

**CITY OF BIRCHWOOD VILLAGE
207 BIRCHWOOD AVENUE
BIRCHWOOD, MINNESOTA**

**MINUTES OF THE SPECIAL CITY COUNCIL MEETING
April 25, 2022, 7:00 P.M.**

MEMBERS PRESENT:

Mary Wingfield	Mayor
Jon Fleck	Councilmember
Justin McCarthy	Councilmember
Kevin Woolstencroft	Councilmember

MEMBERS ABSENT:

Mark Foster	Councilmember
-------------	---------------

STAFF:

Andy Gonyou	City Administrator
-------------	--------------------

1. CALL TO ORDER

Mayor Wingfield called the meeting to order at 7:00 p.m.

2. CITY BUSINESS – REGULAR AGENDA

- A. City Administrator Candidate Interviews
 - a. City Council to interview each candidate individually
- B. City Council Deliberation
 - a. Council to discuss potential offer of employment
- C. Feistner Easement
 - a. Alternative boat mooring

The City Council conducted candidate interviews and deliberated on which candidate the Council wished to extend an offer of employment. A complete video recording of the full meeting is available online at www.cityofbirchwood.com.

On a motion made by Mayor Wingfield, seconded by Councilmember Fleck and carried unanimously, it was agreed to extend an offer of employment to Rebecca Kellen with an annual salary of \$68,000.00, three (3) weeks of vacation, ½ day of Sick Leave accrued per pay period, and coverage through PERA. The motion also stated that until Rebecca Kellen’s official start date to be agreed upon through a fully executed contract, Rebecca would receive \$25 per hour for all hours worked while training with current City Administrator Gonyou. The offer of employment is contingent upon the successful completion of a background check.

On a motion made by Mayor Wingfield, seconded by Councilmember Fleck and carried unanimously, it was agreed to extend the opportunity to place a boat lift at the end of Feistner beach for the duration of the three (3) year contract or less if Joe Wormwood terminates the contract early.

On a motion made by Mayor Wingfield, seconded by Councilmember Fleck and carried unanimously, it was agreed to require Rebecca Kellen to return a fully executed copy of the contract of employment by 12:00pm on Thursday, April 28th or otherwise forfeit the offer of employment.

3. **ADJOURNMENT**

On a motion made by Councilmember Woolstencroft, seconded by Councilmember Fleck and carried unanimously, it was agreed that there was no further business of the Council to transact; the meeting was closed at 8:48 p.m. by Mayor Wingfield.

DISCLAIMER

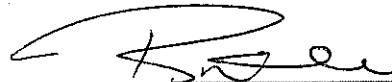
The above minutes should be used as a summary of the motions passed and issues discussed at the meeting of the members of the Birchwood Village City Council. This document shall not be considered to be a verbatim copy of every word spoken at the meeting.



Mayor Mary Wingfield

6-2-22

Date



City Administrator Rebecca Kellen

6-2-22

Date