

**CITY OF BIRCHWOOD VILLAGE
REGULAR CITY COUNCIL MEETING
July 14, 2015**

MINUTES

MEMBERS PRESENT: Mayor Mary Wingfield; Councilmembers: Bill Hullsiek, Randy LaFoy, and Kevin Woolstencroft, Mark Anderson

STAFF PRESENT: Chris Mickelson, City Administrator; Mike Anderson, City Treasurer

OTHERS PRESENT: Representatives from Washington County Sheriff's Office

Mayor Wingfield called the regular meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

AGENDA APPROVAL:

MOTION WAS MADE BY COUNCILMEMBER LAFOY AND SECONDED BY COUNCILMEMBER HULLSIEK TO APPROVE THE AGENDA AS PRESENTED. ALL AYES. MOTION PASSED.

PRESENTATION:

Sergeant Gribble and Deputy Helms gave a presentation about speeding in Birchwood Village along with overnight parking.

OPEN PUBLIC FORUM: N/A

ANNOUNCEMENTS: Mayor Wingfield stated across the lake swim is August 8 and the 4th of July parade was a success. Council Member Hullsiek stated National Night out will take place on Jay St. on the eve of August 4.

CITY BUSINESS - CONSENT AGENDA

A: Approval of Regular Meeting June 9, 2015 Minutes

B: Resolution 2015-13, Accepting a Public Address System from Dave Prunty

MOTION WAS MADE BY COUNCILMEMBER LAFOY, SECONDED BY COUNCILMEMBER WOOLSTENCROFT TO APPROVE THE CONSENT AGENDA AS PRESENTED. ALL AYES. MOTION PASSED.

CITY BUSINESS - REGULAR AGENDA

A. Water Utility Rate Discussion & Resolution 2015-14, Setting the Water Utility Rates

Mayor Wingfield opened up discussion to public. No public present. Discussion closed.

City Administrator Mickelson discussed water main breaks in 2014 and the need for raising the water rates to keep our cost close to cash neutral. White Bear Lake has raised the water rates for the city; in turn the resident rates will need to increase.

Mayor Wingfield stated that the new rates would begin in September during the new billing cycle.

MOTION TO SET A PUBLIC HEARING FOR THE NEW WATER UTILITY RATES BEGINNING ON SEPTEMBER BILLING CYCLE WAS MADE BY COUNCIL MEMBER WOOLSTENCROFT AND SECONDED BY COUNCIL MEMBER ANDERSON.

B. Approval of Treasurers Report

MOTION WAS MADE BY COUNCILMEMBER LAFOY SECONDED BY COUNCILMEMBER WOOLSTENCROFT TO APPROVE THE TREASURERS REPORT. ALL AYES. MOTION PASSED.

C. Second Reading of Ordinance 2015-06-01, Adding Water Conservation Language to City Code

City Administrator Mickelson stated that this language would not allow residents to use water during certain hours of the day to eliminate evaporation.

MOTION WAS MADE BY COUNCIL MEMBER LAFOY SECONDED BY COUNCILMEMBER HULLSIEK, TO APPROVE THE ORDINANCE 2015-06-01, ADDING WATER CONSERVATION LANGUAGE TO CITY CODE. ALL AYES. MOTION PASSED

D. Consideration of Adding Tree Preservation Language to City Code

Mayor Wingfield stated she had pulled City of Gem Lakes code and would like to table the discussion until next meeting to allow time to read over and consider the language.

E: First Reading of Ordinance 2015-07-01, Amending Section 607 of City Code

Council Member Woolstencroft stated that parking is minimal.

Mayor Wingfield stated that parking isn't a large issue. No parking issues during a 500 person parade. Space along the street is sufficient but there are concerns.

City Attorney Kantrud recommended changing some of the working to make the code more understandable for residents.

Mayor Wingfield suggested changing some words to clean up the ordinance and address the issue at the next meeting. Mayor also suggested having some new language for the next meeting and adopting in September.

F: Resolution 2015-12, Accepting the Resignation of Current City Administrator Mickelson and Naming Current City Treasurer Anderson as City Administrator

MOTION WAS MADE BY COUNCIL MEMBER LAFOY SECONDED BY MAYOR WINGFIELD, TO APPROVE THE RESOLUTION 2015-12, ACCEPTING THE RESIGNATION OF CURRENT ADMINISTRATOR MICKELSON AND NAMING CURRENT TREASURER ANDERSON AS CITY ADMINISTRATOR. ALL AYES. MOTION PASSED

G: City Administrator's Report

A: Lift Station Discussion

City Administrator Mickelson stated that the concerns with the lift stations should be behind us. Also bringing the controls of the stations to upper level which would eliminate the need of two operators at weekly checks to lower cost. Finally flushable wipes are not good for the sewer infrastructure.

B: Reschedule August 11. 2015 Meeting due to School District 624 Primary Election

**MAYOR WINGFIELD MADE A MOTION TO MOVE THE MEETING TO WEDNESDAY, AUGUST 5 AT 7PM
SECONDED BY COUNCIL MEMBER HULLSIEK. ALL AYES. MOTION PASSED**

H: City Attorney's Report

City Attorney Kantrud Discussed progress on the Kay Beach easement.

ADJOURN

**MOTION WAS MADE BY COUNCILMEMBER ANDERSON, SECONDED BY COUNCILMEMBER
WOOLSTENCROFT TO ADJOURN THE MEETING. ALL AYES. MOTION PASSED. MEETING
ADJOURNED AT 8:30 P.M.**

Mary Wingfield
Mayor

ATTEST:

Mike Anderson
City Administrator-Clerk