

**ORDINANCE 2022-10-01**

**CITY OF BIRCHWOOD VILLAGE  
WASHINGTON COUNTY, MINNESOTA**

**AN ORDINANCE AMENDING SECTION 307.010 ZONING PERMIT APPLICATION  
IN THE CITY ZONING CODE**

The City Council of the City of Birchwood Village hereby ordains that Chapter 307 (Zoning Code: Zoning Permit) of the Municipal Code of the City of Birchwood Village is hereby amended to read as follows:

**SECTION 307. ZONING CODE: ZONING PERMIT**

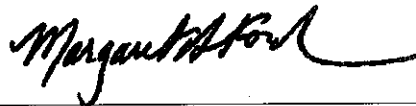
307.010 Application. An applicant may apply for a Zoning Permit by filling out a form obtained from the City Office and paying the fee set in the Fee Schedule. The application must at a minimum:

- a. Identify and describe the work to be covered by the permit.
- b. Describe the land on which the proposed work is to be done, by lot, block, tract, and house and street address, or similar description that will readily identify the proposed work.
- c. Indicate the use or occupancy for which the proposed work is intended.
- d. Be accompanied by the following plans:
  - i. Drawing to scale, showing the location of the proposed work and all existing structures, buildings, and improvements on the property.
  - ii. Elevation drawings to scale if the structure has a height dimension (i.e., is not a driveway, walkway, etc.)

The City ~~reserves the right to request~~ may require additional information ~~that would help the City~~ necessary to review the application.

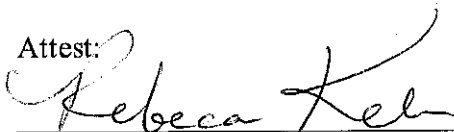
EFFECTIVE DATE: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Adopted by the City of Birchwood Village City Council this 10<sup>th</sup> day of January 2023



Margaret Ford, Mayor

Attest:



Rebecca Kellen, City Administrator-Clerk

