

MEETING MINUTES



DATE: Wednesday, February 1, 2017

TIME: 6:00 PM

LOCATION: Birchwood City Hall

Call to Order

Birchwood Dog Park Committee

Meeting to Discuss

Purpose of Committee and Process Going Forward, elect officers.

Attendee Names

Tami Heart, Kellie Lund, Trilby White, Steve Schad, Chris Rollinger, Kathy Blegen-Huntley

Attendees Not Present

Kelly Paradise

Approval of Previous Minutes

None, as this is the inaugural meeting of this committee.

Reports

-We developed an agenda for this first meeting to include: Introductions, history and background of possible donation from Dave Reynolds, scope or purpose of committee and election of officers.

-Dave Reynolds passed away in 2015 and loved dogs; his family is interested in a possible donation to help create a dog park in Birchwood.

-Lund shared her conversation with the Mayor including that the family has made no commitment for any gift; they have no obligation to this project as of yet. The Mayor also stated it is up to the committee to make recommendation and proposals. The Mayor also stated that Council-member Wolstencroff is our liaison.

Unfinished Business – Action Steps

-The committee believed that whether the family donates or not, we should pursue research, review options and make recommendations to city council about a Dog Park.

-Washington County Master Gardeners group has grants to help remove Buckthorn – per Bridget Sperl who was observing.

-White will draft an announcement to share and engage community about our work - to be e-mailed out to committee for review prior to any announcement. This announcement will be e-mailed to city administrator Tobin Lay for publication on website, Facebook.

-Heart is calling post office to determine bulk mail rates.

-Future action will include daylight visits to all Birchwood Parks. Learn from other dog parks – challenges, benefits.

-Blegen-Huntley will e-mail out American Kennel Club Dog Park Establishment process to committee.

Motions

White nominated Shad for Chair; Heart seconded, passed unanimously.

Shad nominated Blegen-Huntley for Treasurer, White seconded; passed unanimously.

Heart nominated Lund for Secretary, Schad seconded; passed unanimously.

New Business

None

Announcements

-Committee discussed and agreed that transparency in our work is key and we will be seeking full community support/input.

Other Business

-Next meeting scheduled for Tuesday, March 7th at 6:00 pm – per agreement with Paradise, second option would be March 15th at 6:00 pm.

-Invite Wolstencroft to all future meetings.

-Next meeting agenda to include; review of committee by-laws, Kennel Club process, review of parks and open spaces and understand any rules/restrictions that may apply.

Adjournment

White motioned to adjourn, Lund seconded; passed unanimously at 7:08 pm

SECRETARY APPROVAL:

Prepared by Treasurer

Kathy Blegen-Huntley