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**CITY OF BIRCHWOOD VILLAGE  
REGULAR CITY COUNCIL MEETING  
October 8, 2013**

**MINUTES**

**CALL TO ORDER:** Mayor Wingfield called the regular meeting to order @ 7:00 p.m. The Pledge of Allegiance was recited.

**MEMBERS PRESENT:** Mayor Wingfield, Councilmembers Bill Hullsiek, Randy LaFoy, Greg Donovan and Kevin Woolstencroft.

**STAFF PRESENT:** Acting City Clerk Charles Yunker

**OTHERS PRESENT:** David Law, Assistant Superintendent of Schools, Kim Chapman, Board member and Kathleen Daniels, Director of Special Services from the White Bear Lake Public Schools; Mike Evangelist, President of the Birchwood Dock Association (BDA) & Lynn Hansen, Treasurer of BDA; Gene Ruehle, Chairman of the Roads & Street Committee and Mark Anderson, Member of the Roads & Street Committee.

**PUBLIC FORUM:** None

**INFORMATION AND ANNOUNCEMENTS:**

Mayor Wingfield announced the leaf pickup schedule.

Discussion followed regarding the dates and posting of the schedule for residents.

**CONSENT AGENDA:**

- a. Minutes from the August 13, 2013 City Council Meeting
- b. Treasurer's Report and Disbursements for September, 2013
- c. Work shop on October 22, 2013
- d. Resolution 2013-20: Approving the Certification of Outstanding Utility Bills
- e. Resolution 2013-21: Approving the Tree Removal Policy
- f. Resolution 2013-22: Authorizing Ken Johnson to perform yard repair at 9 Oakridge

**MOTION WAS MADE BY MAYOR WINGFIELD TO APPROVE THE CONSENT AGENDA WITH AN ADDITION TO THE SEPTEMBER 10<sup>TH</sup> MEETING MINUTES REGARDING A SECOND TO THE MOTION ON THE RETAINING WALL, (LINE 441 – 446 IN THE MINUTES). THAT MOTION WAS NOW SECONDED BY COUNCILMEMBER WOOLSTENCROFT.**

**THE MOTION TO APPROVE THE CONSENT AGENDA WITH THE ADDITION WAS SECONDED BY COUNCILMEMBER LAFOY. ALL AYES. MOTION PASSED.**

**REPORTS FROM COMMISSIONS & COMMITTEES:**

- 48 a. Roads Committee – Deferred by request of Mark Anderson (The report was given at the end  
49 of the meeting.)  
50 b. Finance & Budget Committee – No report from the committee.  
51 c. Parks Committee – No report from the committee.  
52 Mayor Wingfield commented on the progress of the construction of the warming house.  
53 d. Personnel Committee – No report.  
54

55 **GENERAL BUSINESS OF COUNCIL:**

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57 a. **Presentation from White Bear Lake Area Public Schools**

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59 **David Law**, Assistant Superintendent, **Kim Chapman**, Board member and **Kathleen Daniels**,  
60 Director of Special Services gave a presentation on the capital levy used to fund the  
61 purchase of supplies for the schools that is currently up for renewal.  
62

63 b. **Birchwood Dock Association presentation**

64  
65 **Mike Evangelist, President of the Birchwood Dock Association, 364 Wildwood** gave a  
66 presentation on the Conservation District application that has been submitted. He stated  
67 that there were no changes from last year.  
68

69 Discussion followed regarding how many slips there are, ownership of all of the docks, low  
70 water slips, fees, slip contract definitions and the condition of the docks.  
71

72 **MOTION WAS MADE BY COUNCILMEMBER DONOVAN TO APPROVE THE APPLICATION AS**  
73 **SUBMITTED AND SECONDED BY COUNCILMEMBER LAFOY. ALL AYES. MOTION PASSED.**  
74

75 **STAFF REPORTS:**

76  
77 **Acting City Clerk Charles Yunker** gave the staff report regarding the IT and phone situation,  
78 job postings, deadlines for submission of resumes and interviews.  
79

80 **REVIEW OF THE CITY ATTORNEY POSITION:**

81  
82 **Mayor Wingfield** brought this issue up for discussion and review in preparation for the  
83 change coming the beginning of next year.  
84

85 Discussion followed.  
86

87 **RABIES VACCINE:**

88  
89 **Mayor Winfield** brought up the issue of rabies vaccinations mentioned in Ordinance  
90 605.012 regarding when proof of vaccination must be submitted to the City. A three year  
91 proof of vaccination would better coincide with the fact that the vaccines are good for three  
92 years.  
93

94 **MOTION WAS MADE BY COUNCILMEMBER LAFOY TO ADJOURN FOR A TEN MINUTE**  
95 **BREAK AND SECONDED BY COUNCILMEMBER DONOVAN. ALL AYES. MOTION PASSED.**

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**ROADS & STREETS COMMITTEE REPORT:**

**Gene Ruehle, 262 Wildwood, Chairman of the Roads & Streets Committee** made a statement regarding the excellent hard work that John Lund and Mark Anderson have done.

**Mark Anderson, 506 Wildwood, Member of the Roads & Streets Committee** gave the Roads & Streets Committee report. Mark commented on the quotes and dollar amounts that have been received from Schifsky and Pearson for chip seal and additional roadwork that still needs to be done. He gave details on the specific streets that are still badly in need of repair. He reported on the progress and effectiveness of the new traffic and speed control signs, devices, crosswalks, etc. and gave details regarding additional signs that still need to be purchased. He explained the methods that will be used to clear snow from the streets this winter.

Discussion and questions followed.

**ADJOURN:**

**MOTION WAS MADE BY COUNCILMEMBER DONOVAN TO ADJOURN AND SECONDED BY COUNCILMEMBER LAFOY. ALL AYES. MOTION PASSED.**

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**City Clerk**