

**CITY OF BIRCHWOOD VILLAGE  
REGULAR CITY COUNCIL MEETING  
January 14<sup>th</sup>, 2020**

**MINUTES**

**MEMBERS PRESENT: Mayor Mary Wingfield; Council Members: Randy LaFoy, Jessi Aakre, Kevin Woolstencroft, & Jonathan Fleck.**

**STAFF PRESENT: Tobin Lay, City Administrator; Alan Kantrud, City Attorney**

**OTHERS PRESENT: Ron Malles (420 Wildwood Ave); Steve Wolgamot (Lake Links Trail Association); Chris Sorenson (5 Oakridge Drive); Stan Karwoski (Washington County Commissioner)**

**Mayor Wingfield** called the regular meeting to order at 6:45pm. The pledge of allegiance was recited.

**AGENDA APPROVAL**

**MOTION WAS MADE BY COUNCILMEMBER LAFOY AND SECONDED BY COUNCILMEMBER WOOLSTENCROFT TO APPROVE THE ADGENDA. ALL AYES. MOTION PASSED.**

**OPEN PUBLIC FORUM**

- A. Gary Bauman (Mahtomedi resident): Provided opinion on potential for school district change
- B. Barton Winter (1 Five Oaks Ln): Expressed concern over the status of the ice hockey rink

**ANNOUNCEMENTS**

- A. Ice Rink is now open! See the event page on the City's website for updates.
- B. Street snow removal comments should be sent to [info@cityofbirchwood.com](mailto:info@cityofbirchwood.com)
- C. We are social, follow us on Facebook/Twitter and/or register for the email listserv

**MAYOR WINGFIELD ADDED ONE ITEM TO ANNOUNCEMENTS**

- D. Letter from White Bear Lake regarding water rates

**ADMINISTRATIVE PRESENTATION**

- A. Sheriff Report
- B. 2020 Schedule of Meetings and Holidays

**CONSENT AGENDA**

- A. Approve Regular Meeting Minutes from December 10, 2019
- B. Approve Emergency Meeting Minutes from December 12, 2019
- C. Approve Treasurer's Report
- D. Approve Resolution 2020-01, Designating the White Bear Press as the Official Newspaper for Publication
- E. Approve Resolution 2020-02, Naming U.S. Bank and the 4M Fund as Official Depositories of Municipal Funds
- F. Approve Resolution 2020-03, Accepting a Cash Donation from Artists Group Members
- G. Approve Resolution 2020-05, Appointment of Election Judges 2020
- H. Approve Tennis Sanitation Rate Increase
- I. Approve NYFS Agreement and Rate Increase

**MOTION WAS MADE BY COUNCILMEMBER LAFOY AND SECONDED BY COUNCILMEMBER AAKRE TO APPROVE THE CONSENT AGENDA. ALL AYES. MOTION PASSED.**

**CITY BUSINESS – REGULAR AGENDA**

- A. Council Business
  - a. Council Member Assignments

**MOTION WAS MADE BY COUNCILMEMBER LAFOY AND SECONDED BY COUNCILMEMBER WOOLSTENCROFT TO APPROVE COUNCIL MEMBER ASSIGNMENTS. ALL AYES. MOTION PASSED.**

- b. Council Goal Setting Meeting
- c. Local Board of Appeal and Equalization
  - i. Approve Resolution 2020-04, Reinstating Power for Local Board of Appeal and Equalization

**MOTION WAS MADE BY COUNCILMEMBER LAFOY AND SECONDED BY COUNCILMEMBER WOOLSTENCROFT TO APPROVE RESOLUTION 2020-04, REINSTATING POWER FOR LOCAL BOARD OF APPEAL AND EQUALIZATION. ALL AYES. MOTION PASSED.**

- ii. Appoint Council Members to be trained

- B. 2020 Fee Schedule
  - a. Review proposed amendments
  - b. Council Deliberation and Approval
    - i. Council deliberated on potential for kayak storage fee waiver for financial hardship

**MOTION WAS MADE BY COUNCILMEMBER LAFOY AND SECONDED BY COUNCILMEMBER FLECK TO CONTINUE OPERATING UNDER THE 2019 FEE SCHEDULE. ALL AYES. MOTION PASSED.**

- C. Ordinance 2017-07-01, Sec. 615 Exterior Storage (LaFoy)
  - a. Council Deliberation and Approval
    - i. Discussed proposed changes to exterior storage

- D. Lake Lines Trail Update
  - a. Council Deliberation and Approval
    - i. Steve Wolgamot: Confirmed amount Birchwood Village wishes to be requested from State Legislature

**MOTION WAS MADE BY MAYOR WINGFIELD AND SECONDED BY COUNCILMEMBER FLECK TO APPROVE ADMINISTRATOR LAY REVISE THE LAKE LINKS ASSOCIATION FUNDING REQUEST LETTER.**

**MOTION WAS MADE BY MAYOR WINGFIELD AND SECONDED BY COUNCILMEMBER LAFOY TO ENGAGE ISTHMUS ENGINEERING FOR DESIGN ALTERNATIVES FOR THE INTERFACE BETWEEN THE BIRCHWOOD – MAHTOMEDI CITY LINE UP TO \$1,000. ALL AYES. MOTION PASSED.**

- E. Renaming Nordling Park (Wingfield)
  - a. Discussed history of the park's name and suggestions from the community on renaming

**MOTION WAS MADE BY COUNCILMEMBER FLECK AND SECONDED BY COUNCILMEMBER LAFOY TO RENAME NORDLING PARK TO "POLLY'S PARK". ALL AYES. MOTION PASSED.**

- F. East County Line Road Drainage
  - a. County Presentation, Q & A
    - i. Detailed current state of road and planned restoration activity in 2020
- G. Council Member Reports
- H. City Attorney's Report
  - a. Kay Beach Update
    - i. **Attorney Kantrud:** Informed Council that resident next to Kay Beach has requested to postpone agenda item discussion to the Regular Council Meeting in February 2020.
- I. City Administrator's Report
  - a. 2040 Comprehensive Plan Update
    - i. Informed council of pending items
  - b. Administrator's Contract
    - i. Informed Council that his contract has expired.
    - ii. Personnel Committee members will arrange employee review.
  - c. Snow Removal Contract
  - d. Law Enforcement Update
    - i. Suggested a taskforce be created to research law enforcement alternatives.
    - ii. Commissioner Karwoski agreed to look into this matter.

**ADJOURN**

**MOTION WAS MADE BY COUNCILMEMBER AAKRE AND SECONDED BY COUNCILMEMBER LAFOY TO ADJOURN THE MEETING. ALL AYES. MOTION PASSED. MEETING ADJOURNED AT 9:00 PM.**

ATTEST:

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Mary Wingfield  
Mayor

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Tobin Lay  
City Administrator - Clerk