



AGENDA OF THE REGULAR MEETING OF
THE CITY COUNCIL
CITY OF BIRCHWOOD VILLAGE
WASHINGTON COUNTY, MINNESOTA
December 10, 2024
6:45 P.M.

NOTE: Due to Open Meeting Law restrictions, the City Council may be discussing agenda items for the first time. Your patience and understanding is appreciated during this process.

PLEDGE OF ALLEGIANCE

Commissioner Karwoski Certificate Presentations to Departing Mayor and Councilmembers

APPROVE AGENDA

OPEN PUBLIC FORUM

ANNOUNCEMENTS

- A. Ice rink Opening Date TBD – Watch the Website for Announcement.
- B. Upcoming Deer Hunt Dates: December 13-14 (if needed).
- C. December Planning Commission meeting on December 19th due to the holidays.
- D. Birchwood Christmas Party December 15, 2024, from 1pm – 3pm

CITY BUSINESS – CONSENT AGENDA

- A. Approve November Treasurer's Report* (pp. 4-39)
- B. Approve November 12, 2024 Canvass Meeting Minutes* (pp. 40-41)
- C. Approve November 12, 2024 Meeting Minutes* (pp. 42-50)
- D. Approve RESOLUTION 2024-46 Polling Place* (p. 51)
- E. Approve RESOLUTION 2024-47 Accepting 2024 Donations* (p. 52)
- F. Approve Animal Impound Update* (pp. 53-57)
- G. Approve TSE Rate Increase for Custodial Work* (pp. 58-59)
- H. Approve NYSF Agreement for 2025* (pp. 60-75)
- I. Approve Firewall Quote from Techie Dudes* (p. 76)

CITY BUSINESS

- A. Appeal Regarding Building Permit at 483 Lake
 - a. Public Hearing

* Denotes items that have supporting documentation provided

- b. Review and Discussion of Appeal
 - i. Appeal* (pp. 77-81)
 - ii. Building Permit* (pp. 82-101)
 - iii. City Engineer Response to Appeal* (pp. 102-104)
 - iv. Revised Plans from Building Inspector* (pp. 105-128)
 - v. Response Letter from Residents at 483 Lake* (pp. 129-136)
 - vi. Planning Commission Meeting Minutes* (pp. 137-141)
 - vii. Additional Information Received from 483 Residents/Contractors* (pp. 142-143)
- c. Council Deliberation and Vote
- B. Utility Rate Increase – Shelly Rueckert* (pp. 144-147)
 - a. Approve Resolution 2024-54, 2025 Water and Sewer Rate Increase* (pp. 148-149)
- C. 20 MPH Speed Limit throughout Birchwood Road Safety – Cora Hankins - tentative*
 - a. Cora Hankins Presentation of Policy and Studies* (pp. 150-160)
 - b. Approve Resolution 2024-53, Adopting Reduced Speed Limit of 20 mph on City Owned Residential Roadways* (p. 161)
- D. Lift Station Bids – Marcus Johnson* (pp. 162-163)
- E. Truth in Taxation/Adoption of Final Levy and Budget
 - a. Public Hearing
 - b. Review of Proposed 2025 Levy & Budget * (pp. 164-171)
 - c. Approve Resolution 2024-48, Final Budget Adoption* (p. 172)
 - d. Approve Resolution 2023-49, Final Levy Adoption* (p. 173)
- F. Approve Resolution 2024-50, Certification of Delinquent Utility Accounts to the County* (pp. 174-175)
 - a. Public Hearing
 - b. Council Deliberation and Approval
- G. Second Reading Ordinance 2024-11-01 (302.055) Run Off Changes* (pp. 176-179)
 - a. Public Hearing
 - b. Council Deliberation and Approval

* Denotes items that have supporting documentation provided

- H. Second Reading ORDINANCE 2024-03-01 (402) Solid and Hazardous Waste Management* (pp. 180-188)
 - a. Public Hearing
 - b. Council Deliberation and Approval
 - c. Approve RESOLUTION 2024-55 Resolution Approving Summary Publication of Ordinance 2024-03-01* (pp. 189-190)
- I. Second Reading ORDINANCE 2024-03-02 (401) Scavenging of Recycling Materials Prohibited* (p. 191)
 - a. Public Hearing
 - b. Council Deliberation and Approval
- J. Attorney Update – Margaret Ford* (pp. 192-198)
- K. New Variance Application – Ryan Hankins* (pp. 199-204)
- L. Hockey Rink Board Replacement – Kathy Weier* (pp. 205-206)
 - a. Approve RESOLUTION 2024-51 Approving Acceptance of Gift* (p. 207)
 - b. Approve RESOLUTION 2024-52 Approving Purchase of Replacement Boards for Ice Rink* (p. 208)
- M. Administrator Updates
 - a. Tree Stewart* (pp. 209-211)
 - b. Technology Conversion Update* (p. 112-213)

ADJOURN