



AGENDA OF THE ROAD SAFETY TASK  
FORCE  
CITY OF BIRCHWOOD VILLAGE  
WASHINGTON COUNTY, MINNESOTA  
July 18th, 2024  
7:00 P.M.

**CALL TO ORDER**

**WELCOME**

**APPROVE AGENDA**

**PUBLIC FORUM**

**REGULAR AGENDA**

1. Review/approve minutes from June 6th meeting\* (pp. 2-3)
2. Discuss how the presentation went to city council in the June meeting.
3. Discuss recommended proposals for the August city council meeting.
  - a. Allocate 1-2 hours with the city engineer to recommend road safety measures.
  - b. Allocate a temporary speed bump at 170 Wildwood Avenue to assess the decrease in traffic speeds.
  - c. Allocate temporary stop signs and a cross walk at Owl and Wildwood Ave to slow traffic and allow for safe pedestrian traffic and crossing.
  - d. Consider the city wide 20 MPH. The west section of Wildwood Ave is 25 MPH, and as one travels east it's 20MPH. Hall/Cedar Ave is 25MPH, and traveling to and from Mahtomedi the speed limit is 20MPH.

**ADJOURN**

City of Birchwood Village  
Road Safety Task Force  
6/6/2024 Meeting Minutes

- Meeting opened at 7:05 PM
- Present at the meeting
  - Ron Malles, Cora Hankins, & Art Arsenault
  - Not present: Margaret Ford
- Open Forum with citizens and Washington County Law Enforcement
  - John Berg, Ryan Hankins, Shari Hankins, Allison Bulolf, Mary Sue Simmons, Don Hankins, Sgt. Mike Pearson, Deputy Ryan Corniec
  - Cora explained the Task Force's purpose and history
  - Data from three (3) speed studies was review and discussed
    - two studies on Wildwood and one ongoing study on Hall
  - The Task Force shared the first proposal to adopt a 20 MPH speed limit city wide.
    - No opposition to this was aired.
  - The Task Force shared the second proposal to add two Crosswalks on Wildwood Ave
    - No opposition to this was aired to adding the Crosswalks
    - Discussion on signage yielded valuable inputs
      - Do NOT add Stop signs
      - Crosswalk warning signs thought to needed because of visibility issues
      - Road Centerline signage was suggested
        - Both the Sgt and Deputy agreed these signs reduce speeds in these areas as they have seen in the Mahtomedi community.
  - Other suggestions from group was a need to address the lack of drivers stopping at numerous Stop signs.
    - It was noted by Washington County Law Enforcement.
    - Speed Bumps, Rumble strips and other features discussed
    - Possibility of a raised formal crosswalk along Wildwood Ave. (@ the two new crosswalk locations) and Hall Ave (@ White Pine Lane).
  - Suggestion was made to replace faded signs with new ones
  - Ron was given Bob Gobel's name to contact for signage sourcing. Bob works for Mahtomedi public works.
- Next Meeting set for Thursday July 4, 2024 was NOT scheduled pending City Council inputs to the two proposals and because of the holiday.
- Meeting adjourned 8:35 PM

Prepared & Submitted by: Art Arsenault on 6/7/24

## City of Birchwood Village – 2024 Road Safety Task Force

Item	Description	Cost		Sub Totals	
		Material	Labor	Ron & Art	Contracted
<b>1</b>	<b>Adopt a 20 MPH city wide speed limit within Birchwood.</b> This excludes Century Ave (HWY 120) on the city's west border				
1a	Replace 9 - 25 MPH Speed Limit signs to 20 MPH. 24" x 30" 3M Reflective from Highway Traffic Supply (Amazon)	9 @ \$55.00 = \$495	9 @1 hour		
			Ron & Art - \$0	\$495.00	
			Sub Contracted 9hrs @ \$50 = \$450		\$945.00
1b	Install 1 new 20 MPH sign with post on Iris Street between Wildwood Ave & Lake Ave	\$55.00 Sign \$100.00 Post & Hardware	Ron & Art - \$0	\$155.00	
			Sub Contracted 2 @ \$50 = \$100		\$255.00
<b>2</b>	<b>Addition of 2 new pedestrian crosswalks with signage on Wildwood Ave</b> Locations at Birch Beach/Owl Street and Grotto				
2a	Paint Crosswalk on the pavement	Labor & Material Sub-contacted estimate on Blain, MN 2014 booklet 2 @ \$300			\$600.00
2b	Install 4 Sign Posts 8'-0" U Channel post and Hardware (Amazon)	4 signs @ \$100 = \$400			
	Install 4 Signs (Stop Pedestrian Crossing) 24"x30" Reflective from Highway Traffic Supply (Amazon)	4 Post & Hardware @ \$100 = \$400	Ron & Art - \$0	\$800.00	
			Sub Contracted 8 @ \$50 = \$400		\$1,200.00
2c	Install centerline signage at each location. 12"X24" Reflective Lime, STOP Symbol "FOR PEDESTRIANS", Vertical Panel Barricade W/28 Lb. Base	Two (2) @ \$366= \$732	Ron & Art - \$0	\$732.00	\$732.00
<b>Item #3 is NOT recommended at this point in time and would have to be reviewed after Items #1 &amp; #2 have been completed</b>					
3	Addition of 4 new Solar Powered Radar Speed signs. Two (2) signs on Wildwood Ave and two (2) on Hall Ave. LED Lighting Solutions	4 signs @ \$4053.99 = \$16215.96 Shipping = \$410 4 posts @ \$150 = \$600			\$18,388.71

**Road Safety Task Force recommendation is to approve and authorize funds to complete Items 1 & 2**

Using Ron Malles and Art Arsenault's labor at no cost	\$2,182.00
Paint Crosswalk on the pavement	\$600.00
TAX (6.75%) :	\$147.29
Unknown factors (15%) :	\$327.30
Total not to exceed :	<b>\$3,256.59</b>

Using contacted labor for proposal 1&2	\$3,132.00
TAX (6.75%) :	\$211.41
Unknown factors (15%) :	\$469.80
Total not to exceed :	<b>\$3,813.21</b>