

## ***Draft Minutes***

### **Birchwood Village**

### **Roads and Streets Committee Meeting Agenda**

**City Hall April 3, 2017 - 6:30PM**

Present:      Gene Ruehle              John Anderson              Tom Stangl  
                 Ben Creagh  
                 Terry Granec              Tom Patsy

- A. Public forum
  - a. Terry Granec- spoke about desire to be a member of committee. Expressed appreciation for work that has been done in past.
  
- B. Approve March Minutes
  - a. Tom motions, John seconds. Passes
  
- C. Prepare typed agenda for advanced posting
  
- D. Standing water on Lake Ave
  - a. Re-grading parking lot near ice rink to angle water to run-off around ice rink clockwise, rather than counter clockwise in front of warming hut.
  - b. \$5,225
  - c. Gene will contact Mark to learn more
  
- E. Signs
  - a. Lake Links sign design and placement
    - i. 10 signs
    - ii. 5 signs west direction
    - iii. 5 signs east direction
    - iv. Goal for installation in April
    - v. 1 new post Wildwood Ave and Lake Ave. for 90 degree signposting
      - 1. Up to 12 signs and a new post
      - 2. John motions, Ben seconds. Passes
  
  - b. Removing extra signs – Lake Ave, Birchwood Ave, etc.
    - i. Two bus signs on Birchwood Ave
    - ii. Two parallel parking signs
    - iii. Remove empty sign post
      - 1. Ben motions, Tom seconds. passes

- c. Two way radar speed sign -traffic data collection
  - i. Action steps
    - 1. Look to find actual cost of sign to support two directions
    - 2. Does it provide timestamp, what does it record in both directions?
    - 3. How do we get data from sign
    - 4. How much would installation cost?
    - 5. Where would sign need to be placed?
  - d. Gene calls Washington County Sheriff to request radar speed and traffic count trailer
    - i. Tom motions, John seconds. passes
  
- F. Discuss center line markings on Cedar & Hall
  - a. Mahtomedi is not continuing with their striping on Birchwood Road
  - b. MNdot standards call for striped lines if 6000 cars or greater
  - c. [Manual on Uniform Traffic Control Devices from DOT](#) page 349 - centerline for ADT of 6,000 or greater
  - d. Waiting to gather traffic volume data with Washington County Sherriff
  
- G. Stormwater intake problem at 165 Wildwood
  - a. Contact Schifsky to see if they can mill street to funnel water into drain, so street does not exceed height of drain
  
- H. Review bids for summer 2017 street work – Schifsky & Pierson
  - a.
  
- I. Construction water runoff policy and enforcement
  - a. 2016 complaints received to roads committee member about construction debris and runoff
  - b. Current code and policy appeared to have not been enforced
  - c. Roads committee recommends council to enforce policy on construction debris and runoff
  
- J. Committee membership and assignments
  - a. Membership
    - i. Terry Granec and Tom Patsy recommended to committee
  - b. Assignments
    - i. Think about assignments for future meeting
  
- K. Committee bylaw review
  - a. Change V.C. Quorum Necessary
  - b. Add:

- i. However, a quorum is required for any recommendation or action requiring a vote of the committee.
- ii. Gene motions, John seconds. passes

L. Update on March 16 Orientation Workshop

- a. Tell Tobin to place agenda items under new or old business

M. Discuss next month's agenda

- a. Proposed special meeting to discuss summer work projects Monday, April 17th at 6:30pm
  - i. Summer 2017 bids
  - ii. Standing water on Lake Ave
  - iii. Stormwater itake problem at 165 Wildwood

N. Gene motions to adjourn, Tom seconds. 8:45