

**SPECIAL MEETING OF THE
CITY COUNCIL
CITY OF BIRCHWOOD VILLAGE
JULY 26, 2021
6:00PM**

CALL TO ORDER

Mayor Wingfield called the meeting to order at 6:00pm

MEMBERS PRESENT: Mayor Wingfield, Councilmembers: Mark Foster, Justin McCarthy, John Fleck, Keven Woolstencroft

STAFF PRESENT: City Administrator Andy Gonyou, City Attorney, H. Alan Kantrud, City Engineer Steve Thatcher (by phone)

CITY BUSINESS – REGULAR AGENDA

A. City of White Bear Lake Contracts

- a. Introductions
 - 1. Ellen Highniker – Manager of White Bear Lake
 - 2. Chief of Fire - Greg Peters
 - 3. Finance Director - Kerri Kindsvater
- b. Birchwood Village Council & City of White Bear Lake Representatives discussion
 - 1. Power point presentation and discussion
 - i. Changes/Improvements since 2018
 - Staffing
 - Facilities
 - Apparatus/Equipment
 - ii. Call/run data
 - ii. Financial trends
 - iv. Discussion

B. 15 Birchwood Lake

- b. Review & Discuss Pending Permit Application
 - i. Steve Thatcher, City Engineer spoke by phone in regards to his findings on their garage
 - ii. Sherwood's explained their position on the grade issue getting their garage a couple feet above street level
- c. Discussion was made on the rip rap done without a permit
 - i. Sherwood's explained what was put down by shoreline
 - ii. A Zoning permit and plans need to be submitted for rip rap
 - iii. Survey required
- d. Discussed that they need a CUP permit for land disturbance activity
 - i. If they have a building permit no CUP is required
- e. Discussed a fence
 - i. no fence on property
 - ii. will get permit after garage permit
- f. Setbacks were discussed
- g. Discussed the flow of the water from garage

MOTION MADE BY MAYOR WINGFIELD TO AUTHORIZE CITY ATTORNEY KANTRUD AND THE STEVE THATCHER THE CITY ENGINEER TO PROCEED INTO A CONTRATUAL RELATIONSHIP TO RESOLVE THE STORM WATER DRAINAGE IN THE AREA THAT ENCOMPASES BOTH THE DRILINGS FORMER PROPERTY AND THE SHERWOODS NEW PROPERTY AND THE CITYS BIRCHWOOD LANE. COUNCILMEMBER FLECK SECONDED. AYES: ALL MOTION PASSED.

C. First Reading of Ordinance 2021-07-01, Sec 308. Subdivision of Land

a. Council Deliberation & Approval

i. Councilmember McCarthy discussed some of the wording he thought should be changed

a. City Attorney Kantrud will review and make the necessary changes for Second Reading

II. Land Dedication For Public Site And Open Spaces Or Fee Lieu was discussed

b. Order Public Hearing & Second Reading

MOTION MADE BY MAYOR WINGFIELD TO ACCEPT THE FIRST READING OF THE CODE 308 OF THE SUBDIVISION TASK FORCE AS AMENDED AND ORDER THAT THE SECOND READING BE PUT ON FOR PUBLIC HEARING AT COUNCIL MEETING IN AUGUST. COUNCILMEMBER FLECK. AYES: ALL. MOTION PASSED

MOTION MADE BY MAYOR WINGFIELD TO HAVE A SPECIAL MEETING ON MONDAY, AUGUST 2, 2021 AT 6:00PM, REVIEWING REPLACEMENT LANGUAGE FOR 308 120 REGARDING PARK DEDICATION OR FEE IN LIEU OF. SECONDED BY COUNCILMEMBER FLECK. AYES: ALL. MOTION PASSED

D. Deputy Clerk Access to City Website (Mayor Wingfield)

MOTION MADE BY MAYOR WINGFIELD AUTHORIZING CITY DEPUTY CLERK SMITH TO HAVE ACCESS TO THE WEBSITE AND WORK WITH SCOTT FREEBERG. COUNCILMEMBER FLECK SECONDED. AYES: ALL. MOTION PASSED

MOTION MADE BY COUNCILMEMBER FLECK TO ADJOUN. SECONDED BY COUNCILMEMBER WOOLSTENCROFT. AYES: ALL MOTION PASSED

ADJOURNED AT 10:47PM

ATTEST:

MAYOR MARY WINGFIELD

CITY ADMINISTRATOR ANDY GONYOU