

City of Birchwood Village  
Traffic Calming Task Force  
Monday, July 27, 2020  
7:00 PM

Members Present: Cora Hankins, Sheri Stronach, Carl Bayley, Steph Oyloe, Randy LaFoy

Meeting Minutes: Minutes were sent to Tobin last night, but have not been sent to the group as of this meeting. Shari was able to share the minutes via zoom, but not everyone was able to access the screen sharing mode. It was decided last week's minutes would be reviewed at the next minute when all members would be able to view the minutes.

Agenda: Agenda for tonight's meeting was reviewed and approved.

New Business:

1. Addition of New Member: Susan Mahoney contacted Tobin regarding interest in joining the task force. Tobin sent zoom link to Susan for tonight's meeting. Cora will reach out to Susan regarding her involvement as she did not attend this evening's meeting. The task force would need to recommend to the city council that she be added to the task force.
2. Review of By laws: By laws recommendations from Cora were reviewed by the members.
  - a. Purpose: Align with the city website. "The purpose of the Task Force is to research and make recommendations on traffic calming options that will improve public safety along Wildwood Avenue, gather input on the recommendations, and present its recommendations to the City Council."
  - b. Include the safety of our children and the people walking and biking wildwood avenue (per Cora), which would be covered by "public safety" listed in the purpose.
  - c. Duration/extent from July 2020 to July 13, 2021 based on city's sunset date
3. Expectations of the group and time commitment
  - a. Steph asked to discuss the expectations of the task force and time commitments. Cora would like to see decision quickly, within a couple weeks to a month or 2.
  - b. Bylaws will outline process for resigning from group if someone needs to resign.
  - c. Meeting Frequency: Cora recommends bi-weekly so can talk to other cities for recommendations, look up options on the internet, talk to fire dept for regulations if put in something that restricts traffic flow (is that still appropriate for emergency vehicles/response).
4. Traffic Concern and Goal of Committee
  - a. Committee discussed work towards action steps, assignments of work, and identifying the underlying problems and concerns. The group decided we need to identify the underlying problem based on objective data before we can further pursue options for traffic calming measures.

- b. Cora called Brad Marquart to learn more about the radar system, but has not heard from him. Carl recommended we have the data from the radar so we can either identify there is a problem with speeding in that area or not. Data from the speed box will be helpful and a good starting point. We currently do not have that information. We are unsure when the speed box will be placed, and are waiting to here back from Washington Cty Sheriff's department regarding placement of the box.
- c. Determine the root problem
  - i. Option to create survey in facebook or birchwood newsletter
  - ii. Also contacting the residents of 100-200 block to let them know task force formed, working to address traffic issues. Cora asked Sheri to create this for facebook and birchwood newsletter.
- d. Cora also wants to have information as to the costs involved if it would require
- e. Speed for whole city is 20 except for cedar.

Next Meeting:

1. Carl recommended we wait to have next meeting until know radar system has been installed and we have some data. Committee members agreed.
2. Meeting set up for Thursday, 8/10/2020, 7pm. Cora will contact Susan M. to ensure she can attend.