

Final MEETING MINUTES

DATE: Tuesday, October 3, 2017

TIME: 5:30 PM

LOCATION: City hall

Call to Order Birchwood Dog Park Committee

Schad called meeting to order at 5:30 PM

Meeting to Discuss: Preliminary survey results and status of committee going forward

Committee Members Present: Tami Heart, Kellie Lund, Steve Schad,

Committee Members Not Present: Lease Wittenberg, Kathy Blegen-Huntley

Approval of Previous Minutes

Schad moved to approve 8/1/17 minutes. Heart seconded. Motion passed.

Schad moved to approve 9/12/17 minutes. Heart seconded. Motion passed.

Reports

The committee met to discuss the public forum results and the preliminary online survey results, as well as the status of the committee going forward. Email input was received by Schad provided by Blegen-Huntley to include as part of the discussion. The public forum input about whether or not a dog park is wanted in the community revealed 11 – no, 9 – yes, and 5 undecided out of 25 who voted via raise of hands. The preliminary online survey results (same questions posed) reveal 53% not in favor of a dog park in Birchwood.

The committee also discussed information received that the donation that prompted the formation of the committee will not come to fruition, which, along with the current indication of resistance to the dog park prompts the committee to question the status of the committee at this time. We decided to seek council input into that question.

Unfinished Business – Action Steps

Schad will consult Tobin on process for obtaining hard copy surveys enclosed in utility bills.

Schad will discuss with mayor the best process to receive council input on status of committee.

Motions

Lund moved to approve agenda. Heart seconded. Motion passed

New Business

None

Announcements

To fulfill our purpose as a committee we are obligated to review and consider all public spaces in the community. We are committed to a process that will include community member input and opportunities for discussion. Those opportunities will be clearly communicated with full community participation encouraged.

Other Business

- One future meetings was scheduled:
 - Tuesday October 24 5:30-7:00

- Next meeting draft agenda to include:
 - Call to order
 - Finalize agenda
 - Approve October 3rd minutes
 - Review council input on status of committee
 - Possibly review mail in survey results if available
 - Possibly update future tasks and timeline as needed
 - Possibly determine process for putting work on hold
 - Possibly develop next meeting agenda
 - Adjourn

Adjournment

Schad moved to adjourn; Lund seconded; passed unanimously at 6:40 PM

SECRETARY APPROVAL:

Prepared by Secretary

Kellie Lund

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