



Survey Requirements for
New Homes, Additions, Garages
Zoning and Conditional Use Permits

Please include this sheet with Permit

	1. Property lines showing monument locations. Registered surveyor must prepare survey.
	2. Bar Scale of drawing. Minimum scale 1" = 50'. Maximum sheet drawing size 24" x 36".
	3. Full legal description
	4. Dimensions of lot including square footage and north arrow
	5. Dimensions of front, rear and side yards, proposed and existing
	6. Locations and dimensions of all existing buildings/structures on the lot.
	7. Location and dimensions of proposed building/addition/structure, including cantilevers beyond the foundation.
	8. Side yard and setback dimensions of buildings/structures on adjacent lots.
	9. Location of all easements as shown on record plats.
	10. Tree survey & Tree Protection Plan required
	11.1 Each lot corner (existing and proposed).
	11.2. Grade at the foundation and top of foundation of structures on adjacent lots.
	11.3. Grade at the foundation, top of foundation, main floor and garage floor of proposed new construction.
	11.4. Lowest point of entry (i.e. doorsill or top of window well) of proposed and existing construction.
	11.5. Lowest floor of proposed and existing construction.
	11.6. Top of wall and bottom of wall elevations at regular intervals for all retaining walls.
	12. Placement and method of erosion control, including construction entrance location.
	13. Arrows indicating direction of existing and proposed grades.
	14. One foot contours indicating existing and proposed grades
	15. Lot coverage calculations.
	16. Record of revisions, with revision date, number and description
	17. Signature, date and certification of surveyor.