



AGENDA OF THE LAKE LINKS BIKE TRAIL
TASK FORCE
CITY OF BIRCHWOOD VILLAGE
WASHINGTON COUNTY, MINNESOTA
September 12th, 2024
7:00 P.M.

CALL TO ORDER/WELCOME

PUBLIC FORUM

APPROVE AGENDA

REGULAR AGENDA

1. Review/approve minutes from Aug.8, 2024 meeting*(pp. 2-6)
2. Review meeting norms:
 1. Purpose and goals of task force
 2. Purpose and goals for meeting
 3. Job duties
 4. Meeting Time limit
3. Discuss, review, and approve the agenda for the public forum
4. Prepare/plan how the public forum meeting will be conducted (i.e. who will speak/present, how community members will be able to give input, etc.)
5. Discuss application process/status/timeline for the \$70K that is held by the state.
6. Review items that may overlap with the Road Safety Task Force and discuss collaboration possibilities.

ADJOURN

* Denotes items that have supporting documentation

Birchwood Village Lake Links Task Force
(Draft) Meeting Minutes August 8, 2024 7:05 PM to approx 8:05PM

ATTENDEES: Margaret Ford, Jessica Granec*, Karen Freeberg*, Jane Wernet, Mary Cahill, Bryan McGinnis, Ellen Maas Pratt*, Mike Werner. *THANKS to those who sent documents.

PUBLIC FORUM: No non-members were present

REGULAR AGENDA:

1. Minutes of July 11 meeting were approved as submitted by Ellen.

2. Meeting Norms remain as previously approved and documented. Bryan has resumed Secretary duties after being absent in July.

3. Reports from members

A. Jessica reviewed features and estimated costs for several improvements. See https://docs.google.com/spreadsheets/d/1-la7zFKFgskkEZve_Pi7WuhlUplR9oCIYc5Q2lh-sw/edit?usp=sharing as emailed by Jessica and as revisable document *Possible Improvements 8Aug2024.doc* sent with these minutes. It was understood that final selection of “improvements” will depend on the trail route finally selected.

Comments/Issues by section:

a. Vegetation near Hall & Jay/Wildwood is a visibility problem. Others include corner of Wildwood & East County Line and stop signs. The Road Safety Task Force has addressed this problem.

b. Members could not recall any traffic mirrors that exist in neighboring communities.

ELLEN WILL SEE IF THE SHERIFF’S DEPT KNOWS OF ANY.

c. ELLEN WILL DETERMINE IF WASHINGTON COUNTY WOULD COST SHARE ON ANY ELECTRONIC SPEED SIGN. There was consensus that it would be most cost effective to have a portable sign that could be employed wherever needed. Exiting from driveways is a hazard in many areas.

B. Karen presented what the task force has been mulling over into a proposed agenda for a Public Forum. See: *LAKE LINKS AGENDA FOR PUBLIC FORUM.doc* November 4th was chosen as possible night for the forum. A map with alternate routes should be shown.

MARGARET WILL SEE IF VIDEO CAPABILITIES CAN BE USED for map projection, etc.

MIKE AND/OR ELLEN MIGHT DO A VIDEO OF TRAVEL ALONG EACH ALTERNATE ROUTE.

All identified issues of Safety, Usability, and Feasibility should be presented for consideration by residents who would be requested to vote on the options. No action at all could be a choice. The Task Force will not present a favored option, but will include the public’s opinions in selecting the “best” route. Route selection and implementation of improvements will be done later.

C. MARGARET IS STILL TRYING TO DETERMINE IF THERE IS A DEADLINE ON SEEKING AND OBTAINING THE STATE MONEY (\$70K).

D. MARGARET WILL LOOK FOR COST OF ADDING ADDITIONAL SHOULDER ON HALL UP TO JAY.

4. Wish List: See item 3 A. above

5. Plan for Public Forum See item 3B above.

6. Proposed date for Public Forum: November 4, 2024

Adjournment by consensus.

Submitted by: Bryan McGinnis

Additional documents to be included as part of the minutes:

https://docs.google.com/spreadsheets/d/1-la7zFKFgskkEZve_Pi7WuhlUplR9oCIYc5Q2lh-sw/edit?usp=sharing

Possible Improvements 8Aug2024.doc

LAKE LINKS AGENDA FOR PUBLIC FORUM.doc

Lake Links Trail Improvement Items - Proposed

Submitted by Jessica Granec Aug 8, 2024

Item + location if known	Price	Total	Link/Contact Info.
Crosswalk Repainting x3		\$153.00	"For 3 Crosswalks: White Paint - \$19.50/gal x 2 Yellow Paint - \$18.50/gal x1 Maintenance Salary - \$95.00 (per year?)
Vegetation Removal on blind corner(s) Tell's house (new owners as of 8/8)	Volunteer? City Contracted? How far back?		mjkirschbaum83@gmail.com
Traffic Mirrors x3 - prices vary greatly depending on vendor - I only included links to one vendor here	Uline: 36" Warning Mirror - \$210-\$220/mirror 30"-36" Plain Mirror - \$170-\$210/mirror Mounting Hardware - \$12/mirror Other sites: \$200-\$800/mirror + mounting hardware	\$550-\$2500	https://www.uline.com/BL_3538/Convex-Warning-Mirror https://www.uline.com/BL_3895/Convex-Safety-Mirrors https://www.uline.com/Product/Detail/H-1307-MOUNT/Dock-Equipment/Convex-Mirror-Mounting-Hardware-Kit?model=H-1307-MOUNT
Electronic Speed Signs	Solar feedback sign + speed limit sign - \$4500-\$5500 Solar feedback + speed limit sign on trailer - \$8500 Battery feedback (no speed limit sign) - \$3500 - \$6000		https://www.trafficsafetywarehouse.com/Radar-Speed-Signs/products/69/ https://www.emedco.com/signs/traffic-signs/speed-limit.html?p=2
Sharrows	\$500/each x 20 = \$10,000	\$10,000	
Sign Enhancement	\$35-\$100/sign depending on size	max of \$500?	https://www.smartsign.com/custom-rectangle-shaped-sign-template/sku-k-3428-all?engine=googlebase&keyword=&skuid=K-3428-ALL-EG-12x18-C-SMT&qad_source=1&gclid=Cj0KCQjwwae1BhC_ARlAK4JfryVelOlPQUxxkmI24mEeZJbelk4PUrh8PXWBTLMRiOtap_j-ayG8NMaAIGAEALw_wcB
Sign with "Rules"	\$150-\$450/sign depending on size		
Bike Route Road Stencil	\$70 - can be used repeatedly \$19.50/gal white paint (at 2 stencils/gallon = \$200/20 stencils) \$100 - paint sprayer	\$400 up front \$200 for each repainting	
Estimated Total		\$6000-\$12,500	

LAKE LINKS BIKE TRAIL TASK FORCE AGENDA FOR PUBLIC FORUM (draft)

1. Explain purpose and goals of task force
 - *Safety
 - *Usability
 - *Feasibility

2. Provide route options considered for bike/walking trail thru Birchwood
 - *Pros/Cons of each route
 - *Final recommendation from committee

3. Financial Considerations
 - *budget of \$70,000
 - *how best to use money to optimize trail/safety

4. Input from community