



AGENDA OF THE REGULAR MEETING OF
THE CITY COUNCIL
CITY OF BIRCHWOOD VILLAGE
WASHINGTON COUNTY, MINNESOTA
January 9, 2024
6:45 P.M.

NOTE: Due to Open Meeting Law restrictions, the City Council may be discussing agenda items for the first time. Your patience and understanding is appreciated during this process.

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

OPEN PUBLIC FORUM

ANNOUNCEMENTS

- A. 2024 Schedule of Meetings and Holidays is available on the website* (p. 3)
- B. Welcome New Treasurer, Kathleen Hansen
- C. The Planning Commission is looking for a new member. Please email info@cityofbirchwood.com if interested.
- D. The 2024 Local Board and Open Book Meeting will take place April 9th 2024 at 6:00PM

CITY BUSINESS – CONSENT AGENDA

- A. Approve Treasurer's Report* (pp. 4-39)
- B. Approve Meeting Minutes from November 30, 2023* (pp. 40 - 42)
- C. Approve Meeting Minutes from December 12, 2023* (pp. 43 - 47)
- D. Approve Resolution 2024-01, Designating White Bear Press as the Official Newspaper for Publication* (p. 48-49)
- E. Approve Resolution 2024-02, Naming U.S. Bank and the 4M Fund as Official Depositories of Municipal Funds* (p. 50)
- F. Approve Resolution 2024-03, Approving EFT payments* (p. 51-52)
- G. Approve Resolution 2024-04, Mary Cahill Appreciation* (p. 53-54)

CITY BUSINESS

- A. 23-05-VB (23 Birchwood Lane) Variance
 - a. Review Variance Application* (pp. 55-66)
 - b. Review City Planner Memo* (pp. 67-73)
 - c. Review Planning Commission Meeting Minutes* (pp. 98-101)
 - d. Council Discussion

* Denotes items that have supporting documentation provided

- e. Council Decision
- B. First Reading ORDINANCE 2024-01-01 (701) Fees – Justin McCarthy* (pp. 74-77)
 - a. First Reading and Council Deliberation
 - b. Order Second Reading and Public Hearing
- C. Financial Internal Controls – Margaret Ford* (pp. 78-82)
- D. Lift Stations Issues– Margaret Ford* (p. 83)
- E. Replacement Boards for Ice Rink – Kathy Weier* (pp. 84-85)
 - a. Winter’s Donation Resolution 2024-05* (p. 86)
 - b. Purchase of Replacement Boards Resolution 2024-06* (p. 87)
- F. Fee Schedule Discussion – Margaret Ford* (pp. 88-93)
 - a. Fee Schedule Revisions Resolution 2024-07* (p. 94)
- G. Lift Station – Ryan Hankins* (pp. 95-97)
- H. Halls Marsh Discussion – Justin McCarthy* (p. 102)
 - a. Data Practices Request Resolution 2024-08* (pp. 103-104)

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