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| **Date and Time:** | 3-11-2013 12:30 p.m. |
| **Location:** | Birchwood City Hall |
| **Facilitator:** | Gene Ruehle |
| **Minutes Prepared By:** | Mark Anderson |
| **Attendees:** |  Mark Anderson, Gene Ruehle, John Anderson, Dave Reynolds, Tom Wood MNDot |
| **Absent:** | Tom Patsy |

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| **Points Discussed** |
| **Number** | **Topic** | **Highlights** |
| 1 |  Roads condition |   Discussed conditions of roads and what options we have for each. |
| 2 |  Maintenance options |  Discussed ongoing maintenance schedules to keep roads from needing replacement. |
| 3 |  Maintenance schedules |  Discussed how often each type of repair can be expected to last. |
| 4 |  Repair materials |  Discussed what materials are available, and what repair / maintenance techniques would be best suited for Birchwood roads. |
| 5 |  Long term maintenance | Discussed long term and short term approach to maintenance schedules  |
| 6 |  Yearly budgeting |  Discussed what $ dollar amount would be acceptable for the condition of our roads and traffic quantity, so we could implement a proactive maintenance plan. |
| 7 |  Average life of repairs  |  Discussed what materials and techniques would give Birchwood the most “BANG” for our money spent and when we could expect to repeat certain repairs, services. |
| 8 |   |   |
| 9 |   |   |
| 10 |   |   |

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| **Current Action Items** |
| **Number** | **Owner** | **Target Date** | **Item** |
| 1 |   |   |   |
| 2 |   |   |   |
| 3 |   |   |   |
| 4 |   |   |   |
| 5 |   |   |   |

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| **Next Meeting** |
| **Date** | **Location** | **Time** | **Objectives** |
|  3-18-2013 |  Wildwood Library |  12:30 p.m. |  Meet w/ Washington County about Cedar/Hall options |

 (NOTES)