



AGENDA OF THE REGULAR MEETING OF
THE CITY COUNCIL
CITY OF BIRCHWOOD VILLAGE
WASHINGTON COUNTY, MINNESOTA
January 14, 2025
6:45 P.M.

NOTE: Due to Open Meeting Law restrictions, the City Council may be discussing agenda items for the first time. Your patience and understanding is appreciated during this process.

PLEDGE OF ALLEGIANCE

SWEARING IN

- A. Swear in Mayor & Council Members* (pp. 3-4)

Legislative Update from MN House Rep. Brion Curran

APPROVE AGENDA

OPEN PUBLIC FORUM

ANNOUNCEMENTS

- A. City Council will hold it's next workshop on Monday, January 27th at 7PM.
- B. 2025 Council Meeting Schedule Available on the Website and Notice Boards.

CITY BUSINESS – CONSENT AGENDA

- A. Approve December Treasurer's Report* (pp. 5-47)
- B. Approve December 10, 2024 Meeting Minutes* (pp. 48-64)
- C. Approve December 16, 2024 Workshop Meeting Minutes* (pp. 65-66)
- D. Approve NYSF Agreement for 2025* (pp. 67-82)
- E. Approve Resolution 2025-01, White Bear Press Designation* (p. 83)
- F. Approve Resolution 2025-02, US Bank Designation* (p. 84)
- G. Approve Resolution 2025-03, 2025 EFT Designation* (pp. 85-86)
- H. Approve City Planner Contract* (pp.87-94)

CITY BUSINESS

- A. Tighe-Schmitz Park Field Rental Agreement for Soccer – Wade Jackson* (pp. 95-98)

* Denotes items that have supporting documentation provided

- B. Second Reading ORDINANCE 2024-12-01, Fee Schedule Changes for Sewer and Utility Fee Changes* (pp. 99-101)
 - a. Public Hearing
 - b. Council Deliberation and Approval
- C. Administrative Appeals – Ryan Hankins* (pp. 102-116)
 - a. Discuss Administrative Appeal Fee
 - b. First Reading of Ordinance 2025-01-01, An Ordinance Amending Ordinance No. 310 and Titled “Administrative Appeals.”
 - i. First Reading and Council Deliberation
 - ii. Order Second Reading and Public Hearing
 - c. First Reading of Ordinance 2025-01-02, An Ordinance Amending the City Fee Schedule
 - i. First Reading and Council Deliberation
 - ii. Order Second Reading and Public Hearing
 - d. Discuss and Approve Appeal of Administrative Decision Form
- D. Council Liaison Designations – Jennifer Arsenault* (pp. 117-126)
 - a. Planning Commission
 - b. Parks and Natural Resources Committee
 - c. Personnel Committee
 - d. Lake Links Task Force
- E. Parks Committee Term Renewals - Kathy Weier
- F. Hockey Rink Board Replacement – Kathy Weier* (pp. 127-128)
 - a. Approve RESOLUTION 2025-04 Approving Acceptance of Gift
 - b. Approve RESOLUTION 2025-05 Approving Purchase of Replacement Boards for Ice Rink
- G. Key Metrics – Bridget Sperl* (p. 129)
- H. Administrator Updates
 - a. Liftstation Update* (pp. 130-131)

ADJOURN

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