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| **Date and Time:** | February 15th 2013 7 p.m. |
| **Location:** | Birchwood City Hall |
| **Facilitator:** | Gene Ruehle |
| **Minutes Prepared By:** | Mark Anderson |
| **Attendees:** | Mark Anderson, Gene Ruehle, Dave Reynolds |
| **Absent:** | John Anderson, Tom Patsy |

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| **Points Discussed** | | |
| **Number** | **Topic** | **Highlights** |
| 1 | contractors | Reviewed list of contractors that have been used in the past and compiled contacts and phone numbers. |
| 2 | Main streets that need repair | Reviewed list of the 4 priority streets that require repair in 2013 and reviewed info provided by evaluation performed in 2012 owl, cedar/hall, wildwood, oakridge. |
| 3 | Repair process | Reviewed info on what process’ might be best to give maximum life from any particular repair project. |
| 4 | Product lifetimes | Reviewed and discussed product lifetimes as provided by contractor quotes and tom wood previously provided to Birchwood. |
| 5 | Repair start dates | Need to setup contractor interviews to receive quotes and try to get info to council asap. |
| 6 | Analysis of roads | Reviewed analysis info and recommendations provided by 2012 roads study. |
| 7 | Hall/cedar | Reviewed info on crack seal quotes previously provided for hall/cedar. |
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| **Current Action Items** | | | |
| **Number** | **Owner** | **Target Date** | **Item** |
| 1 | Gene Ruehle | 2-28-13 | Contact tom wood |
| 2 | Mark Anderson | 2-28-13 | Find out what kind of roads / streets budget Birchwood has in place. |
| 3 | Mark Anderson | 2-28-13 | # of households in Birchwood |
| 4 |  |  |  |
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| **Closed Action Items** | | | | | | |
| **Number** | **Owner** | | **Closed Date** | | **Resolution** | |
| 1 |  | |  | |  | |
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| 4 |  | |  | |  | |
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| **Next Meeting** | | | | | | |
| **Date** | | **Location** | | **Time** | | **Objectives** |
| 2-28-2013 | | Birchwood city hall | | 7 p.m. | | Discuss upcoming meetings with tom wood/ contractors |