

**CITY OF BIRCHWOOD VILLAGE
REGULAR CITY COUNCIL MEETING
AUGUST 5, 2015**

MINUTES

MEMBERS PRESENT: Mayor Mary Wingfield; Councilmembers: Bill Hullsiek, Randy LaFoy, and Mark Anderson. Absent Kevin Woolstencroft

STAFF PRESENT: Mike Anderson, City Administrator

OTHERS PRESENT: Jason Tell (697 Hall Ave)

Mayor Wingfield called the regular meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

AGENDA APPROVAL:

MOTION WAS MADE BY COUNCILMEMBER ANDERSON AND SECONDED BY COUNCILMEMBER LAFOY TO APPROVE THE AGENDA AS PRESENTED. ALL AYES. MOTION PASSED.

OPEN PUBLIC FORUM: N/A

ANNOUNCEMENTS: Council member LaFoy stated the Birchwood Plant sale in September and the July 4 parade video is on youtube.com.

PLANNING COMMISSION: N/A

Resident Jason Tell presented information regarding his variance application for a deck at 697 Hall Ave. According to City Code 302.020 section 2 the proposed deck fell within the municipal street set back of 40 feet. The application for variance is for a "practical difficulty" with his property being bordered by three municipal streets. This request does not interfere or burden neighbor's privacy, views, or quality of life.

MOTION WAS MADE TO APPROVE THE VARIANCE BY COUNCIL MEMBER LAFOY, SECONDED BY COUNCIL MEMBER HULLSIEK. ALL AYES. VARIANCE PASSED

CITY BUSINESS – CONSENT AGENDA

- A. Approval of Regular Meeting July 14, 2015 Minutes*

MOTION WAS MADE TO APPROVE THE JULY MEETING MINUTES BY COUNCIL MEMBER LAFOY AND SECONDED BY COUNCIL MEMBER ANDERSON. ALL AYES. MOTION PASSED.

CITY BUSINESS - REGULAR AGENDA

- A. **WBLCD Board Member Appointment:** Appointing Susie Mahoney to represent the City of Birchwood.

MOTION WAS MADE TO APPROVE SUSIE MAHONEY BY COUNCIL MEMBER LAFOY AND SECONDED BY COUNCIL MEMBER HULLSIEK. ALL AYES. MOTION PASSED.

B. Approval of Treasurers Report

MOTION WAS MADE BY COUNCILMEMBER LAFOY SECONDED BY COUNCILMEMBER ANDERSON TO APPROVE THE TREASURERS REPORT. ALL AYES. MOTION PASSED.

C. First Reading of Ordinance 2015-07-01, Amending Section 607 (parking) of City Code

Council member Lafoy explained some parking issues at Wildwood Park and informed the council of resident feedback. The Council discussed that only parallel parking would be allowed and only two wheels would be permitted on the grassy areas.

MOTION WAS MADE BY COUNCIL MEMBER HULLSIEK SECONDED BY COUNCILMEMBER ANDERSON TO APPROVE THE FIRST READING. ALL AYES. MOTION PASSED.

D. First Reading of Ordinance 2015-8-01, Amending Section 302.045 of City Code

Mayor Wingfield stated she will meet with the Planning Commission regarding Structure Height.

MOTION WAS MADE BY COUNCIL MEMBER LAFOY SECONDED BY COUNCILMEMBER ANDERSON TO APPROVE THE FIRST READING. ALL AYES. MOTION PASSED.

E: City Administrator's Report

A: Downed Tree on Birchwood Lane

Administrator Anderson recommended a reimbursement of \$300 to the resident for Steve Dean's services.

MOTION WAS MADE BY COUNCIL MEMBER LAFOY SECONDED BY MAYOR WINGFIELD TO APPROVE THE PAYMENT OF \$300. ALL AYES. MOTION PASSED

B: Lift Station Discussion

Administrator Anderson informed the council he received a bid from Connelly Industrial Electronics to move the Lift Station Controls to grade for about \$16,000.

Mayor Wingfield proposed an amount not to exceed \$18,000.

COUNCIL MEMBER HULLSIEK MADE A MOTION TO APPROVE AN AMOUNT OF \$18,000 FOR LIFT STATION UPGRADES SECONDED BY COUNCIL MEMBER ANDERSON. ALL AYES. MOTION PASSED

F: City Attorney's Report

City Attorney Kantrud informed the Council that the Easement Litigation is finished and yielded for questions.

ADJOURN

MOTION WAS MADE BY COUNCILMEMBER HULLSIEK, SECONDED BY MAYOR WINGFIELD TO ADJOURN THE MEETING. ALL AYES. MOTION PASSED. MEETING ADJOURNED AT 7:30 P.M.

Mary Wingfield
Mayor

ATTEST:

Mike Anderson
City Administrator-Clerk