION 2025-31, Approve Credit Card EE Use and Credit Card Policy*
- E. RESOLUTION 2025-32, Adopt a Mission Statement*
- F. RESOLUTION 2025-33, Approve Purchase and Install of a Keyless Entry System*
- G. RESOLUTION 2025-34, Adopt Earned and Sick Time Policy for Full Time EE*
- H. RESOLUTION 2025-35, Approve a Request for Bid (RFB) for a Planning Firm and Permit Processing Service*
- I. RESOLUTION 2025-36, Approve Arts Grant and Sue Kapsner as Representative*
- J. RESOLUTION 2025-37, Approve Survey Monkey*

ADJOURN

* Denotes items that have supporting documentation provided